

## CENTRAL SERVICES BUDGET PRESENTATION

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Date: 4/6/2021  
Department: Central Services  
Meeting Date: 5/4/2021

Prepared by: Brian Kennedy, 503-797-1913, brian.kennedy@gmail.com  
Presenter(s) (if applicable): Andrew Scott  
Length: 45 Minutes

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### **ISSUE STATEMENT**

This work session will provide Council the opportunity to hear how Metro's central services departments FY 2021-22 base budgets and modification requests align with Council priorities. Information shared at the work session will help guide development of the FY 2021-22 Approved Budget.

### **ACTION REQUESTED**

Council discussion and feedback on the base budget and modification requests submitted by the department.

### **IDENTIFIED POLICY OUTCOMES**

Development of a FY 2021-22 budget that aligns with Council priorities.

### **POLICY QUESTION(S)**

What are the policy implications and tradeoffs that will result from the department's base budget and any approved modification requests? Specific factors for Council consideration may include:

- How well do the department's programs align with Council priorities?
- Does the base budget represent a good investment in Council priorities?
- Do proposed modification requests advance Council priorities?
- Has the department demonstrated sufficient planning to successfully implement any new programs or projects?
- Will the department need additional General Fund support to implement their new programs or projects?
- If yes; how high a priority are the programs compared to others that also require General Fund support?

### **POLICY OPTIONS FOR COUNCIL TO CONSIDER**

Each department's modification requests may be considered for support and inclusion in the FY 2021-22 Approved Budget. Some, none or all of the department's individual items may be supported by Council.

## **STAFF RECOMMENDATIONS**

The Chief Operating Officer and Chief Financial Officer recommend Council hear all the department presentations prior to determining their support for departments' modification requests.

## **STRATEGIC CONTEXT & FRAMING COUNCIL DISCUSSION**

Each department's FY 2021-22 base budget was developed following the Chief Financial Officer's budget instructions released in early December. The base budgets allow the departments to continue existing programs and projects as adjusted for various factors such as inflation, COLAs, etc.

New programs, projects, additional appropriations and FTE are requested through the department's modification requests. Once approved the modification requests were built into the Proposed Budget scheduled for presentation to Council on April 15th.

- Legal Antecedents  
The preparation, review and adoption of Metro's annual budget is subject to the requirements of Oregon Budget Law, ORS Chapter 294. The Chief Financial Officer, acting in their capacity as the designated Budget Officer, is required to present a balanced budget to Council, acting in their capacity as our Budget Committee.

## **BACKGROUND**

Each department will provide information pertaining to their base budget and modification requests.

[For work session:]

- Is legislation required for Council action? ☐ Yes   X No
- If yes, is draft legislation attached? ☐ Yes   X No
- What other materials are you presenting today? N/A