

## **STAFF REPORT**

### **IN CONSIDERATION OF RESOLUTION NO. 18-4946 FOR THE PURPOSE OF CONFIRMING APPOINTMENTS TO THE METRO PUBLIC ENGAGEMENT REVIEW COMMITTEE.**

---

Date: Nov. 21, 2018

Prepared by: Clifford Higgins, 503-797-1932

## **BACKGROUND**

Metro's Public Engagement Review Committee (PERC) convenes three to four times per year and consists of at-large community members, representatives from three community organizations and public involvement staff from Clackamas, Multnomah and Washington counties.

## **ANALYSIS/INFORMATION**

The PERC serves as a key component of Metro's ongoing efforts to develop and implement broad, inclusive, informed and effective public engagement processes. Community members are appointed to three-year terms on a rotating schedule.

The PERC bylaws call for at least three at-large community members and at least three representatives from a community organization. A conversation with PERC members led staff to recommend a membership consisting of at least six at-large community members through 2019.

Terms for one at-large community representative and one representative from a community organization have expired. In addition, the member from Washington County has retired from the county.

Staff opened an application process and engaged community stakeholders, local agencies and jurisdictions to recruit committee applicants with public involvement experience, strong community connections, and a diverse geographic and demographic representation.

Staff received 18 applications and recommended three new at-large community members and two new member from a community organization that best meet the following criteria:

- a commitment to community engagement
- demonstrated skills, knowledge or experience that apply to principles of citizen involvement adopted by Metro
- experience working with underrepresented communities.

After consulting with councilors, the communications director and staff, the Metro Council President has appointed the following individuals to PERC for three-year terms: Vicki Guinn (at-large), Max Wedding (at-large), Lee Helfend (at-large), Sumitra Chhetri (community organization) and Ana Munoz (community organization).

## **ANALYSIS/INFORMATION**

1. **Known Opposition** None

2. **Legal Antecedents** Resolution No. 97-2433 establishing Metro's Principles of Citizen Involvement: Metro Code Chapter 2.19.030; and Ordinance No. 12-1294 amending Metro Code Chapter 2.19.030.
3. **Anticipated Effects** The appointments to the PERC will allow Metro to more successfully engage communities with Metro's initiatives, improve public engagement practices, and prioritize projects for public outreach.
4. **Budget Impacts** No budget impacts. Program needs are accounted for in existing staff resources and accessing Communications M&S included in the COO proposed budget for FY 2018-2019.

## **RECOMMENDED ACTION**

Confirm appointment of:

- three at-large community representatives to the PERC for three-year terms: Lee Helfend, Max Wedding and Vicki Guinn.
- two community organization representative to the PERC for three-year terms: Ana Munoz, Latino Network and Sumitra Chhetri, IRCO.