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METRO POLICY ADVISORY COMMITTEE (MPAC)

Meeting Minutes

October 10, 2018

Metro Regional Center, Council Chamber

MEMBERS PRESENT

Denny Doyle (Chair)
Sam Chase
Amanda Fritz
Jeff Gudman
Gordon Hovies
Peter Truax
Mark Watson

Jerry Hinton
Martha Schrader
Linda Glover
Don Trotter

Ed Gronke
Emerald Bogue
Kathy Wai

AFFILIATION

City of Beaverton, Second Largest City in Washington County
Metro Council
City of Portland
City of Lake Oswego, Largest City in Clackamas County
Tualatin Fire and Rescue, Special Districts in Washington County
City of Forest Grove, Other Cities in Washington County
Hillsboro School District Board of Directors, Governing Body of a School District
City of Gresham, Second Largest City in Multnomah County
Clackamas County
City of Vancouver
Clackamas County Fire District #1, Special Districts in Clackamas County
Citizen of Clackamas County
Port of Portland
TriMet

ALTERNATES PRESENT

Jennifer Donnelly
Anthony Martin

AFFILIATION

Oregon Department of Land Conservation and Development
City of Hillsboro, Largest City in Washington County

MEMBERS EXCUSED

AFFILIATION

OTHERS PRESENT: Adam Barber, Jennifer Donnelly, Andre Bealer, Jeff Owen, Gretchen Buehner, Theresa M. Kohlhoff, Laura Weigel, Katherine Kelly, Andrey O'Brien

STAFF: Marta McGuire, Matt Korot, Elissa Gertler, Kim Ellis, Ernest Hayes, Nathan Sykes, Ramona Perrault, Sara Farrokhzadian, and Sima Anekonda

1. CALL TO ORDER, INTRODUCTIONS, CHAIR COMMUNICATIONS

Denny Doyle called meeting to order at 5:07 PM. He announced that the October 24, 2018 MPAC meeting would be cancelled. He invited MPAC members to attend a presentation entitled “Building Regional Disaster Resilience: what work in California and how it applies to Oregon” which would take place on October 24th, 2018 at 5:00 PM. Chair Doyle explained that Abby Hall and Arrietta Chakos would lead the presentation.

2. PUBLIC COMMUNICATIONS ON AGENDA ITEMS

There were none

3. COUNCIL UPDATE

Councilor Sam Chase announced that the Oxbow Regional Park Welcome Center would hold the homecoming celebration for the Chinook salmon on the Sandy River. He stated that the salmon homecoming was a collaboration with the Native American community to honor the salmon.

Councilor Chase discussed Metro’s Equity Plan and stated that four departments rolled out action plans that laid out how their work would be grounded in racial equity moving forward. He noted that Parks and Nature, Property and Environmental Services, Planning, and the Oregon Zoo were the first departments tasked with putting together a 5-year plan.

Councilor Chase said that the Partnerships and Innovative Learning Opportunities in Transportation (PILOT) program had launched. He stated the PILOT program offered \$150 thousand in grant opportunities for local agencies and community groups partnering with private entities to test new transportation services. He stated that possible projects could help meet transportation needs of underserved communities, remove barriers to accessing new mobility services, provide new connections to transit stations, improve transit services, and provide more shared or active transportation options. He summarized that the PILOT program allowed the private sector to address transportation issues.

Councilor Chase alerted that committee openings were available. He said that opportunities and applications were being accepted until October 22nd, 2018 for positions that would start in January 2019. He said the Transportation Policy Advisory Committee, Public Engagement Review Committee, and the Parks and Nature Advisory Committee were accepting applications.

4. MPAC MEMBER COMMUNICATION

There were none.

5. CONSENT AGENDA

MOTION: Councilor Jeff Gudman and President Gordon Hovies seconded to approve the consent agenda.

ACTION: With all in favor, the motion passed.

6. INFORMATION/DISCUSSION ITEMS

6.1 Southwest Corridor Equitable Development Strategy and Light Rail Update

Chair Doyle introduced Chris Ford and Brian Harper for discussion regarding the Southwest (SW) Corridor Plan. He stated that this item was an update on two components of the SW Corridor Plan: the light rail project and the accompanying effort to generate benefits for existing and future residents of the SW Corridor. Chair Doyle stated the presentation would discuss extending the MAX line into the SW Corridor as well as the equitable development strategy.

Key elements of the presentation included:

Mr. Chris Ford stated that many cities, along with ODOT, were a part of the SW Corridor project. He provided an overview of the LRT schedule and mentioned the environmental review process was half completed. He touched on the funding and construction of the project then displayed a map which showed the location of where a high capacity transit system would be placed. Mr. Ford said this plan was based off of the 2040 Growth Concept which caused planners to consider how growth would be accommodated. He described regions of growth and stated that there could be 340,000 residents in the SW Corridor by 2035. He added that this would create 13-17 hours of congestion a day, indicating the need for more transportation options.

Mr. Ford described why this area was being focused on. He stated that the plan began by considering land use and place. He said that the steering committee considered over 60 alignment options which included tunnels, light rail, and bus rapid transit.

Mr. Ford touched on the plan's robust engagement process which was used to recommend locations for where the light rail alignment could be placed. He said that Community Advisory Committee members were appointed to provide their feedback on

the plan. He said neighborhood associations, the Chamber of Commerce in Tigard and Tualatin, and the Westside Economic Alliance were some of the organizations that were involved. He also mentioned that the Islamic Center, the Muslim Economic Trust were all engaged due to their work in protecting youth of color. He emphasized that they wanted to reach individuals who were typically not involved the planning process.

Mr. Ford said the plan began an environmental review process which would be used to inform decision makers. He said that review process referred to both natural and human environments and included what would be impacted. He added that 33 meetings and 3 public hearings were conducted during that the review period. Mr. Ford iterated over one-thousand comments were received. Mr. Ford remarked that public agencies provided input throughout the process.

Mr. Ford outlined the SW Corridor Steering Committee's recommendation. He stated that the recommendation was based on the following: purpose and need, draft EIS, input from the public and agencies, and FTA rating criteria. He listed developments that would occur in outer and inner regions of Portland. He said that developments would provide a new walk and bike connector between Barbour and Marquam Hill, shared transit way to allow buses to bypass traffic congestions, a shuttle between PCC-Sylvania and nearby stations, and continuous sidewalks and protected bike lanes.

Mr. Ford described the project's benefits, touched on climate action goals, and provided information on commuters traveling to and from Portland. He then addressed the next steps for the plan and stated that once the Steering Committee recommended a route, the project would move into a project development phase. He stated that a new Community Advisory Committee and Steering Committee would convene in early 2019. Mr. Ford said that towards the end of 2019, a Final Environmental Impact Statement would respond to comments and confirm strategies to mitigate impacts identified in the Draft Environmental Impact Statement. Mr. Ford shared that in 2020, voters would decide on a regional funding measure which could fund half of the SW Corridor project. He also announced that in 2023, the Federal Transit Administration would confirm whether to fund the project through its New Starts Program. He noted that major investments would affect land use, and stated that Metro had an Equitable Development Strategy which would consider those impacts.

Mr. Brian Harper outlined the consequences of the project and stated that rising housing costs, cost of living, and displacement were considered while the SW Corridor plan was developed. He stated that creating an Equitable Development Strategy would help illustrate the benefits of light rail. He highlighted that Metro was committed to advancing equity through the SW Corridor plan. Mr. Harper summarized the Equitable

Development Principles which were designed by the Project Oversight Committee. He mentioned that the principles informed the selection of Pilot Project Proposals. He stated that the Equitable Development Principles showed that the project was about the people Metro served. He said that data was used to develop who would be most affected by the project.

Mr. Harper announced that the housing strategy was close to being finalized. He expressed the following items were needed to address housing and transit goals: anti-displacement services and protections, acquisition and preservation of existing housing, and new housing construction and supportive lands use. He said that strategy was endorsed by most members of the Equity and Housing Advisory Group. He mentioned that the strategy addressed the creation of more affordable housing as well as services and protections for residents. He highlighted that the project relied on several partners and utilized housing work conducted by City of Portland and Tigard to inform SW Corridor plan.

Mr. Harper highlighted that over forty actions were identified by the Oversight Committee. These actions dealt with affordable housing, workforce development, and community investment and development. He said that each action sought a champion and noted that ten actions were underway.

Mr. Harper remarked that data could be used to determine success of projects then stated that speaking with communities also provided useful insights regarding impact. He explained that Metro's Equitable Development Pilot Projects were intended to inform, advance, and facilitate work in the Equitable Development Strategy and sustain community-driven initiatives. He said that \$275,000 of the grant would be used for early implementation pilot projects. He explained that the Oversight Committee prioritized projects then discussed the applicants.

Mr. Harper summarized organizations which received business and workforce awards. He introduced Mercy Corps NW which was awarded a grant that would provide minority and women-owned businesses to weather the impact of Light Rail Construction. He continued to describe the grant given to IRCO & OHSU. He said that this grant would provide immigrants, people of color, and other marginalized communities access to career advancement opportunities in healthcare. Mr. Harper added that the grant was an attempt to provide the means to access housing.

Mr. Harper discussed the following organizations which received equity and housing awards. He first introduced the Community Partners for Affordable Housing and stated that this organization engaged marginalized communities in the design of existing and

future affordable housing developments. Mr. Harper then detailed the work of Home Forward, an organization that helped the Muslim community in the SW Corridor navigate and influence affordable housing opportunities. He mentioned that Proud Ground helped communities access affordable homeownership opportunities in the SW Corridor. Mr. Harper summarized that Momentum Alliance enhanced the ability for communities of color to participate and influence the SW Corridor plan.

Mr. Harper revealed that the federal grant would expire in July of 2019 and encouraged MPAC to continue conversation on the SW Corridor. He stated the groundwork to attain local and potentially national philanthropic support was being laid.

Member discussion included:

- Chair Doyle expressed interest in the project.
- Commissioner Amanda Fritz announced that the Portland's City Council passed the Equitable Housing Strategy. She described concerns related to locally preferred alignment. She described that the Portland City Council had three areas of concern: connection with OHSU, planning around the Barbour Town Center, and the park and ride purposed for SW 53rd. Commissioner Fritz remarked that Portland and Tigard delayed voting on the locally preferred alternative to provide more time for discussion.
- President Hovies broached questions regarding the Portland Community College tunnel. Mr. Ford explained the tunnel would interference with numerous parks, there was a lack of enthusiasm from the Hillsdale community members, and the tunnel's overall cost. Mr. Ford mentioned that ODOT was planning to install an arts project to change traffic flow. President Hovies then requested more information on the plan's effects on the Barbour grocery store and the Village Inn. Mr. Ford stated that the owners of the Village Inn required assistance and mentioned that their location would not be affected by the choice of alignment. Mr. Dave Unsworth stated that there were many items that needed to be dealt with, including the Village Inn. He stated that there would be work done with a new citizen advisory committee and steering committee.
- Mr. Don Trotter was pleased that the community was being involved during pilot programs. He then inquired about timelines in the application process for organizations. Mr. Harper said that organizations had one year to complete their pilot project. He mentioned that reports on project outcomes would also be conducted. Mr. Trotter asked if the reports on project outcomes would be provided. Mr. Harper confirmed.
- Councilor Anthony Martin was concerned that this project would take away ridership from Westside Express Service (WES). He stated that WES was an important part of the commute process and asked MPAC consider the individuals

who commute into Hillsboro. He emphasized the importance of keeping all transit options viable. Mr. Unsworth stated that the project considered mobility hubs and acknowledged that there was more work that needed to be done.

- Ms. Kathy Wai responded to Commissioner Fritz's comments and spoke to the locally preferred alternatives. She noted that this project would affect a number of jurisdictions. Ms. Wai then commented on funding to IRCO and workforce development. She noted her mother advanced from working in the kitchen at OHSU to working as a pharmacy technician through the IRCO program. Ms. Wai then inquired about the SW Corridor's housing targets and whether the housing options were for single families. Mr. Harper stated that the housing targets were between Portland and Tigard and covered multiple types of households. Mr. Unsworth stated that there was a memorandum agreement among nine different groups on affordable housing for remnant pieces of property that TriMet was hoping to obtain for the project. He noted TriMet owned property with a number of affordable housing units. He stated that the plan would have TriMet identify remnant parcels throughout the corridor to consider where affordable housing could be placed.
- Councilor Gudman inquired about funding the project. Mr. Unsworth stated that TriMet was responsible for financing, however the project would rely on various partners for funding. Mr. Unsworth said that a number of risk assessments would be utilized to deliver the project.

7.0 ACTION ITEMS

7.1 MPAC recommendation to Metro Council on Adoption of 2018 RTP and Strategies for Freight, Transit, Safety and Emerging Technology

Chair Doyle expressed the 2018 Regional Transportation Plan (RTP) would be the next item under discussion followed by the Regional Waste Plan. Chair Doyle stated that a decision for adoption of the RTP would be made. He stated that MTAC and TPAC developed recommendations that would be considered by JPACT. He highlighted that MTAC identified two items for JPACT to consider before making a recommendation. He noted that after the presentation, he entertained a motion to approve MTAC's recommendation.

Key elements of the presentation included:

Ms. Ellis outlined the timeline of the Regional Transportation Plan (RTP) and summarized engagement tactics. She said that MPAC was an important entity throughout the planning process. She stated that the goals and objectives of the RTP were updated along with the policies surrounding equitable transportation. She then added that the Climate Smart Strategy was more fully integrated into the RTP. She

stated that the plan was also updated to include more information on equitable transportation strategies. Ms. Ellis also noted that that RTP was one of the few regional plans that had Vision 0 as a goal to reduce death and serious injuries due to vehicular accidents. She discussed that partners helped guide how investments were targeted. She explained that that the RTP was a 25-year plan and included a 10-year investment strategy.

Ms. Ellis described the Draft RTP Constrained Priorities and emphasized that over \$15.4 billion were planned for projects by 2040. She said RTP's constrained priorities reflected community priorities and showcased projects which were added from local adopted plans. She stated that the culmination of these projects provided a multi-modal transportation system of people and goods. She noted that the system was being expanded detailed that a significant amount of funds would be invested for future transit, roads, and bridges.

Ms. Ellis mentioned there was another one billion dollars of investment and stated that many benefits were based on evaluation. She stated that coverage was expanded significantly in order to improve safety and reliability.

Ms. Ellis clarified that the RTP set the foundation for future work, investment, and collaborations. She provided a list of what the RTP achieved: kept federal dollars for the region, built local and regional plans and visions, allowed major projects to move forward, and identified areas which needed more study and analysis.

Ms. Ellis reviewed the public comment report used for the RTP. She explained that there were 880 online survey participants and over 2,400 comments, 50 letters, 207 emails, 4 consultation meetings, and stated that 7 community members testified at the August 2nd public hearing. She added that the majority of comments were minor changes to consider in order to improve the plan,

Ms. Ellis reminded MPAC that the MTAC recommendation was adopted into ordinance and mentioned that TPAC made their recommendation as well. She continued to explain what the ordinance adopted and explained that each strategy would be adopted by a resolution.

She described the two major focuses of MTAC and TPAC: 1) Integration of green infrastructure and natural resource protection in the RTP and 2) The updated Climate Smart Strategy implementation and evaluation findings. She then conveyed MTAC's recommendations to MPAC on the integration of green infrastructure and natural resources in the RTP. Ms. Ellis noted that there was a request to include more policy information surrounding design on the RTP. She stated that local street design

guidelines were updated. Ms. Ellis shared that the update would comprehensively consider design. She then highlighted another MTAC recommendation which encouraged more timely reviews of Title 3 and Title 13 inventories and implementation programs. She said that last review was conducted in 2015, and the next review was scheduled for 2025. She discussed the Climate Smart Strategy and remarked on increasing detail regarding fleet and technology assumptions.

Ms. Ellis listed final steps towards the adoption of the RTP. She shared that JPACT would be asked to approve the RTP. She noted that in 2019 would be submitted to the U.S. Department of Transportation and Land Conservation and Development Commission.

Member discussion included:

- Mr. Mark Watson expressed disappointed in the RTP's emerging technologies portion and asked if the technology pilot projects were intended to gather more data or provided potential solutions. Ms. Ellis said that the pilot projects spoke to both concerns. She also mentioned that a Mr. Elliot Rose completed work in order to start testing potential solutions as well as understand how communities would benefit. Ms. Ellis explained that a set of principals were used due to the uncertainty of employment and emerging technologies. She stated that these principals would help carry out actions. Ms. Ellis suggested that Mr. Rose provide a briefing on this area. Mr. Watson asked how the research would integrate with the legislature's work on autonomous vehicles. Ms. Kim revealed that Mr. Rose participated in that process to complement work that was being done at the state and local level.
- Councilor Martin stated that the City of Hillsboro always recommended that Metro set larger and more aspirational goals. He then echoed Mr. Watson's concerns.
- Commissioner Fritz asked why there were no specific strategies for creating green infrastructure. Commissioner Fritz also sought to understand why MTAC did not adopt all of the changes proposed by Metro staff. Ms. Ellis clarified that the only change MTAC did not recommend were the policies. She explained that the livable streets design guidelines were being updated which contributed to MTAC's decision. She stated that the update would potentially create new policies and would be reviewed in order to considered green infrastructure. Commissioner Fritz asked if the policies were reflected in the RTP. Ms. Ellis clarified that the RTP's design policies were carried over from previous transportation plans. Commissioner Fritz recommended that the livable street information be referenced in the RTP. Ms. Ellis remarked on the process of how information was integrated into the RTP and stated that language was being added to the plan to address new policies. Commissioner Fritz expressed concern that 9% of high value natural resource land would be impacted by the plan. Commissioner Fritz stated that that

only focusing on low-income and marginalized populations would not adequately address this level of impact. Ms. Ellis emphasized that that RTP was a system level plan and was meant to identify projects which would potentially impact resources. Commissioner Fritz inquired about funding. Ms. Ellis stated that most projects in the RTP were locally funded. Ms. Ellis touched on the establishment of Title 13 and the review cycle. Commissioner Fritz inquired about the strategies and proposals put forth by the Audubon Society that were not accepted by MTAC. Ms. Ellis clarified areas were not accepted by MTAC. Councilor Chase stated that he would share Commissioner Fritz's comments with the Metro Council.

- Commissioner Martha Schrader inquired about the timeline for RTP updates. Ms. Ellis summarized the update cycle and stated that JPACT, MPAC, the Metro Council would be engaged to develop a work plan. She stated that work plan would take two to three years to complete. Commissioner Schrader spoke to the need for a robust policy discussion and highlighted Clackamas County's mitigation work.
- Ms. Emerald Bogue touched on the Audubon letter that was provided to MPAC members and clarified issues regarding West Haven Island.

MOTION: Mayor Peter Truax moved, and Council Jeff Gudman seconded, to recommend adoption of the Ordinance No. 18-1421, Resolution No. 18-4892, Resolution No. 18-4893, Resolution No. 18-4894, and Resolution 18-4869 to Metro Council.

ACTION: The motion passed, with Commissioner Fritz abstaining.

6.0 INFORMATION/DISCUSSION ITEMS

6.2 2030 Regional Waste Plan

Key elements of the presentation included:

Mr. Matt Korot explained that the 2030 Regional Waste Plan was a strategic document which targeted regional solid waste work. He said that the plan would act a guide for how the system and the investments would be managed over the decade. He clarified that there were two systems: materials management and the solid waste system. He conveyed that the materials management system dealt with environmental and human health impacts of products. He also detailed that solid waste system hinged on collection and facilities which serve the community. He stated that the Regional Waste Plan would provide policy directions and would take a phased approach to action.

Mr. Korot stated that a key element of developing the plan was to gain input from marginalized communities. He explained that the plan ensured equitable engagement practices by forming partnerships with a number of community based organizations. He said that these organizations helped create a cohort of over 100 individuals who

assisted in guiding the planning process. He said the second way diverse voices were integrated during the planning process was through the Equity Work Group. He explained that this group served as a steering committee for the plan. Mr. Korot said that this group consisted of seven individuals who brought their specific knowledge and expertise.

Mr. Korot remarked that the plan contained eight different visions. He explained that once the visions were established, eight working groups were convened to focus on each vision. Mr. Korot reported that the groups comprised of representatives from local governments, solid waste haulers and facilities, advocacy organizations, community organizations, and the Equity Work Group. He stated that forums were held so that each work group could collaborate and identify commonalities.

Ms. Marta McGuire summarized the following goal areas: shared prosperity, product design and manufacturing, product use and consumption, product end-of-life, and disaster resilience. She emphasized the importance of considering a material's life cycle and also mentioned that disaster resilience was a new goal that was considered. She described actions that would be completed by 2030 and explained that implementation would be shared between Metro and local governments. She said that most actions were nondirective and explained that this meant local government and Metro would work together.

Mr. Andre Bealer spoke to actions regarding shared prosperity. He described his experience on the equity group and technical work group. He stated that the goals and actions were created after participating in conversations with stakeholders. He provided an overview of the following shared prosperity actions: add new representation to advisory committees, increase solid waste related spending for local and minority owned businesses, establish living wage standards, reduce the use of temporary workers, and develop workforce development programs. He mentioned that the garbage and recycling industry had little diversity in its workforce and highlighted that diverse workers had lower paying jobs.

Ms. McGuire provided an overview of the product design and manufacturing actions which dealt with eliminating chemicals of concern, use product stewardship to reduce environmental impacts, and phase out bans for high impact products. She then listed the following product use and consumptions actions: implement policies to reduce single use products, deliver culturally responsive education on waste prevention and better purchasing choices, prevent the wasting of food through tools and education.

Ms. McGuire also described the product end-of-life management actions. These actions included expanded reuse and repair services, improve services to multifamily residences, improved collection for difficult to manage items, implement low income rate assistance program, invest in local markets for recyclables, and evaluate west-side full service station.

Ms. McGuire then discussed disaster resilience, the final action area. She stated that this action areas included the following: develop a database of solid waste infrastructure and resources, implement emergency planning requirements for service providers, identify debris management sites, and develop strategies for recycling and disposal of materials.

Ms. McGuire detailed how process would be measuring using key indicators, goal indicators, and progress reports. She stated that key indicators spoke to advocating for a broad audience and that the goals indicators would be used to measure the project. Ms. McGuire then provided an overview on next steps for the Regional Waste Plan.

Member discussion included:

- Councilor Martin asked how the projects under the Regional Waste Plan were being prioritized and stated that the plan did not evaluate costs. He stated that cost evaluation was needed to consider feasibility. Councilor Martin added that some proposed updates did not account for infrastructure deficiencies. He then touched on waste management's lack of transparency regarding rate increases. Ms. McGuire explained that Metro would collaborate with jurisdictions to develop a multi-year plan to influence prioritization. She added that there were three year increments for working with other cities. Ms. McGuire said that the estimation of costs and resources would inform the budget needs from each of the different agencies. Ms. McGuire mentioned that the community also discussed transparency and stated that those comments were noted.
- Mr. Ed Gronke inquired about the shared prosperity actions portion of the plan. He explained that Metro controls landfills and transfer stations, but did not oversee individual haulers. He asked how individual haulers would comply with the plan. Mr. Korot stated that Regional Waste Plan expanded beyond Metro and was also intended for local governments. He emphasized that the actions identified by the plan spoke to various parties. He also noted that the City of Portland was doing work within the hauling system to address equity outcomes. Mr. Gronke asked if any cities indicated issues with the system being proposed. Mr. Korot said that this was a challenging project and restated that there was a shared commitment to achieve the plan's objectives.

- Commissioner Fritz thanked the presenters for their work on community engagement and noted that Bureau of Planning and Sustainability supported the proposal. She emphasized the importance of developing a detailed plan which could address the size of franchises. Mr. Gronke expressed that Metro had worked on this issue for several years.
- Ms. Kathy Wai reiterated that the next draft of the plan would contain a policy focus. She asked if the plan had a system of coordination which accounted for the 2019 session and the waste management policies that had already been passed. Mr. Korot stated that there was coordination with other agencies and advocacy groups over waste related legislation.

8.0 ADJOURN

MPAC Chair Doyle adjourned the meeting at 7:17 PM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to be 'Sima Anekonda', with a large, stylized 'A' and a circular flourish at the bottom left.

Sima Anekonda
Recording Secretary

ATTACHMENTS TO THE PUBLIC RECORD FOR THE MEETING OF OCTOBER 10, 2018

ITEM	DOCUMENT TYPE	DOC DATE	DOCUMENT DESCRIPTION	DOCUMENT No.
6.1	Presentation	10/10/18	Southwest Corridor Preferred Alternative	101018m-01
6.2	Presentation	10/10/18	2030 Regional Waste Plan	101018m-02
7.1	Presentation	10/10/18	Adoption of the 2018 Regional Transportation Plan and Strategies	101018m-03
7.1	Handout	10/10/18	Letter from Audubon Society of Portland	101081m-04