



FY 2021-22 ADOPTED BUDGET WORKSESSION

Summary Documents

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Reading This Document

The **Summary** section of this document provides very high level information about the number and type of amendments.

The **General Fund Summary** highlights changes to General Fund resources and is meant to provide information quickly. It is not in addition to, but highlights changes to the General Fund as a result of the amendments.

Councilor Proposed Amendments and budget notes are also called out in their own sections with brief descriptions and the corresponding departmental amendment is listed in the departmental section. Each Council Budget Amendment or Budget Note is described in brief with a link to the full text.

The **Departmental Amendments** in this report displays *all* of the amendments. That *includes* any amendments initiated by Council, which is noted in that section.

Summary

The FY 2021-22 budget before you today includes multiple Councilor amendments, Department amendments, changes to the capital improvement plan (CIP), and Councilor budget notes.

- Councilor Amendments: Three Councilor Amendments are proposed, two of which are substantive, one technical.
- Substantive Amendments as proposed by departments: Eight (including Councilor amendments) substantive amendments are proposed. Substantive amendments are amendments that may change appropriation in a fund or alter FTE.
- Technical Amendments as proposed by departments: 12 technical (including Councilor Amendments) amendments are proposed by departments. Technical amendments include carry forwards for unspent FY 2020-21 funds. Others refine the budget to best reflect anticipated activities in FY 2021-22 but do not change appropriations or FTE.

General Fund Summary

The fiscal year 2021-22 budget fully funds the reserve at the new target levels, including the proposed amendments. Nine of the twenty one amendments before you result in changes to non-departmental General Fund resources (either contingency or fund balance). These include the following changes:

- \$170,000 transfer to the Visitor Venues Fund, specifically the Expo Center
- \$500,000 for programming related to Building Back Better in the Chief Operating Office and Deputy Chief Operating Officer's Office(s)
- \$355,583 for 2.0 FTE in Finance and Regulatory Services
- \$30,000 for resources to support external investigations ([Councilor Lewis' Amendment #2](#))
- \$1,000,000 transfer to the New Capital Fund ([Councilor Lewis' Amendment #1](#))
- \$235,346 transfer to the New Capital Fund to bolster reserves and plan for future capital
- \$50,000 transfer to Parks and Nature to perform feasibility study for Willamette Cove ([Councilor Stacey Budget Note #1](#))
- \$145,941 transfer from the Research and Planning Fund as a result of moving existing FTE
- \$118,095 transfer from Supportive Housing Services Fund as a result of moving existing FTE

In addition, there are numerous technical adjustments in the General Fund that result in changes between the General Fund and subfunds, or are related to technical carryovers from FY 2020-2021.

Notable Changes in Other Funds

- Waste Prevention and Environmental Services is increasing FTE by 2.0 limited duration positions ([Councilor Nolan Amendment #1](#))

Council Amendments

[Councilor Lewis Amendment #1: Unallocated General Fund Reserve for Capital—Safety, Climate, Resilience](#)

Directs 50% of unallocated General Fund resources be placed in a capital reserve fund to be used within the Build Back Better framework with a focus on safety, climate justice, and resilience on Metro property.

[Councilor Lewis Amendment #2: Fund Set Aside for External Investigations and Mediation for Discriminatory Incidents Involving Metro Staff \(Pilot\)](#)

Directs \$30,000 of General Fund resources to be set aside for the purpose contracting professional services to conduct outside investigations or mediation as appropriate in FY 2021-22 as a pilot.

[Councilor Nolan Amendment #1: Waste Prevention and Environmental Services RID Program Expansion](#)

Directs Waste Prevention and Environmental Services (WPES) to expand and expedite Metro's clean-up efforts in the region. This is funded through the reallocation of \$1,070,000 of existing WPES resources.

Council Budget Notes

[Councilor Lewis Budget Note #1: Departmental Capital Planning](#)

This budget note directs all departments to advance capital planning work and update Council on capital planning work by September 2022. In addition, the Capital Asset Management Team (CAM) will provide Council investment strategy options ahead of the FY 23 budget process. Both directives are in order to inform Building Back Better efforts.

[Councilor Lewis Budget Note #2: Workplace Culture Work Session](#)

This budget note commits Council to holding a worksession in the second half of FY 2022 in collaboration with the Chief Operating Officer (COO), Office of Metro Attorney (OMA), and Human Resources (HR) to improve workplace culture.

[Councilor Nolan Budget Note #1: Waste Prevention and Environmental Services RID Program Expansion](#)

This budget note directs WPES to track key performance indicators of the RID program and return findings to Council by December 2021.

[Councilor Gonzalez & Lewis Budget Note #1: Analysis of Significant Metro Contributions/Sponsorships/Memberships](#)

Directs the annual Council review of sponsorships or awards equal to or greater than \$10,000 per year to any specific organization. Additionally, directs the COO and Council to recommend a framework for analyzing desired outcomes and benefits of these sponsorships and investments to be used by Council in developing the FY 2022-23 budget.

[Councilor Nolan & Gonzalez Budget Note #1: Equity Goals and Corrective Measures](#)

Directs the COO to establish equity performance measures for use in the FY 2022-23 and subsequent budget processes. The COO is also directed to update Council by December 1, 2021 on the equity performance measures and racial equity framework for budgeting, as well as an evaluative framework and work plan to standardize equity analysis and impact evaluation Metro-wide. The COO will provide regular updates on this body of work.

Department Amendments and Capital Improvement Plan Changes

Below is a list, by department, of each change. Associated CIP changes can be found as attachments 1-3.

Central Services

<ul style="list-style-type: none">• #403- Substantive Office of the Deputy Chief Operating Officer	Appropriates \$400,000 in General Fund resources to be used for Building Back Better. Additionally, this request appropriates \$100,000 to support various agency wide programs and may support the engagement of a Hatfield Fellow to further the efforts.
<ul style="list-style-type: none">• #404- Substantive Councilor Lewis Amendment #2	Appropriates \$30,000 of General Fund resource to be designated for professional services for conducting outside investigations.
<ul style="list-style-type: none">• #420 – Substantive Finance & Regulatory Services	Appropriates \$355,583 to support the addition of 2.0 FTE in Finance & Regulatory Services.
<ul style="list-style-type: none">• #404- Technical Multiple Departments	Moves \$77,162 of FY 21 revenue and expenditure to FY 22 to reflect the timing of contractual costs within Human Resources and Communications.
<ul style="list-style-type: none">• #405- Technical Diversity, Equity, and Inclusion	Moves FY 21 revenue and expenditure to FY 22 to reflect the timing of a contract with the City of Portland for Social Vulnerability Grant. Additionally, this request moves \$200,000 of resource from FY 21 to FY 22 for Diversity Equity and Inclusion as part of the commitment to deploy \$1,200,000 in resources toward Capacity Building with Community Based Organizations.

Metropolitan Exposition Recreation Commission

<ul style="list-style-type: none">• #413- Substantive Expo	Transfers \$170,000 from the General Fund to the Visitor Venue Fund to support the Expo DOS project team.
<ul style="list-style-type: none">• #414- Technical P5 Keller Auditorium	Increases the five year capital improvement plan for Visitor Venues to address Keller sound room water damage; however, it is anticipated that all expenses will be covered by the risk fund and no additional appropriation is necessary at this time. See Attachment 2 for CIP details.

Non-Departmental

<ul style="list-style-type: none"> • #411- Substantive Councilor Lewis Amendment #1 	Transfers \$1,000,000 of General Fund resources to the New Capital subfund to be used to support Build Back Better with a specific focus on safety, climate justice, and resilience on Metro property.
<ul style="list-style-type: none"> • #412- Substantive Capital Reserves 	Transfers \$235,346 of General Fund resources to the New Capital subfund to be used to increase capital reserves in general.
<ul style="list-style-type: none"> • #409&410 – Technical MRC 	Moves \$1,248,529 FY 21 revenue and expenditure to FY 22 to reflect the timing of capital projects. See Attachment 3 for CIP details.
<ul style="list-style-type: none"> • #408- Technical Renewal & Replacement 	Moves \$248,104 FY 21 fund balance to FY 22.
<ul style="list-style-type: none"> • #407- Technical New Capital 	Makes technical adjustments to the New Capital subfund to reflect operational changes in FY 21 that reduce revenue and expenditure by \$60,720 in FY 22.

Planning & Development

<ul style="list-style-type: none"> • #419- Substantive Revenue Adjustment 	Corrects for technical errors, and recognizes additional grant revenue and government contributions that result in a \$188,983 increase to contingency
<ul style="list-style-type: none"> • #421- Substantive FRS FTE Adjustment 	Moves 1.0 FTE from central finance back to planning to specifically work on Supportive Housing Services.
<ul style="list-style-type: none"> • #425- Technical Communications FTE Adjustment 	Includes multiple components: moves position and costs (\$145,941) for 1 FTE from Communications back to Planning and Development, moves costs only (\$371,261) for 1 FTE from Communications to Planning and Development, adjusts the materials and services budget (\$216,800) between cost centers within Planning and Development, and includes a carryover (\$55,000) for work related to Economic Investment Areas.
<ul style="list-style-type: none"> • #426- Technical CET Adjustment 	Moves the budget for Metro's 2040 grants from Special Appropriations to Planning and Development while simultaneously increasing the amount available for payment on previously awarded grants. There are no changes to appropriation.

Parks & Nature

<ul style="list-style-type: none"> • #415- Substantive FRS FTE Adjustment 	Transfers \$50,000 from the General Fund to the Parks Bond Fund to retain professional services to perform a feasibility study for cleanup costs at Willamette Cove.
<ul style="list-style-type: none"> • #422&423- Technical Carry Forwards 	Moves \$661,230 FY 21 revenue and expenditure to FY 22 to reflect timing of costs incurred in three separate funds. See Attachment 1 for CIP details.

Waste Planning & Environmental Services

<ul style="list-style-type: none"> • #417- Substantive Councilor Nolan Amendment #1 	Realigns \$1,000,000 of existing resources to help address illegal dumpsites, litter and graffiti issues across the region. It also realigns \$70,000 of personnel budget to support two limited duration positions that will support the aforementioned.
<ul style="list-style-type: none"> • #418- Technical Carry Forwards 	Moves \$225,000 of FY 21 revenue and expenditure to FY 22 to reflect the timing of costs associated with the following: food waste prevention training materials,

	recycling services and multifamily properties, Metro food separation policy, and work related to Elevate Oregon and Trash for Peace within Community Cleanup.
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Full Text Council Amendments

Councilor Lewis Amendment #1: Unallocated General Fund Reserve for Capital—Safety, Climate, Resilience

FY 2021-22 Council Proposals

Councilor Christine Lewis #1

For Budget Amendment Discussion

Amendment Title (brief):

Unallocated General Fund Reserve for Capital—Safety, Climate, Resilience

Department:

All General Fund

Concise Description

Allocate 50% of the unallocated general fund resources after required reserves are full funded to seed an expanded capital reserve in the general fund. The funds will be used within the Build Back Better framework with focus on safety, climate justice, and resilience on Metro property. In the immediate, these funds could help support any airflow or air system assessments needed in light of COVID-19 and airborne disease best practices. Also of immediate importance, this fund should be used to help reduce resource (electricity, water, etc.) consumption and improve resiliency of our buildings and sites.

The fund that will be created through this amendment will be modest in size compared to the long list of needs, but will serve two purposes: (1) fund availability for pressing safety and climate investments and (2) setting up the discipline of budgeting for capital and kicking off a larger capital policy conversation among leadership.

Objective

- (1) Our capital needs are very real- Metro properties have deferred maintenance and needed improvements that have been put off long enough to become a liability. We should take this as a seed investment in a fund that could be funded year over year in a future budget after a deeper dive into our capital assets and development of a capital funding policy.
- (2) The COO and capital asset management team will have these funds and clear directive to take steps necessary to make our indoor spaces as safe as possible given the best science of air circulation and airborne disease.
- (3) We begin a regular practice of investing in Metro climate and resiliency capital projects.

Funding time period

☒ One-time ☐ Specific time period (e.g. two years) ☐ On-going

Cost Estimate

The general fund unallocated funds are expected to be a few million. 50% investment should yield about \$1 Million. The current capital asset team members are able to handle this resource with no additional personnel costs. The bulk of the funds will be spent on contracted services or equipment.

Funding Options

One time use of unspent funds from previous fiscal year. This funding is intended for use when no other identified funds are available.

Relationship to other programs

Metro has a capable and talented capital assets management team, but few resources relative to the need. This fund is intended to complement this work as well as our climate action and emergency preparedness programs. We have some assets with dedicated funding streams that have capital improvement plans moving right along, and this additional work should not hinder that advancement.

Stakeholders

This proposal was developed after consultation with both COO and Capital Asset Management/Emergency Management Directors consultation. These three know how to do so much with so little, they and their teams would have a clear interest in this proposal.

The unspent general fund dollars are one time only funding that is relatively small and so uncertain, no group or coalition regularly advocates for these funds other than Council in order to fund limited and one time only appropriate amendments.

Councilor Lewis Amendment #2: Fund Set Aside for External Investigations and Mediation for Discriminatory Incidents Involving Metro Staff (Pilot)

FY 2021-22 Council Proposals

Councilor Christine Lewis #2

For Budget Amendment Discussion

Amendment Title (brief):

Fund Set Aside for External Investigations and Mediation for Discriminatory Incidents Involving Metro Staff (Pilot)

Department:

Human Resources

Concise Description

Funds will be set aside in a specific line item for use in contracting professional services to conduct outside investigations or mediation as appropriate. Human Resources will be able to use these resources to help investigate, address and remedy incidents across the agency in any department.

Objective

The intent of setting aside these funds is to explicitly state that these resources are available. Managers and departmental leadership should not be in the position of weighing budget constraints when considering if internal or external consultants, investigators, and process are the best options for any specific incident.

Funding time period

☒ One-time ☐ Specific time period (e.g. two years) ☐ On-going

Cost Estimate

\$30,000 set aside for fiscal year 21/22 will be a pilot. In future years we can adjust and right-size the fund depending on the needs and scale of use in this first year.

Funding Options

Unallocated beginning fund balance in the General Fund

Relationship to other programs

The work of OMA and HR to address these incidents is ongoing, and mediation as a tool is a fairly new practice for Metro.

Stakeholders

This proposal is crafted to benefit Metro's workforce.

Councilor Nolan Amendment #1: Waste Prevention and Environmental Services RID Program Expansion

FY 2021-22 Council Proposals

Councilor Nolan#1

For Budget Amendment Discussion

Amendment Title (brief):

Waste Prevention and Environmental Services RID Program Expansion

Department:

Waste Prevention and Environmental Services

Concise Description

Council has directed Waste Prevention and Environmental Services to expand and expedite Metro's clean-up efforts in the region. This proposal outlines the additional funding to carry out those efforts.

Objective

This amendment will allocate resources for three primary initiatives which are (1) developing two additional clean-up crews via public/private partnerships, (2) providing financial support to community groups, small businesses and local governments to defray the cost of clean-up and disposal, and (3) increasing donation of MetroPaint to local groups to address graffiti issues in public spaces. Additionally, funding will support 2 limited duration positions for FY21-22 which will focus on planning, implementing, administration, and assisting with the evaluation of the three primary initiatives.

Funding time period

☒ One-time ☐ Specific time period (e.g. two years) ☐ On-going

Cost Estimate

The cost of the one-time investment is \$838k in Materials and Services, and \$232k in Personnel Services to fund 2 limited duration Program Coordinator positions.

Funding Options

Funding for this program expansion is as follows:

- Shift \$1M from the Investment and Innovation Grant Program within Waste Prevention and Environmental Services.
- Reallocate variable hour staffing funding of \$70k within MetroPaint to support the RID Program expansion.

Relationship to other programs

This proposal will allow Waste Prevention and Environmental Services to begin the work that has been identified as COO and Council priority. The budget amendment will increase the budget for the RID Program by \$1M while reducing the Investment and Innovation Grant Program by the same amount. Although this is a reduction in the Investment and Innovation Grant Program for FY21-22, the program budget is \$2M which is an increase over the funding level for FY20-21.

Stakeholders

The stakeholders on which this proposal could have a potential positive impact include:

- Local governments
- Community based organizations engaged or interested in cleanup/graffiti projects
- BIPOC businesses engaged or interested in cleanup/graffiti projects

At this time, there were no stakeholders identified that would be negatively impacted by this proposal.

[Full Text Council Budget Notes](#)

Councilor Lewis Budget Note #1: Departmental Capital Planning

FY 2021-22 Council Proposals

For Budget Note Discussion

Budget Note Title:

Departmental Capital Planning

Budget Note Narrative:

Each department will advance capital planning work to identify assets, needs, capacities, and strategies.

Metro's Build Back Better framework will inform policy and practices across the agency going forward, but this directive is specific to mapping out the future of our sites and facilities. Each department will be starting from a different place, and the work product is expected to take the shape that will be most helpful to that department.

The Capital Asset Management team will be asked to come to Council with investment strategy options prior to the 22/23 Metro Budget Process.

Departments will be asked to update Council on their specific strategies either via Worksession or written summary by September of 2022.

Councilor Christine Lewis #1

FY 2021-22 Council Proposals

For Budget Note Discussion

Councilor Christine Lewis #2

Budget Note Title:

Workplace Culture Work Session

Budget Note Narrative:

"A culture is defined by the worst behavior tolerated." John Amaechi

Metro Council and Metro Leadership will not tolerate harassment, discrimination, or targeting of employees based on protected class. We need the power of every tool available to investigate and remedy incidents.

Metro Council will hold a work session between February and June 2022 with the Chief Operating Officer (COO), Office of Metro Attorney (OMA), and Human Resources (HR) in order to review worksite culture, incident reports, investigations, and tools used to improve conditions for Metro staff.

We need a general awareness of what is happening within our workforce and at our worksites, for the purposes of public accountability and collaborative leadership to reshape systems and policies.

The materials prepared for the work session will include:

- (1) A comprehensive high-level (anonymized) report of worksite complaints filed related to safety, harassment, discrimination, or protected class status. The complaints should be listed along with relevant information including department, if the complaint was substantiated, investigation status, and any resulting remedy (disciplinary action, mediation, etc.). The purpose of this report is to help capture the magnitude and breadth of complaints filed within a reasonable timeframe dating back at least 2 years.
- (2) A protocol summary of investigatory procedures, decision points, and communication tools or techniques (both with involved parties and more broadly within the workforce). This can be a high level document prepared for Council or a compilation of documents already written and in place with HR, OMA, and the COO's offices.

Councilor Nolan Budget Note #1: Waste Prevention and Environmental Services RID Program Expansion

FY 2021-22 Council Proposals

Councilor Nolan #1

For Budget Note Discussion

Budget Note Title:

Waste Prevention and Environmental Services RID Program Expansion

Budget Note Narrative:

To effectively evaluate Metro's expanded and expedited community clean-up efforts in the region, Council directs Waste Prevention and Environmental Services to track clean-up response times, community/government partnerships, total funding allocated to cleanup projects within Equity Focus Areas, and volume of donated/discounted paint distributed to local government and community organizations. Waste Prevention and Environmental Services will update Council no later than December 2021 on the Community Clean-up Evaluation, and advise Council on whether any budget adjustments are necessary to improve services. Council's goal is to effectively track progress, provide ongoing accountability, and improve services for communities across the region.

Councilor Gonzalez & Lewis Budget Note #1: Analysis of Significant Metro Contributions/Sponsorships/Memberships

FY 2021-22 Council Proposals

For Budget Note Discussion

Councilors Juan Carlos Gonzalez
and Christine Lewis

#1

Budget Note Title:

Analysis of Significant Metro Contributions/Sponsorships/Memberships

Budget Note Narrative:

Metro provides sponsorships and funding contributions to non-profit organizations whose work aligns with Metro's mission, primary work programs and six desired outcomes for the region. Since the agency's inception, Metro has supported organizations and initiatives related to Metro's core areas of work including local governments and special districts, business associations and culturally-specific community-based organizations.

Funding has been used to support community programs, activities, events and projects that benefit the public, engage with the community and inspire inclusive and innovative solutions to the challenges facing our region. Several departments participate in reviewing and awarding sponsorship requests typically less than \$1,500 to any one organization on an annual basis. However, there are annual sponsorships and strategic investments in amounts greater than \$1,500 that often reflect the priorities of Metro and the Council and are located within the Special Appropriations line item of the Council Office and Department budgets.

We are requesting annual review by Council of sponsorship awards equal to or greater than \$10,000/year to any organization.

COO and Council offices will recommend a framework for analyzing the desired outcomes and benefits from supporting these sponsorships and investments to be used by Council in developing the 22/23 budget. This excludes expenditures for which there is an established review process such as grants. The 22/23 budget process will be the first year of what we expect to be a yearly review in advance of budget passage. The framework and process may shift as we learn from experience or needs change over time.

The framework should include, but is not limited to:

- (1) An assessment of the decision making process for these types of awards,
- (2) An overview of Metro's history with an organization and any operating agreements
- (3) Measures and metrics that could demonstrate the value we are receiving out of the sponsorship,
- (4) A format for reporting to Council (written or work session) on the outcomes of the investment over the previous year, and
- (5) Methodology to track which Councilors or Senior Leadership Team members (or their designee) are involved with the work or lead on the relationship.

The COO will present to Council no later than December 7, 2021, with the draft framework and work plan for implementation in the budget process.

Councilor Nolan & Gonzalez Budget Note #1: Equity Goals and Corrective Measures

FY 2021-22 Council Proposals

For Budget Note Discussion

Budget Note Title:

Equity Goals and Corrective Measures

Budget Note Narrative:

Council has declared that racial justice and equity guide all Metro policies, programs, and services. In order to assure that Council has the information to set objective measureable goals and evaluate whether Metro, as a whole and at each department, is achieving equitable access to and benefit from its services to all residents and visitors of the region, Council directs the COO to establish equity performance measures that will be used in the 2022-23 and subsequent budget processes to guide departments as they prepare budget submissions and to inform Council budget and policy decisions. These measures should align with the goals of the Strategic Plan to Advance Racial Equity, Diversity and Inclusion and department racial equity plans, and should complement the racial equity framework for budget decisions currently being developed. Measures should be deliberately developed through comprehensive dialogue among Council members, Metro staff, the Committee on Racial Equity, and community members. Measures should utilize both quantitative and qualitative information as appropriate to speak to equitable results and access. Proposed measures should be presented to the Council for approval in advance of the development of the 2022-23 budget requests.

As part of this process, the COO should assess metrics and analysis approaches currently in use and identify critical gaps. The COO should also evaluate department-level capacity for collecting and reporting on equity performance measures, as well as each department's ability to collect data on race/ethnicity, gender, ability, income and other relevant demographic information where feasible. Council expects the COO and the departments to be innovative in identifying data sources and to focus on those Metro programs and services where there are the largest inequities in terms of who benefits. Council's goal is to ensure that BIPOC individuals and communities, disabled individuals and allies, and women utilize, enjoy and equitably benefit from Metro programs and services, and that significant progress is made toward that goal each year

The COO will update Council no later than December 1, 2021, on these equity performance measures and the racial equity framework for budgeting, as well as an evaluative framework and work plan to standardize equity analysis and impact evaluation Metro-wide. In addition, the COO will provide regular updates to Council on this work, including scheduling Council work sessions as needed to provide status updates and obtain feedback and guidance. Council's intent is to accelerate the pace for achieving equity and to effectively track progress, provide ongoing accountability, and improve interim outcomes for underserved and marginalized communities.

Councilors

#1

Nolan & Gonzalez

**Mid Year Amendment FY 2021-22 Budget
Capital Improvement Plan (CIP) Detail Changes
Parks and Nature**

Financial Planning Use

Attachment 1

Approved to Adopted

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	FY 2021-22			FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	Notes (i.e delay/cancel other projects, contingency)
						CIP	Change Request*	CIP Amended	CIP Amended	CIP Amended	CIP Amended	CIP Amended	
N	LA250B	Newell Crk Trail Construction	571000	352	03430	-	292,651	292,651	-	-	-	-	carryover
N	LA141	Blue Lake Master Plan Update	524000	352	03450	-	64,939	64,939					carryover
								-	-	-	-		
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Mid Year Amendment FY 2021-22 Budget
Capital Improvement Plan (CIP) Detail Changes
Visitor Venue - P5

Financial Planning Use

Attachment 2

Approved to Adopted

[illegible]

* Change Request Column for current FY should agree to changes to projects on Operating changes on Tab

Mid Year Amendment FY 2021-22 Budget
Capital Improvement Plan (CIP) Detail Changes
Capital Asset Management

Financial Planning Use

Attachment 3

Approved to Adopted

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	FY 2021-22			FY 2022-23	FY 2023-24	FY 2024-25			FY 2025-26	Notes (i.e delay/cancel other projects, contingency)
						CIP	Change Request*	CIP Amended	CIP Amended	CIP Amended	CIP	Change Request	CIP Amended	CIP Amended	
N	PSTBD032	MRC Plaza Drainage	572000	618	00434	1,500,000	150,000	1,650,000	-	-			-	-	carryover of fund balance
N	MRC015	MRC Interior and Exterior coatings	572000	618	00434	350,000	200,000	550,000							increasing project budget, reduced other projects
N	MRC014	MRC Lighting	572000	618	00434	-	600,000	600,000	-	-			-	-	carryover of fund balance
N	01332	MRC Fire Stoppage	572000	618	00434	-	200,000	200,000	-	-			-		Reduced project budget and carried forward \$200k to finalize in FY21-22
Y	MRC016	MRC Metro Together Workplace	526000	618	00434	-	460,000	460,000	-	-			-		Reduced project budget of MR005 and are starting new project MRC016 with remaining balance
N	MRC004	MRC Emergency Generator	574000	618	00434	200,000	(200,000)	-	-	-			-		Reducing this project in CY and adding to Electrical project in FY24-25
N	PSTBD035	MRC Main Electrical Switch	572000	618	00434			-	-	-	1,050,000	200,000	1,250,000		Increasing Electrical project in FY24-25 to include emergency generator

1,410,000

* Change Request Column for current FY should agree to changes to projects on Operating changes on Tab