

# **Metro**

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**Metro**

## **Minutes**

**Thursday, April 13, 2017**

**2:00 PM**

**PACKET REVISED 04/12/17**

**Metro Regional Center, Council chamber**

## **Council meeting**

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**1. Call to Order and Roll Call**

Council President Tom Hughes called the Metro Council meeting to order at 2:02 p.m.

**Present:** 7 - Council President Tom Hughes, Councilor Sam Chase, Councilor Carlotta Collette, Councilor Shirley Craddick, Councilor Craig Dirksen, Councilor Kathryn Harrington, and Councilor Bob Stacey

**2. Citizen Communication**

Art Lewellan, City of Portland: Mr. Lewellan submitted a pamphlet of proposed transit designs to the Metro Council. He stated his belief that a bus rapid transit line operating in the Southwest corridor would be a more effective mode of transit than a light rail line.

**3. Presentations****3.1 Zoo Bond Program Citizens' Oversight Committee Annual Report**

Ms. Heidi Rahn, Oregon Zoo Bond Program Director, thanked the Zoo Bond Citizens' Oversight Committee for their guidance and analysis. Ms. Rahn introduced Oversight Committee Chair and Director of the Portland Children's Museum, Ms. Ruth Shelly. Ms. Shelly presented the Zoo Bond Citizens' Oversight Committee Annual Report. She highlighted the committee's evaluation that Zoo Bond funds continued to be spent wisely, bond projects were advanced on schedule and within budget, and the program was on track to deliver on voter expectations. Ms. Shelly commended Oregon Zoo Director Mr. Don Moore, the newly constructed Education Center, and the zoo for remaining operational during the bond project construction process. Ms. Shelly highlighted conservation and animal welfare and the Oversight Committee's recommendation to use salt water in all of the Polar Passage exhibit's swimming pools. Ms. Shelly noted that Elephant Lands was certified LEED Gold and that the Education Center was projected to receive LEED Platinum certification. Ms. Shelly discussed budget, expenditures, and the allocation of remaining bond funds,

and she thanked the Zoo Bond Foundation for its financial contribution of six million dollars. Ms. Shelly provided the Council with examples of how the Oregon Zoo had implemented Oversight Committee recommendations from previous years.

*Council Discussion*

Council President Hughes spoke about future collaboration between the Portland Children's Museum and the Oregon Zoo. Councilor Craddick thanked Ms. Shelly and the Oversight Committee for its dedication and production of a comprehensive analysis and report. Councilor Collette thanked the committee for its commitment to assuring that the public bond money was spent wisely. Councilor Stacey offered his thanks to the committee for their report and for instilling in the Council confidence in the bond program.

3.2 Zoo Organizational Culture Audit

Mr. Brian Evans, Metro Auditor, provided the Oregon Zoo Organizational Culture Audit. Mr. Evans acknowledged that the zoo and its organizational culture was in the process of change, the zoo's mission statement had been revised to place a higher value on conservation and animal welfare, and that there had been turnover in high-level leadership positions. Mr. Evans noted that the zoo had made progress in some areas, and also found areas for improvement. Mr. Evans shared audit recommendations, which were for the zoo to continue to clarify and prioritize its conservation mission by use of the Conservation Action Plan and conservation work, and to create continuity between strategic plans and initiatives over time.

Ms. Angela Owens, Senior Management Auditor, stated that the audit illuminated that there were no processes in place to learn from management trainings and changes to internal communications. Ms. Owens also stated that the organizational culture audit revealed signs of ineffective communication and low employee engagement, particularly

among temporary employees, who make up a large portion of the zoo workforce. The audit recommended the development and implementation of an internal communication plan.

Mr. Evans noted that the organizational audit also recommended that zoo assess its skill needs, address any unidentified gaps in employment, and evaluate opportunities to motivate and recognize its employees.

Mr. Don Moore, Oregon Zoo Director, provided a management response. He expressed appreciation for the objective analysis performed by the auditor. He noted that changes to the zoo had inevitable impacts. Mr. Moore highlighted accomplishments before addressing the challenges the zoo faced. He highlighted staff surveys conducted in 2014 and 2016 that reflected an improved and more collaborative work environment, the on-schedule completion of five of the zoo's eight bond projects, the zoo's Association of Zoos and Aquariums (AZA) accreditation, and surveys that indicated high visitor satisfaction. Mr. Moore provided a response to the auditor's recommendations. He stated that the zoo was developing an integrated Conservation Action Plan, engaging staff in development and implementation of priorities, continuing to use zoo and Metro staff surveys to gauge employee feelings, and providing managers with training to improve communication. Mr. Moore highlighted the zoo's motivated staff and recognized the need for increased internal support and recognition.

#### *Council Discussion*

Councilor Craddick noted that at the time the audit and staff surveys were performed, the zoo was undergoing major changes. Councilor Craddick asked Mr. Evans how he thought the dynamic might be different now compared to at the time of the audit. Councilor Craddick also asked Mr. Moore for his thoughts on keeping temporary and part-time

employees engaged, involved, and feeling valued. Councilor Chase highlighted record turnout over the past winter at the Oregon Zoo and appreciated the focus on organizational culture. Councilor Stacey stated that he was grateful for the changes that had taken place at the zoo and the contributions that zoo staff had made. Councilor Harrington asked Mr. Evans if there was a method for improving culture audits. Councilor Collette thanked the auditor, Mr. Moore, and zoo staff. Councilor Dirksen noted that the audit was relatively positive and difficult to perform due to the amount of change the zoo was undergoing at the time the audit was conducted. Councilor Dirksen suggested performing another review of the zoo after the Zoo Bond program was completed.

#### **4. Consent Agenda**

**A motion was made by Councilor Stacey, seconded by Councilor Chase, to adopt items on the consent agenda.**

**The motion passed by the following vote:**

**Aye:** 7 - Council President Hughes, Councilor Chase, Councilor Collette, Councilor Craddick, Councilor Dirksen, Councilor Harrington, and Councilor Stacey

- 4.1 Consideration of the Council Meeting Minutes for April 6, 2017
- 4.2 Resolution No. 17-4783, For the Purpose of Authorizing the Chief Operating Officer to Issue a New Non-System License to Pacific Foods of Oregon, Inc. for Transport and Disposal of Non-Recoverable Solid Waste, Including Putrescible Waste, at the Covanta Waste-to-Energy Facility Located in Brooks, Oregon

#### **5. Resolutions**

- 5.1 Resolution No. 17-4791, For the Purpose of Amending Resolution No. 16-4756, to Add the Complete Cleveland Street Project to Regional Flexible Funding Allocation for the Years 2019-21, with Conditions, and Amending Exhibits A and D Thereto, Pending Air Quality Conformity Determination.

Mr. Dan Kaempff, Principal Transportation Planner, provided a report on the 2019-21 Regional Flexible Funds Allocation. He stated that Resolution No. 17-4791 would amend a resolution adopted by the Council earlier in the year,

Resolution No. 16-4756, which reaffirmed the Joint Policy Advisory Committee on Transportation (JPACT)'s recommendation to allocate 33.15 million dollars in funds to freight and active transportation projects. Resolution No. 16-4756 also stated that JPACT had yet to reach an agreement on which of two City of Gresham projects, one located on Cleveland Street and the other located on Division Street, should receive Regional Flexible Funding. The City of Gresham proposed a compromise which stated that the city would allocate two million dollars of local system development charges toward the Division Street project in exchange for Metro funding the Cleveland Street project. Mr. Kaempff explained to the Council the other terms surrounding the agreement, and that the terms must be codified in an intergovernmental agreement by 2018. If terms related to the Division Street project could not be fulfilled, Metro and JPACT reserved the right to withhold Cleveland Street project funding from the City of Gresham. Based on the agreed upon conditions, JPACT recommended the Cleveland Street project for Regional Flexible Funding. Mr. Kaempff stated that the adoption of Resolution No. 17-4791 would complete the allocation of 2019-21 regional flexible funds.

#### *Council Discussion*

Councilor Stacey commended the individuals involved in the decision-making process, and stated that the compromise reached would serve the needs of the community better than either project would have on its own. Councilor Chase inquired about how the local system development charges of two million dollars became available. Councilor Craddick stated that the outcome benefited the region and the City of Gresham, and thanked the Mayor of Gresham for initiating a compromise. Councilor Dirksen thanked his Metro Council and JPACT colleagues for their work and for reaching a difficult decision regarding the allocation of limited funds.

**A motion was made by Councilor Dirksen, seconded by Councilor Craddick, that this item be adopted. The motion**

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**passed by the following vote:**

**Aye:** 7 - Council President Hughes, Councilor Chase, Councilor Collette, Councilor Craddick, Councilor Dirksen, Councilor Harrington, and Councilor Stacey

- 5.2 Resolution No. 17-4782, For the Purpose of Approving the Policy and Investment Framework for the 2040 Planning and Development Grant Program Funded with Construction Excise Tax

Ms. Elissa Gertler, Planning and Development Director, spoke about improvements to the 2040 Planning and Development Grant Program. Improvements mentioned included: operating on an annual grant cycle instead of a two-year cycle; an online grant application; reducing criteria down to one page; providing applicants with examples of successful applications; incorporating face-to-face pre-application conferences; aligning the program with the budget cycles of local governments; and offering local governments the opportunity to use Metro's cooperative procurement. Ms. Gertler emphasized that areas new to the urban growth boundary and equitable projects were key focus areas of the grants.

Ms. Lisa Miles, Principal Regional Planner, informed the Council that interested applicants from local jurisdictions would be able to download the 2040 Grant Program handbook and meet with Metro staff to discuss projects within the next month. Ms. Miles also shared the grant program schedule and announced that staff would come back to the Council in late September 2017 for a final decision on grant awards.

*Council Discussion*

Councilor Collette and Councilor Craddick appreciated that the program was being aligned with local governments' budget processes and that there would be focus placed on equitable housing. Councilor Harrington noted that the 2040 Grant Program was critical to project funding. Councilor Harrington also inquired about a letter the Council had



received from the Metropolitan Home Builder's Association. Councilor Dirksen stated that he was not in complete agreement with the final structure of the program. Councilor Chase spoke about affordable housing.

**A motion was made by Councilor Collette, seconded by Councilor Stacey, that this item be adopted. The motion passed by the following vote:**

**Aye:** 6 - Council President Hughes, Councilor Chase, Councilor Collette, Councilor Craddick, Councilor Harrington, and Councilor Stacey

**Nay:** 1 - Councilor Dirksen

- 5.3 Metro Chief Operating Officer Acting as Budget Officer Presents the Proposed Fiscal Year 2017-18 Budget and Budget Message to the Metro Council, Acting as the Budget Committee

Ms. Martha Bennett provided an introduction to the proposed annual budget. She informed the Council that personal services costs were increasing at a faster rate than operating revenues. She discussed strategies for dealing with these costs, including leaving some positions vacant without eliminating them or laying off employees. Ms. Bennett explained that the agency would continue to look for innovative ways to utilize existing revenue or to generate new revenue. Ms. Bennett discussed the six desired regional outcomes and the way in which the agency's values and mission guided its yearly budget.

Mr. Tim Collier, Finance and Regulatory Services Director, provided an overview of the numbers within the budget. He explained that the projected budget was approximately 71 million dollars less than the previous year's budget. Mr. Collier discussed expenditures, the five year forecast, venues, and the transient lodging tax.

Mr. Brian Evans, Metro Auditor, discussed accountability, transparency, and making recommendations for

improvement. Mr. Evans informed the Council of FY 2016-17 accomplishments. He provided the Council with the proposed budget breakdown and a comparison to budgets from previous years.

Ms. Bennett explained the budget process moving forward, noted upcoming dates of importance, and sought feedback from the Council.

*Council Discussion*

Councilor Dirksen addressed the amount of contingency factored into the budget. Councilor Craddick thanked Ms. Bennett for the process that the Council was taken through prior to budget adoption.

5.3.1 Resolution No. 17-4769, For the Purpose of Adopting the Annual Budget for Fiscal Year 2017-18, Making Appropriations and Levying Ad Valorem Taxes

5.3.2 Public Hearing on Resolution No. 17-4769

**6. Ordinances (Second Reading)**

6.1 Ordinance No. 17-1397, For the Purpose of Addressing State Rule Requirements Regarding the Amount of Urban Reserves and the Balance of Urban and Rural Reserves in the Metro Region

Mr. Roger Alfred, Metro Attorney, provided a brief staff report. He informed the Council that staff had made one minor change to the ordinance.

*Council Discussion*

Councilor Craddick highlighted that Multnomah County had not made a decision on reserves, and asked if the county's decision could change Metro's report. Mr. Alfred informed her that it could have an impact, and staff would return to the Council at a later date for a final adoption process.

**A motion was made by Councilor Collette, seconded by Councilor Harrington, that this item be adopted. The motion passed by the following vote:**

**Aye:** 7 - Council President Hughes, Councilor Chase, Councilor Collette, Councilor Craddick, Councilor Dirksen, Councilor Harrington, and Councilor Stacey

**7. Chief Operating Officer Communication**

Ms. Martha Bennett spoke about Gabbert Butte and East Council Creek, and announced several Easter egg hunts that would take place at Metro parks and venues.

**8. Councilor Communication**

Councilor Collette discussed the Architecture Foundation of Oregon's annual Hatfield Scholarship Award and an accompanying luncheon at the Oregon Zoo Education Center. Councilor Stacey spoke of his attendance at an April Hill Park ribbon cutting in Southwest Portland. Councilor Chase highlighted local non-profit Construction Apprenticeship and Workforce Solutions (CAWS), an organization that strived to increase the representation of women and people of color in the construction trade. Councilor Chase also provided a Metro Policy Advisory Committee (MPAC) update. Councilor Dirksen discussed a Congestion Mitigation and Air Quality (CMAQ) committee meeting. Councilor Dirksen and Council President Hughes spoke about the Joint Policy Advisory Committee on Transportation (JPACT) best practices trip to Washington D.C.

**9. Adjourn**

Seeing no further business, Council President Hughes adjourned the Metro Council meeting at 4:45 p.m. The Metro Council will convene the next regular council meeting on May 4 at 2:00 p.m. at the Metro Regional Center in the council chamber.

Respectfully submitted,



Taylor Unterberg, Council Policy Assistant

**ATTACHMENTS TO THE PUBLIC RECORD FOR THE MEETING OF APRIL 13, 2017**

<b>ITEM</b>	<b>DOCUMENT TYPE</b>	<b>DOC DATE</b>	<b>DOCUMENT DESCRIPTION</b>	<b>DOCUMENT No.</b>
<b>2.0</b>	Handout	04/13/17	Citizen Communication: Transportation Proposal from Art Lewellan	041317c-01
<b>5.1</b>	PowerPoint	04/13/17	2019-21 Regional Flexible Funds Allocation	041317c-02
<b>5.2</b>	PowerPoint	04/13/17	2040 Planning and Development Grants Cycle 5	041317c-03
<b>5.3</b>	PowerPoint	04/13/17	Proposed Budget FY 2017-18	041317c-04
<b>6.1</b>	Letter	04/13/17	The James Law Group regarding Ordinance No. 17-1397 and Urban Reserves	041317c-05
<b>6.1</b>	Testimony	04/13/17	Mike Stewart regarding Urban Reserves	041317c-06
<b>6.1</b>	Letter	04/13/17	Jordan Ramis Attorneys at Law regarding Ordinance No. 17-1397 and Urban Reserves	041317c-07
<b>6.1</b>	Memo	04/13/17	Metro Urban and Rural Reserves Memo from Principal Regional Planner Ted Reid	041317c-08
<b>6.1</b>	Exhibits	04/13/17	Exhibits from Metro Attorney Roger Alfred	041317c-09
<b>6.1</b>	Testimony	04/13/17	Home Builder's Association of Metropolitan Portland regarding 2040 Planning and Development Grant Program	041317c-010
<b>4.1</b>	Minutes	04/13/17	Consideration of the Council Meeting Minutes from April 6, 2017	041317c-011