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4	Council President #2	Requests \$10,000 in appropriations for membership fees for the Intelligent Transportation Society of America. Offsetting \$10,000 reduction in the General Fund's contingency.
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5	Councilor Lewis #5	Requests \$33,000 in appropriations to support additional Community Placemaking grants which move the agency closer to our livability and equity goals. Community placemaking is a valuable planning tool that supports community-driven-arts-based solutions to community challenges. Offsetting \$33,000 reduction in the General Fund's contingency.
7	Councilor Gonzalez #6	Requests \$150,000 in appropriations to invest in, lead and co-create a coordinated regional waste prevention promoters program with community based organizations and local jurisdictions that is built on racial equity and environmental justice. Offsetting \$150,000 reduction to the Solid Waste Fund's contingency
9	Councilor Gonzalez #7	Requests 1.00 FTE and \$200,324 in appropriations to develop and implement an updated climate action plan for Metro internal operations, informed by the results of the FY17 greenhouse gas inventory, current practices and key opportunities. Offsetting \$200,324 reduction to the General Fund's contingency.
<i>Council Budget Notes</i>		
12	Councilor Lewis #1	Documents legislative intent and Council support for a regional approach to housing that includes looking at needed housing at all income levels. Planning Department staff will convene a conversation about what tools and policies may benefit from annual housing needs and pipeline analysis, and what shape an annual housing report might take. The Planning Director or their designee will report findings to Council by January 1, 2020.
13	Councilor Gonzalez #2	Documents legislative intent and Council support for creating a coordinated, regional strategy to mitigate climate change. Council directs the Chief Operating Officer to create a work plan and identify the employee capacity necessary to create a coordinated, regional strategy to mitigate climate change. COO will report back to council on the proposal no later than November 2019 to allow for potential budget implications for a mid-FY 19-20 budget amendment or for inclusion in the FY 20-21 budget.
14	Councilor Gonzalez #3	Documents legislative intent and Council support for ensuring Metro has access to the best data on greenhouse gas emissions in Greater Portland. Council directs the Chief Operating Officer, in coordination with the Research Center to 1) analyze the agency's data needs for inventorying the region's greenhouse gas emissions using both a sector-based inventory and a consumption-based inventory and 2) create a proposal to address those data needs that identifies a variety of approaches and the costs associated with each approach. COO will report back to council on the proposal no later than November 2019 to allow for potential budget implications for a mid-FY 19-20 budget amendment or for inclusion in the FY 20-21 budget.

15	Councilor Gonzalez #4	Documents legislative intent and Council support for decreasing barriers for COBID firms and enhancing Metro's ability to meet our Equity in Contracting Strategy. Council directs the Chief Operating Officer, in coordination with Financial Resources Services, to produce a plan for decreasing barriers for COBID firms as part of Metro's equity in contracting efforts. Although Metro staff are making a significant commitment in meeting our goals, Council recognizes additional support and tools can enhance Metro's efforts. COO will report back to council on the proposal no later than November 2019 to allow for potential budget implications for a mid-FY 19-20 budget amendment or for inclusion in the FY 20-21 budget.
16	Councilor Chase #5	Documents legislative intent and Council support for the agency-wide community capacity support program which aims to leverage and expand upon existing agency-wide community partnerships to support community capacity building efforts, and develop long term strategic partnerships in progressing Metro's work to advance racial equity in greater Portland and in the Regional Investment Strategy projects. This program will not take the place of project specific departmental work (like that occurring in Parks and Nature or Property and Environmental Services)but can serve to augment and support those efforts. The COO will report back to Council on the proposal no later than October 2019 to allow for potential budget amendments in FY 19-20 or for inclusion in the FY 20-21 budget.
18	Councilor Chase #6	Documents legislative intent and Council support for a new program to support funding for technical assistance to advance racial equity for implementing jurisdictions on Metro's regional initiatives. As stewards of the people's trust, Metro should ensure that its municipal partners have the tools and resources necessary to deliver results on advancing racial equity in implementation of regional investments. As Metro makes financial investments in local jurisdictions through the Regional Investment Strategy, Metro is also requiring the recipients to implement strategies to advance racial equity with those dollars. Some partners have well established plans to advance racial equity, and some are creating new strategies and may need additional technical assistance in meeting the responsibility of fulfilling the commitment made to the voters of the region to advance racial equity. The COO will report back to Council on the findings no later than October 2019 to allow for further Council review and potential budget amendments for FY 19-20 or for inclusion in the FY 20-21 budget.
Department Substantive Amendments		
20	Council #1	Requests an additional \$28,000 in travel and staff development for Council due to increases in department FTE. Offsetting \$28,000 reduction to the General Fund's contingency.
21	FRS #2	Requests an additional \$100,000 in contracted professional service for cloud base software to maintain incident reporting data. Offsetting reduction to the Risk Management Fund's contingency.
22	MERC –P5 #4	Carryforward of unspent capital project appropriations from FY 18-19 and request for \$250,000 from contingency. Considered a substantive amendment due to inclusion of a new project and transfer from contingency. Offset of \$1,100,000 increase to MERC P5 beginning fund balance and \$250,000 reduction to MERC P5 contingency.
24	Non Departmental #15	Property tax revenues for the Affordable Housing General Obligation bonds reduced by \$6,472,305 due to competitive bid's true interest cost of 3.31%. Offset of \$6,472,305 reduction to debt service payments in General Obligation Debt Service Fund
Department Technical Amendments		
26	Human Resources #3	Reduces the department's appropriations by \$37,000 due to an earlier error. Offsetting increase to the General Fund's contingency.
27	MERC- OCC #5	Carryforward of unspent \$600,000 capital projects appropriations from FY 18-19. Offset of \$600,000 increase to MERC-OCC beginning fund balance.

29	MERC- Expo #6	Carryforward of unspent \$311,000 capital projects appropriations from FY 18-19. Offset of \$311,000 increase to MERC-Expo beginning fund balance.
31	Non Departmental- RIS #7	Carryforward of unspent \$100,000 materials and services appropriations from FY 18-19 for the Regional Investment strategy. Offset of \$100,000 increase to the General Fund beginning fund balance
32	Non Departmental Special Appropriations #8	Account coding revised to align with correct classification- memberships and payments to other agencies rather than sponsorships. Offset between three accounts. No increase to overall appropriations.
33	Metro Regional Center #9	Carryforward of unspent \$900,000 renewal and replacement projects appropriations from FY 18-19. Offset of \$900,000 increase to Metro Regional Center Renewal and Replacement beginning fund balance.
36	PES - Solid Waste #10	Carryforward of unspent \$513,800 renewal and replacement and capital projects appropriations from FY 18-19. Offset of \$513,800 increase to Solid Waste beginning fund balance.
38	Information Services #11	Carryforward of unspent \$160,000 in renewal and replacement and contracted professional services appropriations and \$170,000 in capital projects appropriations from FY 18-19. Offset of \$330,000 increase to three funds beginning fund balances (General Fund - \$150,000, IS Renewal and Replacement -\$10,000 and New Capital - \$170,000)
41	FRS #12	Carryforward of unspent \$150,000 in capital projects appropriations from FY 18-19. Offset of \$150,000 increase to New Capital Sub-fund beginning fund balance.
43	Communications #13	Carryforward of unspent \$140,000 contracted professional services appropriations for Community Partnerships from FY 18-19. Offset of \$140,000 increase to General Fund beginning fund balance
45	Parks and Nature #14	Carryforward of unspent \$106,000 contracted professional services appropriations from FY 18-19 in the General Fund and \$1,200,000 of unspent materials and services and capital outlay appropriations in the Local Option Levy Fund. Offsets of \$106,000 increase to General Fund beginning fund balance and \$1,200,000 increase to the Local Option Levy beginning fund balance
48	Council (DEI) #16	Carryforward of unspent \$20,000 for professional services. Offset of \$20,000 increase to General Fund beginning fund balance
49	Research Center #17	Carryforward of unspent \$66,000 for contracted professional services. Offset of \$66,000 increase to Planning Fund beginning fund balance
50	Research Center #18	Carryforward of unspent \$150,000 for contracted professional services. Offset of \$150,000 increase to Planning Fund beginning fund balance
51	Research Center #19	Carryforward of unspent \$40,000 for contracted professional services. Offset of \$40,000 increase to Planning Fund beginning fund balance
52	Research Center #20	Carryforward of unspent \$40,000 for contracted professional services. Offset of \$40,000 increase to Planning Fund beginning fund balance
53	Planning & Development #21	Carryforward of unspent \$100,000 for contracted professional services. Offset of \$100,000 increase to Planning Fund beginning fund balance
54	Planning & Development #22	Carryforward of unspent \$28,425 for contracted professional services. Offset of \$28,425 increase to Planning Fund beginning fund balance
55	Planning & Development #23	Carryforward of unspent \$250,645 for grants (\$228,645) and payments to other agencies (\$22,000). Offset of \$250,645 increase to Planning Fund beginning fund balance

Councilor Amendments

Amendment Title (brief):

Metro Conservation Corp

Concise Description

A program to provide employment for adults experiencing employment barriers based on the Seattle Conservation Corps model. The program is intended to give adults opportunities to train and work in a structured program that provides them with job skills while carrying out projects that benefit our residents and environment.

Objective

- Provide transitional employment and learning opportunities for individuals with employment barriers.
- Partner with and increase the capacity of local community-based organizations already engaged in this type of work
- Improve the livability of the regional urban environment and green spaces
- Further Metro's implementation of our Diversity, Equity, and Inclusion goals

Funding time period

_____ One-time _____ Specific time period (e.g. two years) _____ X On-going

Cost Estimate

New Personnel Costs	=	\$120,489.08
M&S Costs	=	\$75,000.00
Total	=	\$195,489.08

Funding Options

Solid Waste Fund, reserved fund balance for first year. Regional System Fee ongoing.

Relationship to other programs

This new program is intended to address furthering the 2030 Regional Waste Plan and Parks and Nature goals. Specifically this program will increase engagement of underrepresented adults in garbage and recycling and increase diversity of the work force and build capacity for including communities of color in these two vital missions of Metro (i.e. solid waste and parks). Initially, this new program will be established in connection with RID Patrol and interested community based organizations.

Furthering Regional Waste Plan Goals:

- Increase engagement of underrepresented adults in garbage & recycling (Actions 1.2 and 1.3)
- Increase benefits to local communities in reducing waste (Action 2.3)

- Increase diversity of workforce (Action 4.1)
- Address and resolve community concerns and service issues (Action 11.4, 11.6 & 11.7)

Furthering Parks and Nature Goals:

- Build career pathways for people of color (REDI Action Plan)
- Fund programs that build capacity within communities of color and other historically marginalized communities (System Plan)

Stakeholders

- Property and Environmental Services staff
- Parks and Nature staff
- Constructing Hope
- Portland Opportunities Industrialization Center
- Central City Concern
- Trash for Peace
- Green Workforce Academy
- Bonneville Environmental Foundation

Amendment Title:

Intelligent Transportation Society (ITS) of America Mobility on Demand (MOD) Membership

Concise Description

The Intelligent Transportation Society of America (ITS America) created the Mobility on Demand (MOD) Alliance to help determine what the future of mobility should look like, striving for a world that is safer, greener and smarter. The MOD Alliance brings public, private, and academic sector stakeholders together to promote the benefits of MOD and address obstacles hindering its development.

Objective

The objective is to be part of the MOD Alliance with the goal of developing policy framework that offers efficient travel options to suit individual mobility needs, promotes integration across modes of transportation, improves efficiency of the transportation system, and provides traditionally marginalized communities greater access to opportunities and social services. Membership benefits include the opportunity to collaborate with other MOD members and stakeholders, access to market developments, and increased deployment of MOD through promotion and advocacy.

The MOD Alliance will: 1) address common challenges including defining terminology, data access, payments systems, accessibility and equity issues, privacy/cybersecurity, and legislative/regulatory outlook; 2) facilitate metropolitan and regional MOD efforts; and 3) educate policymakers and the public about the benefits of MOD.

Funding time period

_____ One-time _____ Specific time period (e.g. two years) ____X____ On-going

Cost Estimate

Costs include \$10,000 annual membership fee to ITS America.

Funding Options

Funding will be included in the General Fund Special Appropriations budget.

Relationship to other programs

The proposal has a transportation focus with a DEI lens; to offer people the most efficient transportation options to best serve their individual mobility needs, focusing on historically marginalized communities. Additionally, Metro's efforts on transportation can be informed in part through membership, information sharing, and advocacy related to MOD.

Stakeholders

ITS America has over 200 Public and Private members including DoTs, regional and local transportation and planning agencies, private companies providing ITS products and services, auto manufacturers and suppliers, research organizations, academic institutions and transportation associations.

FY 2019-20 Council Proposals For Budget Amendment Discussion

Councilor Christine Lewis,
District 2 #5

Amendment Title (brief):

Community Placemaking Grants: Increased Funding

Concise Description

Metro supports community placemaking because it moves us closer to our livability and equity goals. Placemaking is a valuable planning tool that supports community-driven arts-based solutions to community challenges.

Metro's Community Placemaking grants support creative projects that empower and involve community members to make changes they want to see in their neighborhoods. In just three grant cycles, Metro grants have funded 23 projects at a total of \$428,789 supporting communities including: black, indigenous, Latinx, Asian and Pacific Islander, Muslim, at-risk youth, disabled youth, LGBTQ, and immigrant and refugee communities.

In its most recent grant cycle, Metro received 78 applications from around the region requesting more than \$1.4 million in funding, nearly ten times the \$160,000 available. **I propose a 20% increase to the program of \$33,000.**

Objective

Increasing the funding for the Community Placemaking Grant program responds to a demonstrated community need. By increasing the funds available, Metro can award more grant applications and increase the impact this program is having throughout the region.

The additional funding will increase the number of applications that can be accepted. The intent is **not** to raise the cap for each individual award (\$25,000).

This is a smart investment since placemaking is core to the future of Metro's planning work. By centering community and neighborhoods, we not only support these programs, but our planning department learns community need and response from the applicants. Further, this is an important way to leverage the dedicated FTE we already have running the program without needing additional staff.

It is critical to note that in three funding cycles the grant program has already shifted significantly due to iterative review by staff and the grant committee. I expect that further development before the next grant cycle will include a community ambassador program to help get the word out to individuals across the region, in addition to more closely tracking applications to Metro Council districts.

Funding time period

_____ One-time _____ Specific time period (e.g. two years) _____ X On-going

Cost Estimate

\$33,000 for grant awards; no anticipated personnel cost increases as a result

Funding Options

Suggested Funding: A \$33,000 reduction in the General fund's contingency

Relationship to other programs

This proposal enhances the existing Community Placemaking Grant program. This work is particularly timely as we embark on a 2040 Plan refresh/update process.

Stakeholders

- Community organizations that represent historically marginalized communities and the people they serve
- Public agencies working with community partners to implement projects

FY 2019-20 Council Proposals For Budget Amendment Discussion

Councilor
Juan Carlos Gonzalez, District
4, #6

Amendment Title (brief):

Building a Regional Culturally Specific Environmental (waste reduction) Promoters Program

Concise Description

Metro will invest in, lead and co-create a coordinated regional waste prevention promoters program with community based organizations and local jurisdictions that is built on racial equity and environmental justice. The program will leverage existing PES community-based program efforts and future investments to expand the region's capacity to reach historically underserved communities, increase knowledge and improve access to solid waste services, increase understanding of the impacts of materials from production to disposal and develop tools and practices that improve health and environmental outcomes within diverse communities. Implementing partners will hire local community members to lead program activities and build capacity and trust for long-term engagement.

Objective

The 2030 Regional Waste Plan encourages Metro to “facilitate life-long environmental learning for youth and adults” and “increase knowledge of natural systems, and the human impacts on them, in order to foster civic responsibility and community empowerment” as part of the value to “Advance Environmental Literacy” (Page 44, 2030 Regional Waste Plan). This program will help to address major disparities identified by communities of color by directly investing in local capacity and creating workforce opportunities.

In addition, the fund would support;

- Goal 2 to “increase the percentage of garbage and recycling revenue that benefits local communities and companies owned by people of color and other historically marginalized groups”
- Goal 6 to “reduce product environmental impacts and waste through educational and behavioral practices related to prevention and better purchasing choices”; and
- Goal 9 to “increase knowledge among community members about garbage, recycling and reuse services”.

Funding time period

_____ One-time _____ Specific time period (e.g. two years) X On-going

Cost Estimate

Actions FY 19/20	Cost
Develop and implement partnership with a culturally-specific community-based organization in Washington County and jurisdictional partners.	\$70,000
Provide additional capacity for existing promoters program through a partnership with Home Forward, Trash for Peace, City of Portland and City of Gresham.	\$40,000
Provide additional capacity for existing promoters program through a partnership with NxNE Community Health Center.	\$40,000
Total	\$150,000

Other cost considerations:

- Staff time will be required to co-create and implement programming with community partners.
- Additional FTE is not requested for FY 19/20. It is projected that additional M&S increases in subsequent years would require a corresponding increase in FTE.

Funding Options

A total of \$150,000 will be allocated from the Solid Waste Fund.

Staff currently assigned to community-based education will implement this project. (Note: This includes a projected FY19/20 0.5 FTE increase to an existing staff position. This request is included in the Metro COO's proposed budget and is necessary for implementation of this budget amendment.)

Relationship to other programs

The proposal supports collaborative efforts between Property & Environmental Services and culturally-specific community organizations to implement relevant, responsive programming that builds community capacity to recycle better, waste less, and create community advocates for environmentally sustainable practices at the local level.

In addition, the proposal supports PES efforts related to development of culturally-responsive, community based hazardous waste collect events and development of career pathways into the solid waste field.

Stakeholders

Community-Based Organizations participating in existing community based education programs and the creation of the Regional Waste Plan

Multifamily Housing Communities/CDCs

County and City Governments that may fall within project activity boundaries including Washington County, Clackamas County and Multnomah County as well as Portland, Gresham, Beaverton and Hillsboro

Amendment Title (brief):

Implementation of Metro's climate action plan

Concise Description

Dedicate a full-time employee (Associate Planner) in Property and Environmental Services to develop and implement an updated climate action plan for Metro internal operations, informed by the results of the FY17 greenhouse gas inventory, current practices and key opportunities. The plan would focus on high impact actions across all sources of greenhouse gas emissions, including supply chain, energy use and renewable energy, transport of waste from Metro transfer stations to the landfill, Metro vehicles and equipment, and employee commute and business travel.

Objective

One of Metro's six regional desired outcomes is: "the region is a leader on climate change, on minimizing contributions to global warming." Mitigating climate change is also aligned with Metro's racial equity goals, since climate change impacts communities of color first and worst. A strong business case also exists for reducing emissions. In FY17-18, Metro's utility costs were over \$5 million, and more than half of that was for electricity and natural gas. Metro has [adopted a climate goal](#) to reduce emissions from our internal business operations to 80% below 2008 levels by 2050. Metro's FY17 greenhouse gas inventory indicated that:

- Supply chain emissions are now larger than all other emissions sources combined
- Building energy use is the third largest source
- Emissions from Metro's vehicles and equipment, employee commute and business travel have increased compared to baseline, in part due to the growth in the number of employees

Metro's internal sustainability coordinator has initiated development of the climate action plan. Workload constraints have hampered progress on the full breadth of the scope of work for the plan. In addition, technical expertise is needed to inform strategy development for particular emissions sources.

Metro has internal staff capacity and technical expertise to address these sources:

1. supply chain
2. transport of waste from Metro transfer stations to the landfill
3. employee commute and business travel

Additional staffing and funding across multiple fiscal years is needed to:

1. Assess and implement advanced energy management information systems for Metro Regional Center, Oregon Convention Center, Portland '5, Expo Center and Oregon Zoo
2. Develop a renewable energy strategy and implement on-site renewable energy generation

3. Develop and implement low-carbon fleet and equipment program

Funding time period

 X On-going

Although we are allocating one time funding in the upcoming fiscal year from our contingency fund, future funding will be cost allocated across the agency in order to meet our stated agency goals.

Cost Estimate

- Employment costs of \$110,324 to hire a 1.00 FTE Associate Planner to be shared among PES and the appropriate participating departments across the agency.
- \$40,000 for consultant services to conduct specialized technical analysis and estimate greenhouse gas reduction potential, cost-effectiveness and co-benefits of actions
- \$50,000 for consultant services to assess and make recommendations for conceptual system and key technology requirements for implementing advanced energy management information systems

Funding Options

Funding initially from the General Fund contingency and cost allocated across the agency.

Relationship to other programs

Metro's internal sustainability coordinator has initiated development of the climate action plan. Workload constraints have hampered progress on the full breadth of the scope of work for the plan. In addition, technical expertise is needed to inform strategy development for particular emissions sources. Metro's internal sustainability coordinator will use this increased capacity to more quickly and aggressively implement Metro's climate action plan.

Stakeholders

All Metro Staff & Departments invested in Metro's adopted climate goal and six regional desired outcomes.

Councilor Notes

**FY 2019-20 Council Proposals
For Budget Note Discussion**

Councilor Christine Lewis, District 2 #1

Budget Note Title: Annual Housing Report

Budget Note Narrative:

The Council is supportive of a regional approach to housing, not only with the implementation of the 2019 Metro Housing Bond, but with policy implementation that looks at needed housing at all income levels. Capitalizing on the work of the Growth Management Plan and Equitable Housing Initiative, as well as the preparation for a 2040 Growth Concept update, Planning Department staff will convene a conversation about what tools and policies may benefit from annual housing needs and pipeline analysis, and what shape an annual housing report might take to be most relevant for meeting housing needs across the region and at all income levels. The Planning Director or their designee will report findings to Council by January 1, 2020.

FY 2019-20 Council Proposals For Budget Note Discussion

Councilor Gonzalez, District 4, #2

Budget Note Title:

Create a coordinated, regional strategy to mitigate climate change

Budget Note Narrative:

Our region is calling for greater leadership on climate mitigation strategies that are grounded in science and provide a clear roadmap to addressing the root causes of climate change. Although Metro has adopted climate goals, incorporated climate leadership into its six desired outcomes, and implemented climate criteria into its programs and departments, it is clear that Metro has an opportunity to create a coordinated regional strategy to mitigate climate change.

Council directs the Chief Operating Officer to create a work plan and identify the employee capacity necessary to create a coordinated, regional strategy to mitigate climate change, including but not limited to:

- Create an inventory on the current climate change mitigation work being done both at Metro and at our partner jurisdictions
- Evaluate opportunities for new climate mitigation work through Metro's external-facing programs
- Work with local jurisdictions to determine their climate needs and identify ways in which Metro can support their work
- Develop multi-jurisdictional benchmarks for greenhouse gas reduction in key timelines (e.g. 2030, 2050) and a regional strategies and a roadmap to meet those goals.
- Identify regional climate goals for the impacts of Metro's external-facing work and what progress looks like for Metro
- Effectively communicate our strategy and our successes

COO will report back to council on the proposal no later than November 2019 to allow for potential budget implications for a mid-FY 19-20 budget amendment or for inclusion in the FY 20-21 budget.

Budget Note Title:

Ensure Metro has access to the best data on greenhouse gas emissions in Greater Portland

Budget Note Narrative:

Council directs the Chief Operating Officer, in coordination with the Research Center to 1) analyze the agency's data needs for inventorying the region's greenhouse gas emissions using both a sector-based inventory and a consumption-based inventory and 2) to create a proposal to address those data needs that identifies a variety of approaches and the costs associated with each approach.

Greenhouse Gas Emission data is necessary for Metro to advance goals identified in our six regional desired outcomes, specifically that "the region is a leader in minimizing contributions to [climate change]". Having the right data allows Metro to assess the state of the region's current contributions to climate change, and provides a measuring tool to create and deploy strategies, initiatives and leadership on this pressing issue. As Metro integrates climate mitigation strategies across projects, investments and programs, it is imperative we ground those commitments in science and data.

COO will report back to council on the proposal no later than November 2019 to allow for potential budget implications for a mid-FY 19-20 budget amendment or for inclusion in the FY 20-21 budget.

FY 2019-20 Council Proposals For Budget Note Discussion

Councilor Gonzalez, District 4, #4

Budget Note Title:

Decrease barriers for COBID firms and enhance Metro's ability to meet our Equity in Contracting Strategy

Budget Note Narrative:

Council directs the Chief Operating Officer, in coordination with Financial Resources Services, to produce a plan for decreasing barriers for COBID firms as part of Metro's equity in contracting efforts. Although Metro staff are making a significant commitment in meeting our goals, Council recognizes additional support and tools can enhance Metro's efforts. The produced plan should include, but not be limited to:

- Increased oversight of subcontracting compliance
- Implementation of C2P2 at Metro
- Increased oversight of workforce compliance
- Regular reporting on Metro's contracting equity performance
- Provision of internal training
- Attending outreach and networking events to build relationships with COBID-certified and eligible firms
- Liaising with other public agencies and non-profit organizations, including serving on relevant committees or boards
- Supporting internal staff in developing contracting equity strategies

COO will report back to council on the proposal no later than November 2019 to allow for potential budget implications for a mid-FY 19-20 budget amendment or for inclusion in the FY 20-21 budget.

**FY 2019-20 Council Proposals
For Budget Note Discussion**

Councilor Sam Chase, District 5, #5
(replaces withdrawn Councilor Amendment
#3)

Budget Note Title:

Agency-Wide Community Capacity Support to Advance Racial Equity

Budget Note Narrative:

The region is growing and growing increasingly diverse. To ensure that Metro is building capacity at the community level, the agency-wide community capacity support program aims to leverage and expand upon existing agency-wide community partnerships to support community capacity building efforts, and develop long term strategic partnerships in progressing Metro's work to advance racial equity in greater Portland and in the Regional Investment Strategy projects.

This program addresses increased demand on community partners in supporting Metro on its regional initiatives, creates pathways for decision-making and coalition building between Metro and impacted communities, and fosters sustained community-based capacity to strengthen their ability to advocate for racial equity in Metro programs, policies and practices.

This program will not take the place of project specific departmental work (like that occurring in Parks and Nature or Property and Environmental Services), but can serve to augment and support those efforts.

Council directs the Chief Operating Officer to create a work plan and identify the employee capacity necessary to solidify and unify an agency-wide community capacity support program, including but not limited to:

- Evaluate and assign a single department (Diversity, Equity and Inclusion is suggested) to lead the agency-wide community capacity support program, and identify areas of nexus and collaboration with other agency departments;
- Establish a clear budget, schedule, workplan and specific actions the new program will take to engage community meaningfully through this work and build capacity over time. This should include:
 - Highlight how the plan addresses Goal A, Goal B, Goal D and Goal E of the Strategic Plan to Advance Racial Equity;
 - Explain how the program will support grassroots efforts that increase engagement, power and influence of community members affected by racial disparities;
 - Establish how the program will create the necessary infrastructure to amplify the voices of underrepresented communities so that they are able to plan and build support to break down institutional and systemic barriers to participation;
 - Describe how investments will help address organizational and financial barriers that can prevent underrepresented communities from participating fully;
 - Demonstrate preliminary feedback from community partners on the proposed workplan and how that feedback has been incorporated into the plan's development;

- Bring policy level issues that come out of workplan development to Council for consideration;
 - Determine metrics to evaluate the program over time;
 - Clearly distinguish the work from other community partnership efforts occurring within the agency, or explain how they relate.
- Identify future opportunities for philanthropic or other funding to further support programmatic outcomes.

The COO will report back to Council on the proposal no later than October 2019 to allow for potential budget amendments in FY 19-20 or for inclusion in the FY 20-21 budget.

Budget Note Title:

Technical Assistance Consulting and Professional Services to Advance Racial Equity

Budget Note Narrative:

Metro has established a policy to lead with racial equity in all agency actions. As Metro makes financial investments in local jurisdictions through the Regional Investment Strategy, Metro is also requiring the recipients to implement strategies to advance racial equity with those dollars. Some partners have well established plans to advance racial equity, and some are creating new strategies and may need additional technical assistance in meeting the responsibility of fulfilling the commitment made to the voters of the region to advance racial equity.

This new program will support funding for technical assistance to advance racial equity for implementing jurisdictions on Metro's regional initiatives. As stewards of the people's trust, Metro should ensure that its municipal partners have the tools and resources necessary to deliver results on advancing racial equity in implementation of regional investments.

Council directs the Chief Operating Officer identify any needs that may be associated with implementation of regional racial equity strategies at the jurisdictional level to determine if a technical assistance program might support local jurisdictions in creating racial equity outcomes for the Regional Investment Strategy that align with the direction of Metro Council:

- Perform a review of any and all technical assistance intended to meet regional investment strategy racial equity outcomes currently being performed at Metro to understand the landscape of existing work internally;
- Survey partner jurisdictions to gauge what kind of work is occurring and if any support might be needed in implementing racial equity strategies through the regional investment strategy including housing, parks and transportation;
- Provide Metro Council with policy options related to best practices in implementing racial equity strategies, and seek their direction on outcomes they would like to better understand or discuss as part of a larger conversation around how to include those strategies in work plans for investment area programs. This work should:
 - Clearly explain what Metro expects from implementing jurisdictions when considering their racial equity plans;
 - Highlight any nuance or differences in approach between investment strategies and the racial equity goals, and explain those differences;
 - Provide Council with an opportunity to determine what role they want to play in establishing the requirements for racial equity strategies in the investment work plans.

The COO will report back to Council on the findings no later than October 2019 to allow for further Council review and potential budget amendments for FY 19-20 or for inclusion in the FY 20-21 budget.

Substantive Amendments

<i>For FP Use Only</i>	
Dept	#
Council	1

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Council – General/Staff

PREPARED BY: Robin Briggs

<i>Amendment Type:</i>	<i>Purpose:</i>	<i>Status:</i>
Substantive <input checked="checked" type="checkbox"/>	Operating <input type="checkbox"/>	Ongoing <input type="checkbox"/>
Technical <input type="checkbox"/>	Capital Project <input type="checkbox"/>	One-time <input type="checkbox"/>
	Renewal & Replacement <input type="checkbox"/>	

AMENDMENT TITLE: Council Travel and Staff Development

PROPOSED AMENDMENT:

In FY 2018-19, the Council approved the addition of 4.0 FTE to the Council General/Staff budget. Councilors and staff want to be able to take advantage of travel opportunities which requires an increase in the travel account. Due to the recent increase to FTE and increased interest in travel, Council is requesting additional budget to be able to adequately provide for travel and staff development costs to support councilor travel, staff travel and continuing development opportunities for Council Office staff. This request is for a total increase of \$28,000.

BUDGET DETAIL:

Fund:	010-General Fund						
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
<i>Total Resources</i>							
<i>Requirements:</i>							
Contingency	701002	010	99999				(28,000)
Travel and Lodging	545100	010	00100				20,000
Staff Development	545500	010	00100				8,000
<i>Total Requirements</i>							0

PROGRAM/STAFFING IMPACTS: None

<i>For FP Use Only</i>	
Dept	#
FRS	2

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Finance and Regulatory Services – Risk Management

PREPARED BY: Susanne McGlothlin

<i>Amendment Type:</i>	<i>Purpose:</i>	<i>Status:</i>
Substantive <input checked="" type="checkbox"/>	Operating <input checked="" type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>
Technical <input type="checkbox"/>	Capital Project <input type="checkbox"/>	One-time <input type="checkbox"/>
	Renewal & Replacement <input type="checkbox"/>	

AMENDMENT TITLE: Incident Report System

PROPOSED AMENDMENT:

A cloud based software solution for incident reporting is proposed to begin in FY 2019-20. The proposal is in response to an April 2018 Risk Management Program Audit Follow-up that recommended Metro do additional analysis of incident reports to identify longer term trends and develop strategies to manage the incidents. This type of trend analysis is an important source of information and can lead to preventative actions even for incidents that never result in a workers' compensation claim. It can provide opportunities to identify emerging safety issues and develop strategies to address them.

The cloud based software solution will store the data needed to accomplish this type of analysis. The Request for Proposal for the services is underway; first year costs are estimated to be \$100,000 for the initial set up of the database and service provided. Ongoing costs are currently estimated as \$75,000 per fiscal year.

This amendment requests \$100,000 from the Risk Management fund's contingency for FY 19-20 and ongoing appropriations authority of \$75,000 in future years.

BUDGET DETAIL:

Fund:	615						
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
<i>Total Resources</i>							
<i>Requirements:</i>							
Contracted Professional Services	524000	615	00461	00100			100,000
Contingency – Risk Management	700000	615	00461	00600			(100,000)
<i>Total Requirements</i>							0

PROGRAM/STAFFING IMPACTS:

No impact. Current staff will absorb the additional work.

<i>For FP Use Only</i>	
Dept	#
MERC	4

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Portland's Centers for the Arts

PREPARED BY: Rachael Lembo

<i>Amendment Type:</i>	<i>Purpose:</i>	<i>Status:</i>
Substantive <input checked="" type="checkbox"/>	Operating <input type="checkbox"/>	Ongoing <input type="checkbox"/>
Technical <input type="checkbox"/>	Capital Project <input checked="" type="checkbox"/>	One-time <input checked="" type="checkbox"/>
	Renewal & Replacement <input type="checkbox"/>	

AMENDMENT TITLE: P5 Capital Improvement Plan amendment

PROPOSED AMENDMENT:

P5 Capital Improvement Plan Changes

The following Capital Improvement Projects require revision as outlined below:

Keller Stage Cooling #8R247: This is a new capital project. This spring the Keller Auditorium chiller and HVAC system have struggled to keep the stage the appropriate temperature during performances. This project will provide a temporary solution, as well as a new permanent chiller and additional stage cooling. The total project budget is \$2,000,000, with an FY19-20 appropriation increase of \$2,000,000.

Arlene Schnitzer Concert Hall Broadway and Park Marquees #8R220: This project will be defunded from the current CIP to allow funds to be used for the Keller Stage Cooling project.

Keller Sound Reinforcement #8R241: This project will be defunded from the current CIP to allow funds to be used for the Keller Stage Cooling project.

Keller Elevator Modernizations #8R175: This amendment shifts \$250,000 of project budget into FY19-20 to allow the project to begin earlier. There is no change to the total project budget. This timing shift will reduce the contingency in FY19-20.

BUDGET DETAIL:

Fund:	554						
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Beginning Fund Balance	345400	554	59800	55990	0000		1,100,000
<i>Total Resources</i>							1,100,000
<i>Requirements:</i>							
Keller Stage Cooling	574000	554	58999	55950	0000	8R247	2,000,000
ASCH Marquees	574000	554	58999	55950	0000	8R220	(500,000)
Keller Sound Reinforcement	574000	554	58999	55950	0000	8R241	(400,000)
Keller Elevators	526100	554	58999	55950	0000	8R175	250,000
Contingency	706000	554	59800	55990	0000		(250,000)
<i>Total Requirements</i>							1,100,000

PROGRAM/STAFFING IMPACTS:

**Amendment TO FY 2019-20 BUDGET Approved to Adopted
Capital Project Detail**

MERC- P'5

Attachment
MERC-P'5 #4

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date						Source/s of Funding (Carry Fwd, Grant, etc.)	Other Project Comments
							2020	2021	2022	2023	2024		
Y	8R247	Keller Stage Cooling	574000	554	58999	6/30/2020	2,000,000					Beg Fund Balance (from FY18-19 operations surplus) and defunded projects	
N	8R220	ASCH Broadway and Park Marquees	574000	554	58999		0					defunded	
N	8R241	Keller Sound Reinforcement	574000	554	58999		0					defunded	
N	8R175	Keller Elevator Modernizations	526100	554	58999	6/30/2021	250,000	550,000				contingency (timing shift)	

<i>For FP Use Only</i>	
Dept	#
Non Departmental	15

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Non-Departmental-GO Bond Debt Service Fund

PREPARED BY: Robin Briggs

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input checked="" type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

AMENDMENT TITLE: Reductions to GO Bond Debt Service Tax Levy and Debt Service Payments

PROPOSED AMENDMENT:

Metro issued General Obligation Bonds for Affordable Housing for \$652.8 million. The interest rate on the issuance is lower than initially estimated. As a result, the FY 2019-20 debt service payments are approximately \$6.5M less than estimated and a lower GO Debt Tax Levy amount is needed. This amendment reduces the GO Bond debt service payments based on the final debt service schedule for the Affordable Housing Bond issuance and also reduces the corresponding property tax revenue.

BUDGET DETAIL:

Fund:	251-GO Bond Debt Service Fund						
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Real Property Taxes	401000	251	99999	00900			(6,472,305)
<i>Total Resources</i>							(6,472,305)
<i>Requirements:</i>							
GO Bond Payments-Principal	562000	251	99999	82335			1,590,000
GO Bond Payments-Interest	562500	251	99999	82335			(8,062,305)
<i>Total Requirements</i>							(6,472,305)

PROGRAM/STAFFING IMPACTS: None

Technical Amendments

<i>For FP Use Only</i>	
Dept	#
Human Resources	3

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Human Resources

PREPARED BY: Robin Briggs

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

AMENDMENT TITLE: Correct HR budget coding and errors

PROPOSED AMENDMENT:

The amendment is proposed to correct an error by reducing Human Resources appropriations by \$37,000. A budgeted expenditure was entered as inadvertently entered as \$42,000 rather than \$4,200.

BUDGET DETAIL:

Fund: General Fund 010

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
<i>Total Resources</i>							0
<i>Requirements:</i>							
Staff Development	545500	010	00422				(37,000)
Contingency	701002	010	99999				37,000
<i>Total Requirements</i>							0

PROGRAM/STAFFING IMPACTS: None

<i>For FP Use Only</i>	
Dept	#
MERC-OCC	5

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Oregon Convention Center

PREPARED BY: Rachael Lembo

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input checked="" type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

AMENDMENT TITLE: OCC Capital Improvement Plan amendment

PROPOSED AMENDMENT:

OCC Capital Improvement Plan Changes

The following Capital Improvement Projects require revision as outlined below:

- Tower/Crown Glazing #8R222: This project will reglaze tower glass to prevent future water intrusion. This amendment will increase the total project budget from \$575,000 to \$700,000, with an FY19-20 appropriation increase of \$100,000. The updated budget increases contingency as bids have not yet been received on this project, and construction is expected to begin summer 2019. This project is funded by the FY18-19 projected operating surplus in excess of the budgeted amount.
- Major Renovation #8R082: The major renovation of the Oregon Convention Center includes the Oregon Ballroom, MLK lobby, prefunction areas and exterior plaza. While construction so far has been successfully managed around events and unexpected items have been addressed within the existing budget and contingency funds, schedule pressure will increase this summer with significant work in the Oregon Ballroom and a tight construction schedule with no allowable schedule slippage due to existing client bookings in the ballroom immediately after scheduled construction completion and with no available OCC space alternatives. This amendment will provide flexibility for possible overtime, contractor incentives and creative solutions. This amendment will increase the total project budget from \$39,050,000 to \$39,550,000, with an FY19-20 appropriation increase of \$500,000. This increase will be funded by the FY18-19 projected operating surplus in excess of the budgeted amount.

BUDGET DETAIL:

Fund:	550						
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Beginning Fund Balance	345300	550	59500	55990	0000		600,000
<i>Total Resources</i>							600,000
<i>Requirements:</i>							
Tower/Crown Glazing	526100	550	55999	55950	0000	8R222	100,000
Major Renovation	526100	550	55999	55950	0000	8R082	500,000
<i>Total Requirements</i>							600,000

PROGRAM/STAFFING IMPACTS:

Amendment TO FY 2019-20 BUDGET Approved to Adopted
Capital Project Detail

MERC- OCC

Attachment

MERC-OCC #5

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date						Source/s of Funding (Carry Fwd, Grant, etc.)	Other Project Comments
							2020	2021	2022	2023	2024		
N	8R222	Tower/Crown Glazing	526100	550	55999	6/30/2020	500,000	160,000				Beg Fund Balance (from FY18-19 operations surplus)	
N	8R082	Major Renovation	526100	550	55999	6/30/2020	10,730,000					Beg Fund Balance (from FY18-19 operations surplus)	

<i>For FP Use Only</i>	
Dept	#
MERC-Expo	6

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Expo

PREPARED BY: Rachael Lembo

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input checked="" type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

AMENDMENT TITLE: Expo Capital Improvement Plan amendment

PROPOSED AMENDMENT:

Expo Capital Improvement Plan Changes

The following Capital Improvement Projects require revision as outlined below:

- Hall E Flat Roof #8R234: This project will utilize the product remaining from Hall D and E roof restoration on the Hall E flat roof. Due to the type of work required for this roof maintenance, Expo was unable to use the on-call contractor and complete work this spring. This amendment will carry forward \$150,000 to FY19-20.
- Lighting Controls #8R169: This project will upgrade Expo's lighting control system to improve electrical efficiency and reduce electrical costs. Options were explored this year, and Expo intends to release an RFP this summer to select a system and install in FY19-20. This amendment will carry forward \$161,000 to FY19-20.

BUDGET DETAIL:

Fund: 556

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Beginning Fund Balance	345200	556	59600	55990	0000		311,000
<i>Total Resources</i>							311,000
<i>Requirements:</i>							
Hall E Flat Roofs	526100	556	56999	55950	0000	8R234	150,000
Lighting Controls	574000	556	56999	55950	0000	8R169	161,000
<i>Total Requirements</i>							311,000

PROGRAM/STAFFING IMPACTS:

Amendment TO FY 2019-20 BUDGET Approved to Adopted
Capital Project Detail

MERC- Expo

Attachment

MERC-Expo #6

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date						Source/s of Funding (Carry Fwd, Grant, etc.)	Other Project Comments
							2020	2021	2022	2023	2024		
N	8R234	Hall E Flat Roof	526100	556	56999	6/30/2020	150,000					Carry fwd	
N	8R169	Lighting Controls	574000	556	56999	6/30/2020	161,000					Carry fwd	

<i>For FP Use Only</i>	
Dept	#
Non Departmental - RIS	7

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Non-Departmental – Regional Investment Strategy

PREPARED BY: Robin Briggs/Kate Fagerholm

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

AMENDMENT TITLE: Regional Investment Strategy carryover

PROPOSED AMENDMENT:

This amendment would carry over \$100,000 from the Regional Investment Strategy FY 2018-19 budget to support three specific activities:

- 1) To provide support for community-oriented members of the Transportation Funding Task Force to successfully participate in Task Force meetings.
- 2) To empower and organize community members and organizations, particularly those from communities of color or historically marginalized groups, to engage with the Transportation Funding Task Force and Metro Council to ensure their interested are recognized in the eventual recommendation for a potential 2020 Regional Transportation Investment Measure.
- 3) To perform public opinion research for regional funding measure work

BUDGET DETAIL:

Fund:	010-General Fund						
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Beginning Fund Balance	349000	010	99999	00600			100,000
<i>Total Resources</i>							100,000
<i>Requirements:</i>							
Contracted professional services	524000	010	99992	00600			100,000
<i>Total Requirements</i>							100,000

PROGRAM/STAFFING IMPACTS: N/A

<i>For FP Use Only</i>	
Dept	#
Non Departmental Special Appropriations	8

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Non-Departmental –Special Appropriations

PREPARED BY: Robin Briggs

<i>Amendment Type:</i>	<i>Purpose:</i>	<i>Status:</i>
Substantive <input type="checkbox"/>	Operating <input checked="" type="checkbox"/>	Ongoing <input checked="" type="checkbox"/>
Technical <input checked="" type="checkbox"/>	Capital Project <input type="checkbox"/>	One-time <input type="checkbox"/>
	Renewal & Replacement <input type="checkbox"/>	

AMENDMENT TITLE: Council Travel and Staff Development

PROPOSED AMENDMENT:

This request is for technical changes to the General Fund Special Appropriations budget to correct account coding for certain budgeted items. This amendment does not ask for additional appropriations.

BUDGET DETAIL:

Fund: 010-General Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
<i>Total Resources</i>							
<i>Requirements:</i>							
Memberships and Prof Dues	521100	010	99999	00600			164,700
Payments to Other Agencies	530000	010	99999	00600			60,000
Sponsorships	524600	010	99999	00600			(224,700)
<i>Total Requirements</i>							0

PROGRAM/STAFFING IMPACTS: None

<i>For FP Use Only</i>	
Dept	#
MRC	9

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Metro Regional Center under DCOO (formally PES)

PREPARED BY: Cinnamon Williams

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input checked="" type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

AMENDMENT TITLE: Carryforwards for MRC CIP Projects and technical CIP changes

PROPOSED AMENDMENT:

Metro Regional Center (MRC) has the following *carryforwards* for these projects:

- Daycare Improvements (MRC003) – this project was delayed due to insufficient responses to the RFP. Modifications have been made to the solicitation and it is expected that the project will be completed by fall 2019.
- Building Envelope Phase 2 (01325A) – this project was delayed due to staffing issues. MRC has hired a contract project manager to facilitate this project to completion by the end of fiscal year 2020.

MRC needs to reprioritize a few capital projects due to compounding needs of the building. The following technical changes to FY2019-20 CIP as follows:

- HVAC and BAS Upgrades (MRC001) – has more money in the budget than necessary based on the project being split into a suite of projects. Therefore, MRC needs to reduce this project by \$1,400,000 to appropriately fund the two projects listed in the Capital Improvement Plan (CIP) that were derivative of this one and the reprioritized Elevator project. The CPMO thinks that a \$2.5M project budget for the HVAC upgrades is appropriate.
- MRC Lighting Upgrades (PSTBD031) – This project based on CPMO assessments will be more than the original dollars \$550,000 budget. This project was once originally a part of the HVAC project above and monies were moved to a new project for better accounting and the amount was an estimate. With this new information, MRC is moving \$300,000 from HVAC project to the lighting upgrades for a total new budget of \$850,000.
- Fire Stoppage (01332) – This project based on CPMO assessments will be more than the original dollars \$200,000 budget. This project was once originally a part of the HVAC project above and monies were moved to a new project for better accounting and the amount was an estimate. With this new information, MRC is moving \$200,000 from HVAC project to the fire stoppage for a total new budget of \$400,000.
- MRC Elevator Modernization (MRC006) – This project was reprioritized due south elevator failure in 2018. MRC is going to use \$900,000 from the HVAC project to fund the costs and will move up the dollars expected to be spent in 2021-22 to 2020-21.

BUDGET DETAIL:

Fund:	MRC R&R Fund (618)						
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund Balance	324000	618	00434	00820	9041		700,000
Fund Balance	340000	618	00434	00820			200,000
<i>Total Resources</i>							900,000

<i>Requirements:</i>							
Building and Related	572000	618	00434	00820		MRC003	200,000
Building and Related	572000	618	00434	00820	9041	01325A	700,000
Building and Related	572000	618	00434	00820	9041	MRC001	(1,400,000)
Building and Related	572000	618	00434	00820	9041	PSTBD031	300,000
Building and Related	572000	618	00434	00820	9041	01332	200,000
Building and Related	572000	618	00434	00820	9041	MRC006	900,000
<i>Total Requirements</i>							900,000

PROGRAM/STAFFING IMPACTS: No staffing impacts, as the project manager work is being performed by a contract employee.

Amendment TO FY 2019-20 BUDGET Approved to Adopted

Capital Project Detail

MRC R&R Subfund - Property and Environmental Services

Attachment
MRC #9

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date						Source/s of Funding (Carry Fwd, Grant, etc.)	Other Project Comments
							2020	2021	2022	2023	2024		
N	01325A	Building Envelope - Phase 2	572000	618	00434	3/31/2020	700,000					Carry Forward	
N	MRC003	Daycare Improvements	572000	618	00434	10/31/2019	235,000					Carry Forward	
N	MRC001	HVAC and BAS Upgrades	572000	618	00434	6/30/2020	1,481,756					Reduction in this project, to fund	
N	PSTBD031	MRC Lighting Upgrades	572000	618	00434	6/30/2020	850,000					Used resources from MRC001	
N	01332	Fire Stoppage	572000	618	00434	6/30/2020	400,000					Used resources from MRC001	
N	MRC006	MRC Elevator Modernization	572000	618	00434	6/30/2021	900,000	625,000				Used resources from MRC001	

<i>For FP Use Only</i>	
Dept	#
PES	10

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Property & Environmental Services

PREPARED BY: Cinnamon Williams

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input checked="" type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

AMENDMENT TITLE: Carryforwards for the Solid Waste Fund

PROPOSED AMENDMENT:

Property & Environmental Services' Solid Waste Fund has the following *carryforwards* for Capital Improvement Plan items:

- Solid Waste Operations Fleet (70001S) – The new Caterpillar Loader ordered this spring will not be delivered by June 30, 2019 and therefor needs to be carried over into the next year. Total amount to be carried over is \$389,000 and should be delivered by August 2019.
- St. Johns Landfill – Remediation (76995) – The SediMite materials for the landfill will not be delivered by June 30, 2019 and therefor \$52,800 needs to be carried over into the next year. These materials are expected to be delivered by August 2019.

Property & Environmental Services' Solid Waste Fund has the following *carryforward* for the SW Information, Compliance & Cleanup (SWICC) team:

- The SWICC team has engaged a contractor to study the contamination rate of mix recyclables collected from businesses located in the Metro region. Due to changes in the original project scope, the start day of this project was delayed. The data collection periods have been scheduled and will be completed this summer. One additional data collection period may be scheduled based on the staff's recommendation and would be expected to be completed in August or October based on the contractor's availability. This contract is fully executed (936015) and they expect to use \$72,000 in the next fiscal year.

BUDGET DETAIL:

Fund:	Solid Waste Fund (530)						
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund Balance	340000	536	31100	12480			389,000
Fund Balance	340600	539	31100	12480			52,800
Fund Balance	340000	530	31100	12480			72,000
<i>Total Resources</i>							513,800
<i>Requirements:</i>							
Equipment & Vehicles	574000	536	34100	36005		70001S	389,000
Improvement Other than Bldg	571000	539	34400	36710		76995	52,800
Contracted Professional Services	524000	530	31200	36550			72,000
<i>Total Requirements</i>							513,800

PROGRAM/STAFFING IMPACTS: none

Amendment TO FY 2019-20 BUDGET Approved to Adopted**Capital Project Detail****Solid Waste Fund - Property and Environmental Services**Attachment
PES #10

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date						Source/s of Funding (Carry Fwd, Grant, etc.)	Other Project Comments
							2020	2021	2022	2023	2024		
N	70001S	SW Fleet	574000	536	34100	6/30/2020	389,000						
N	76995	SJL Remediation	571000	539	34400	6/30/2020	352,800						

<i>For FP Use Only</i>	
Dept	#
Information Services	11

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Information Services

PREPARED BY: Robin Briggs

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input checked="" type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input checked="" type="checkbox"/>		

AMENDMENT TITLE: Information Services project carryovers

PROPOSED AMENDMENT:

Information Services has various projects that are being requests as partial or full carryovers into FY 2019-20.

Information Services Strategic Planning Consulting - Project #TBD: The RFP review and selection process was not able to be completed as early in the fiscal year as initially planned. Project funding of \$150,000 is needed to be carried over into FY 2019-20 in order to support this important strategic plan.

Learning Management System/PeopleSoft Upgrades-Project #TBD: Metro is in the process of purchasing software and needs the resources (\$10,000) carried forward to cover costs of project management.

PCI Remediation –Project #01570: Metro has been remediating its payment systems across the agency to ensure Payment Card Industry (PCI) compliance and safeguard the security of our customers’ payment cards information. Substantial progress has been made on this project and the remaining project funding of \$20,000 is requested to be carried forward into FY 2019-20.

Benefits Administration/PeopleSoft- Project #I1002E. The addition of this module will serve the overall payroll process review and automate manual processes from benefits enrollment to reconciliation. Project funding of \$150,000 is needed in FY 2019-20 to successfully implement this software.

BUDGET DETAIL:

Fund: 010-General Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Beginning Fund Balance-IS Strategic Plan	349000	010	99999	00600			150,000
<i>Total Resources</i>							150,000
<i>Requirements:</i>							
Contracted Professional Svs	524000	010	00441	00600			150,000
<i>Total Requirements</i>							150,000

Fund: 616-Information Services Renewal and Replacement FUnd

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Beginning Fund Balance-PeopleSoft LMS	349000	616	00441	00810			10,000
<i>Total Resources</i>							10,000
<i>Requirements:</i>							

Contracted Professional Svs	524000	616	00441	00810		I1001E	10,000
<i>Total Requirements</i>							10,000

Fund:	612-New Capital Subfund
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<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Beginning Fund Balance- PCI Remediation and PS Benefits Admin Module	349000	612	00444	00600			170,000
<i>Total Resources</i>							170,000

<i>Requirements:</i>							
Intangible Assets	579000	612	00444	00600		01570	20,000
Intangible Assets	579000	612	00444	00600		I1002E	150,000
<i>Total Requirements</i>							170,000

PROGRAM/STAFFING IMPACTS: None

Amendment TO FY 2019-20 BUDGET Approved to Adopted**Capital Project Detail****Information Services Renewal & Replacement and New Capital Subfunds**Attachment
Information Svs #11

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date						Source/s of Funding (Carry Fwd, Grant, etc.)	Other Project Comments
							2020	2021	2022	2023	2024		
N	I1001E	PeopleSoft LMS	524000	616	00441	2020	215,000					Carry Fwd	
N	01570	PCI-Network Remediation	579000	612	00444	2020	20,000					Carry Fwd	
N	I1002E	PeopleSoft Benefits Module	579000	612	00444	2020	150,000					Carry Fwd	

<i>For FP Use Only</i>	
Dept	#
FRS	12

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Finance and Regulatory Services

PREPARED BY: Robin Briggs

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input checked="" type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

AMENDMENT TITLE: PeopleSoft Supplier Contract Management Carryover

PROPOSED AMENDMENT:

Finance and Regulatory Services is requesting the carryover of \$150,000 for the PeopleSoft Supplier Contract Management Module project. The contract is fully executed (#934417) and the project is currently in process. The project is expected to be completed in FY 2019-20 and is part of the Information Services Capital Improvement Plan (New Capital Sub-Fund).

BUDGET DETAIL:

Fund: 612-New Capital Sub-Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Beginning Fund Balance	349000	612	00450				150,000
<i>Total Resources</i>							150,000
<i>Requirements:</i>							
Capital Outlay	579000	612	00450			01521	150,000
<i>Total Requirements</i>							150,000

PROGRAM/STAFFING IMPACTS: None

Amendment TO FY 2019-20 BUDGET Approved to Adopted**Capital Project Detail****New Capital Subfund -Finance and Regulatory Services**Attachment
FRS #12

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date						Source/s of Funding (Carry Fwd, Grant, etc.)	Other Project Comments
							2020	2021	2022	2023	2024		
N	01521	PeopleSoft Upgrades	579000	612	00450	2020	150,000					Carry Fwd	Within Information Services CIP

<i>For FP Use Only</i>	
Dept	#
Communications	13

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Communications

PREPARED BY: Peggy Morell

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

AMENDMENT TITLE: Agencywide Community Partnership Program carry over amendment

PROPOSED AMENDMENT: The community partnership program funds support the work of the Agencywide Community Partnership Pilot Program, launched in 2017. The pilot program had two community partners: Momentum Alliance and the Coalition of Communities of Color, Bridges Alumni Program. The original contracts with both organizations were scheduled to close June 30, 2018. Due to Metro staff across the agency needing additional time to complete work started with both organizations, the contracts were amended to extend the closing date by six months to Dec. 31, 2018.

The total amount budgeted for the community partnership program for FY2018-19 was \$150,000. The contracts closed mid-fiscal year after only \$10,000 of the \$150,000 had been spent. A set of recommendations for Metro leadership came from the Agencywide Community Partnership staff, community partners, and Communications Department Director with the close of the contracts last December. The carryover request is to use the remaining \$140,000 to implement those recommendations in the following manner:

Community partner	Scope of work	Contract	Amount
Momentum Alliance	Southwest Corridor Youth Cohort for Transportation and Housing Justice engagement	On call #935948	\$50,000.00
Momentum Alliance	Youth-led equity training for Metro Leadership	On call #935948	50,000.00
Former participants in Bridges Alumni Cohort	Community leader liaisons to culturally specific community employment programs and Metro	936046 936047 936048 936049	40,000.00

Community partnership program

Community partner		
	Total amount budgeted for FY2018-19	\$150,000.00
Momentum Alliance	Amount spent FY2018-19	(10,000.00)
	BALANCE	\$140,000.00
Momentum Alliance	Carry over amount FY2019-20	100,000.00
Community liaisons	Carry over amount FY2019-20	40,000.00
	TOTAL carry forward amount FY2019-20	\$ 140,000.00

BUDGET DETAIL:

Fund:	General
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<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fun Bal-Unassigned-Reserved	349000	010	99999	00600			\$140,000
<i>Total Resources</i>							\$140,000

<i>Requirements:</i>							
Contracted Professional Services	524000	010	00320	00600			\$140,000
<i>Total Requirements</i>							\$140,000

PROGRAM/STAFFING IMPACTS: None

<i>For FP Use Only</i>	
Dept	#
Parks & Nature	14

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Parks & Nature

PREPARED BY: Melissa Bergstrom

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input checked="" type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

AMENDMENT TITLE: Parks & Nature FY19 Carry Forwards

PROPOSED AMENDMENT: At the end of each fiscal year, there are a few projects that are still in progress due to various reasons, or it is decided that they fit better in the next year's operations work plan. Some projects are combined or re-prioritized for efficiency. In order to facilitate the continuity of projects Parks & Nature requests to carry forward the budget items listed below. This action will amend the FY2019-20 Approved Budget (prior to adoption) adding the line item amounts below:

General Fund:

- Carry forward \$36,000 for Intertwine Signage (70358). In 2014 contract 932679 authorized Metro to transfer their \$265,000 Federal STP grant funds to TriMet for rail preventative maintenance. In exchange TriMet agreed to transfer \$265,000 of their general fund dollars to Metro's general fund for the express purpose of fabrication and installation of Intertwine signage on regional trails. This project is entering the final stages with the amount to carry forward encumbered with Sea Reach Ltd., for design and fabrication of signs. Purchase Order 35097 is in place and it is expected that the project work will be complete November 2019.
- Carry forward \$70,000 for Parks Communications research project working with DHM to lead quantitative and qualitative research over readership of the Big Back Yard and digital storytelling. This project was delayed due to staffing issues and expected to be completed by the end of the calendar year of 2019. Contract with DHM has been executed (936031).

BUDGET DETAIL:

Fund:	General Fund (010)						
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund Balance	349000	010	03100				(106,000)
<i>Total Resources</i>							(106,000)
<i>Requirements:</i>							
Contracted Professional Services	524000	010	03400	17000		70358	36,000
Contracted Professional Services	524000	010	02715	12494			70,000
<i>Total Requirements</i>							106,000

Parks and Nature Local Option Levy:

- Carry forward \$1,200,000 for Newell Creek Canyon Nature Park (LA250). The Newell Creek Canyon Nature Park project begins construction summer 2019. There are two separate construction projects at this park including the trail network construction in the canyon and the development of the day use and parking area. It is necessary to carry forward funds budgeted in FY18-19 to FY19-20 cover anticipated construction expenses.

- Borland Field Station Site Improvements (LR751) – The Borland Field Station Site Improvements include paving and parking improvements; new stormwater facilities; engineering and construction of a pole barn; and the installation of a boat dock on the Tualatin River. In FY19 the department provided a budget allocation of \$325,000. The site improvement work and boat dock installation was competitively solicited with add alternates. It was determined that it was in Metro's best interest to include the work of the add alternates which increased the project budget from \$325,000 to \$420,000. A majority of the construction work is anticipated to be complete by the end of FY19 with the installation of the boat dock planned for summer 2019. This amendment reduces the contracted property services line item in the Land Management budget and increases the line item allocation for the Borland site improvements.

BUDGET DETAIL:

Fund:	Parks and Nature Local Option Levy (165)						
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Undesignated Fund Balance	340000	165	03100				(1,200,000)
<i>Total Resources</i>							(1,200,000)
<i>Requirements:</i>							
Improvements other than Building	571000	165	03430	17000		LA250	1,200,000
Contracted Property Services	525000	165	03220	18400		LR900	(40,000)
Improvements other than Building	571000	165	03220	18400		LR751	40,000
<i>Total Requirements</i>							1,200,000

PROGRAM/STAFFING IMPACTS:

None

Amendment TO FY 2019-20 BUDGET Approved to Adopted

Capital Project Detail

Parks and Nature Local Option Levy

Attachment
Parks & Nature #14

New? Y/N	Project ID	Project Title	GL Acct	Fund ID	Dept ID	Est. End Date						Source/s of Funding (Carry Fwd, Grant, etc.)	Other Project Comments
							2020	2021	2022	2023	2024		
N	LA250	Newell Creek Canyon Nature Park	571000	165	03430	6/30/2021	1,800,000	940,000				Carry forward \$1.2M from FY19 to FY20.	The Newell Creek Canyon Nature Park Budget has been adjusted based on the actual expected costs of trail construction and day use area construction. Funds that were not expended in FY19 need to be carried forward. The trail solicitation is expected to be on the street prior to the end of FY19 but a contract will not be executed. The contract for the day use area should be solicited in summer 2019 with construction to begin in the fall of 2019. Total project budget has been adjusted to \$3M.

<i>For FP Use Only</i>	
Dept	#
Council (DEI)	16

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Diversity Equity and Inclusion

PREPARED BY: Raahi Reddy/Robin Briggs

<i>Amendment Type:</i>	<i>Purpose:</i>	<i>Status:</i>
Substantive <input type="checkbox"/>	Operating <input checked="" type="checkbox"/>	Ongoing <input type="checkbox"/>
Technical <input checked="" type="checkbox"/>	Capital Project <input type="checkbox"/>	One-time <input checked="" type="checkbox"/>
	Renewal & Replacement <input type="checkbox"/>	

AMENDMENT TITLE: RACE FORWARD GARE

PROPOSED AMENDMENT:

The purpose of this amendment is to move the remaining RACE FORWARD contract # 935718 funds, in the amount of \$20,000 from the FY 18-19 DEI budget to the FY 19-20 Diversity, Equity & Inclusion budget.

This amendment will allow DEI to finish out the GARE Racial Equity Tool Training program to a second Cohort to an upcoming new iteration of this program which is now called the GARE NW Cohort program.

BUDGET DETAIL:

Fund: 010- General Fund

<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Beginning Fund Balance	349000	010	99999	00060			\$20,000
<i>Total Resources</i>							\$20,000
<i>Requirements:</i>							
Contracted Professional Services	524000	010	00130	00060			\$20,000
<i>Total Requirements</i>							\$20,000

PROGRAM/STAFFING IMPACTS: none

<i>For FP Use Only</i>	
Dept	#
Research Center	17

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Research Center

PREPARED BY: Chris Johnson

<i>Amendment Type:</i>	<i>Purpose:</i>	<i>Status:</i>
Substantive <input type="checkbox"/>	Operating <input checked="" type="checkbox"/>	Ongoing <input type="checkbox"/>
Technical <input checked="" type="checkbox"/>	Capital Project <input type="checkbox"/>	One-time <input checked="" type="checkbox"/>
	Renewal & Replacement <input type="checkbox"/>	

AMENDMENT TITLE: Carryover for CT-RAMP Software System - Metro No. 935527

PROPOSED AMENDMENT: The Research Center requests a carryover amount of \$66,000 to support the CT-RAMP Software System Project (Metro Contract No. 935527).

This project will support the continued enhancement and evolution of Metro's cornerstone transportation-planning decision-support tool – the regional travel demand model. When completed, this project will broaden the Research Center's analytical capabilities needed to support Metro's policy context around such planning work such as the Regional Transportation Plan, the Metropolitan Transportation Improvement Program, corridor studies, equity-related analyses, and congestion pricing. The regional travel model and the forecast it informs are also used to support planning for solid waste management, access to parks facilities, and other Metro responsibilities and functions.

This budget amendment and carryover will contribute to project enhancement and bring the project to a satisfactory and timely conclusion.

BUDGET DETAIL:

Fund:	140						
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund Balance	349000	140	01210	89020		90080	\$66,000
<i>Total Resources</i>							\$66,000
<i>Requirements:</i>							
Contracted Professional Services	524000	140	01210	89020		90080	\$66,000
<i>Total Requirements</i>							\$66,000

PROGRAM/STAFFING IMPACTS: No staffing impacts are anticipated as a result of this carryover.

<i>For FP Use Only</i>	
Dept	#
Research Center	18

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Research Center

PREPARED BY: Chris Johnson

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

AMENDMENT TITLE: Carryover for Sidewalk Labs Agreement - Metro No. 935980

PROPOSED AMENDMENT: The Research Center requests a carryover amount of \$150,000 to support the Sidewalk Labs Replica Pilot Project (Metro Contract No. 935980). The project implementation funds in question went unspent in FY 2018-19 due to unanticipated delays with the project partners (i.e., TriMet and City of Portland) in setting up the necessary intergovernmental agreements and contractual arrangements. This budget amendment and carryover will provide the resources necessary for a satisfactory conclusion of the project.

BUDGET DETAIL:

Fund:	140 – Planning						
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund Balance	349000	140	01210	89020		90080	\$150,000
<i>Total Resources</i>							\$150,000
<i>Requirements:</i>							
Contracted Professional Services	524000	140	01210	89020		90080	\$150,000
<i>Total Requirements</i>							\$150,000

PROGRAM/STAFFING IMPACTS: No staffing impacts are anticipated as a result of this carryover.

<i>For FP Use Only</i>	
Dept	#
Research Center	19

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Research Center

PREPARED BY: Robert Kirkman

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

AMENDMENT TITLE: RLIS Assessment Completion Contract No. 934045 Carryover

PROPOSED AMENDMENT:

The Research Center requests a carryover amount of \$40,000 to support Metro Contract No. 934045 with Timmons Group for the completion of this project. Due to recent staff departures and competing project priorities, assessment of the RLIS data offerings and processes has been delayed for several months. The contract amendment will provide additional resources to bring the project to a satisfactory and timely conclusion, but it will span the fiscal year.

BUDGET DETAIL:

Fund:	140 – Planning						
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund Balance	349000	140	01320	89020		90080	\$40,000
<i>Total Resources</i>							\$40,000
<i>Requirements:</i>							
Contracted Professional Services	524000	140	01320	89020		90080	\$40,000
<i>Total Requirements</i>							\$40,000

PROGRAM/STAFFING IMPACTS: No staffing impacts are anticipated as a result of this carryover.

<i>For FP Use Only</i>	
Dept	#
Research Center	20

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Research Center

PREPARED BY: Chris Johnson

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

AMENDMENT TITLE: Carryover for Land Use Allocation Model Development - Metro No. 935496

PROPOSED AMENDMENT: The Research Center requests a carryover amount of \$40,000 to support the Land Use Allocation Model Development Project (Metro Contract No. 935496).

Land use forecasts are an essential input to Metro's many regional land use and transportation planning efforts. Understanding how land use may change in the future is critical to evaluating impacts of land use and transportation policy choices on air quality, health outcomes, and the quality-of-life for residents in the region. Land use forecasts also support planning for solid waste management, access to parks facilities, and other Metro responsibilities and functions. This project will enhance and modernize a key element of Metro's analytical toolkit and help staff answer increasingly complex policy questions around emerging issues such as decreasing housing affordability, gentrification/displacement, and the equity impacts of land use policy decisions.

The project is a multi-year effort and the project implementation funds in question went unspent in FY 2018-19. This budget amendment and carryover will provide the resources necessary to bring the project to a satisfactory and timely conclusion.

BUDGET DETAIL:

Fund:	140 – Planning						
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund Balance	349000	140	01210	89020		90080	\$40,000
<i>Total Resources</i>							\$40,000
<i>Requirements:</i>							
Contracted Professional Services	524000	140	01210	89020		90080	\$40,000
<i>Total Requirements</i>							\$40,000

PROGRAM/STAFFING IMPACTS: No staffing impacts are anticipated as a result of this carryover.

Dept	#
Planning and Development	21

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Planning & Development

PREPARED BY: Malu Wilkinson, Investment Areas Program Manager

<i>Amendment Type:</i>	<i>Purpose:</i>	<i>Status:</i>
Substantive <input type="checkbox"/>	Operating <input checked="" type="checkbox"/>	Ongoing <input type="checkbox"/>
Technical <input checked="" type="checkbox"/>	Capital Project <input type="checkbox"/>	One-time <input checked="" type="checkbox"/>
	Renewal & Replacement <input type="checkbox"/>	

AMENDMENT TITLE: Services to Support Metro Council and COO direction for the Planning for a New Economy Project

PROPOSED AMENDMENT: This budget amendment is a carryover of \$100,000 in General Fund resources in the Planning and Development Department from FY 2018-19 to FY 2019-20.

Half of these funds will carryover from the Land Use and Urban Development program in support of new Metro Council direction to advance background research and other activities that support the Growth Concept 2040 Refresh with a specific focus on Metro's role in supporting the regional economy. Additional time was needed to refine the scope of work to be undertaken and align it with other department activities related to economic development.

The remaining half of these funds will carryover from the Investment Areas program in support of new direction from the [Chief Operating Officer Recommendation](#) for the 2018 Growth Management Decision that committed Metro's Planning and Development Department to return to Metro Council in early 2019 with a proposed work program that applies the new [Economic Value Atlas \(EVA\)](#) tool to address future regional employment trends and the implications for the region's land and infrastructure investments. Resources dedicated to proceeding into the next phase of work and advancing on the implementation of the EVA could not be spent prior to the release of the beta EVA decision-support tool that went live in February 2019 instead of 2018.

These resources are now dedicated to the Planning for A New Economy project, which incorporates a scope of work that will execute on Metro Council direction regarding the Growth Concept 2040 Refresh and the 2018 Growth Management Decision COO recommendations to proceed with applications of the Economic Value Atlas. An RFP to secure consultant services in support of this work will be issued in Spring 2019.

BUDGET DETAIL:

Fund:	140						
Line Item Title	Account	Fund	Dept	Prog	Class	Proj	Amount
<i>Resources:</i>							
Beginning Fund Balance	349000	140	01230				100,000
<i>Total Resources</i>							100,000
<i>Requirements:</i>							
Contracted Professional Services	524000	140	01230				100,000
<i>Total Requirements</i>							100,000

PROGRAM/STAFFING IMPACTS: None

<i>For FP Use Only</i>	
Dept	#
Planning and Development	22

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Planning and Development

PREPARED BY: Lisa Miles

<i>Amendment Type:</i>		<i>Purpose:</i>		<i>Status:</i>	
Substantive	<input type="checkbox"/>	Operating	<input checked="" type="checkbox"/>	Ongoing	<input type="checkbox"/>
Technical	<input checked="" type="checkbox"/>	Capital Project	<input type="checkbox"/>	One-time	<input checked="" type="checkbox"/>
		Renewal & Replacement	<input type="checkbox"/>		

AMENDMENT TITLE: 2040 Planning and Development Grants Project Management/Technical Assistance

PROPOSED AMENDMENT:

This amendment is to carry forward \$28,425 remaining in contract 934692 with Communitas, LLC in order for contractor to continue to provide project management and technical services for the 2040 Planning and Development grants program.

BUDGET DETAIL:

Fund:	140 – Planning						
<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Beginning Fund Balance	349000	140	01240	81230		46725	\$28,425
<i>Total Resources</i>							\$28,425
<i>Requirements:</i>							
Contract Professional Services	524000	140	01240	81230		46725	\$28,425
<i>Total Requirements</i>							\$28,425

PROGRAM/STAFFING IMPACTS:

Staffing for projects related to this amendment is covered through the Land Use and Urban Development base budget.

<i>For FP Use Only</i>	
Dept	#
Planning and Development	23

**DEPARTMENT AMENDMENT- APPROVED TO ADOPTED
FY 2019-20 BUDGET**

DEPARTMENT: Planning & Development

PREPARED BY: Dana Lucero

<i>Amendment Type:</i>	<i>Purpose:</i>	<i>Status:</i>
Substantive <input type="checkbox"/>	Operating <input checked="" type="checkbox"/>	Ongoing <input type="checkbox"/>
Technical <input checked="" type="checkbox"/>	Capital Project <input type="checkbox"/>	One-time <input checked="" type="checkbox"/>
	Renewal & Replacement <input type="checkbox"/>	

AMENDMENT TITLE: Community Placemaking Grant Program Carryover

PROPOSED AMENDMENT:

The Planning & Development Department's Investment Areas division requests an amendment to the budget to carryover \$250,645 in order to carry out the Community Placemaking Grant Program. These funds will be allocated to grant recipients whose proposals advance equitable outcomes, prompt people to think or feel differently about important community spaces, strengthen social fabric and involve and benefit historically marginalized communities; in addition to the community dialog series scope of work previously identified for the 2018-19 fiscal year. This amendment covers Community Placemaking grants approved by Metro Council via 7-day notice issued on April 3, 2018 and April 3, 2019 based on the recommendation of the Chief Operating Officer and an intergovernmental agreement with Portland State University to support a community dialogue about themes and lessons learned. The grant period for the 2018 cycle runs through September 2019 and the 2019 cycle runs through September 2020. The community dialogue scope of work includes identifying themes of regional significance from applications submitted over the three cycles and co-creating with community members a dialogue series to apply community-derived lessons to Metro's planning work. Planning staff and elected leaders will also participate. There is tremendous public support for the Community Placemaking Program and Metro's leadership in prioritizing funding for this effective strategy for community stabilization. It is also a tangible way we are achieving Metro's Strategic Plan to Advance Racial Equity, Diversity and Inclusion and our department's Strategy for Achieving Racial Equity.

Contract Number	Grantee	Project	Balance
934813	Oregon Human Development Corporation	Metzger School Park Placemaking Project	\$2,404
935237	Verde	Living Cully Wayfinding Project	\$6,250
935609	Portland All Nations Canoe Family	Portland All Nations Canoe Family Dugout Canoe Project	\$25,000
935886	Hmong American Community of Oregon	New Year in the Park	\$1,2500
935238	Muslim Educational Trust	Silk Road Cultural Diplomacy Art Project	\$6,250
935303	Free Arts NW	Free Arts NW Mobile Art Studio	\$2,116
935240	Portland Community Reinvestment Initiatives, Inc.	King + Parks Community Art Project	\$25,000
TBD*	Mercy Corps - Community Investment Trust	Community Investment Trust	\$19,550
TBD*	Morpheus Youth Project	MYP Youth Arts and Culture	\$25,000
TBD *	Portland Meet Portland	Healing Dialogues for Latinx Refugee Youth and the Rohingya Community	\$19,140

TBD *	Oregon Human Development Corporation	Durham Children's Garden	\$24,585
TBD*	The Living School of Art	The Living School of Art	\$12,000
TBD*	Indigenous Come Up	Portland Indigenous Marketplace	\$25,000
TBD*	Ori Gallery	Ori Gallery 2019 Programming	\$25,000
TBD*	Tucker Maxon School	Growing Community: The 28th Place Parklet	\$10,100
936035	Portland State University (IGA)	Graduate Assistantship	\$22,000
		Total	\$250,645
	*TBD - 7 day notices dated 4/3/19		

BUDGET DETAIL:

Fund:	140 – Planning
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<i>Line Item Title</i>	<i>Account</i>	<i>Fund</i>	<i>Dept</i>	<i>Prog</i>	<i>Class</i>	<i>Proj</i>	<i>Amount</i>
<i>Resources:</i>							
Fund Balance	349000	140	01230	85001		46010	\$250,645
<i>Total Resources</i>							\$250,645

<i>Requirements:</i>							
Grants	544500	140	01230	85001		46010	\$228,645
Payments to Other Agencies	530000	140	01230	85001		46010	\$22,000
<i>Total Requirements</i>							\$250,645

PROGRAM/STAFFING IMPACTS:

No staffing impacts are anticipated as a result of this carryover.