

March 2024 Budget Amendments Summary

The following requested budget amendments would *increase* appropriations as follows:

- **TOTAL FUND APPROPRIATION** increase: \$0
 - **General Fund** increase by \$0
 - **Smith and Bybee Wetlands Fund** increase by \$0

The following requested budget amendments request an *additional 1.5 FTE*:

- **Parks and Nature**
 - 0.5 FTE – Administrative Specialist III (increase from 0.5 to 1.0 FTE)
- **Planning, Development & Research**
 - 1.0 FTE – Associate Transportation Planner

The following proposed changes to the FY 2023-24 Capital Improvement Plan (CIP) are:

- **Expo center** *no appropriation needed*
 - 3 projects reprioritized – net zero change in current CIP expected costs
- **Oregon Convention Center** *no appropriation needed*
 - 5 projects reprioritized – net zero change in current CIP expected costs
- **Oregon Zoo** *no appropriation needed*
 - 3 projects starting early – FY2023-24 CIP increase of \$2,500,000. (Zoo has a pool of capital resources to draw from for unplanned projects).
- **Waste Prevention and Environmental Services** *no appropriation needed*
 - 7 projects reprioritized – net zero change in current CIP expected costs

Budget Amendments and Capital Improvement Plan (CIP) Changes

Below is a list, by department, of each requested budget amendment. *Financial Planning (FP)* has provided a *brief analysis* of each request to support decision making. Associated CIP changes can be found as attachments.

Central Services

Personnel Services Increase	<p>\$598,000 increase from General Fund Contingency to cover personnel increases due to pay equity study.</p> <p>Requesting an additional \$598,000 in appropriations to transfer funding to cover pay equity increases for the following departments:</p> <ul style="list-style-type: none"> - Leadership: \$235,000 - Human Resources: \$250,000 - Office of the Metro Attorney: \$113,000 <p>In December, Metro implemented a new compensation model for non-represented employees. Using a wage placement tool, current non-represented employees were equitably and consistently placed on a new pay schedule containing progressive pay grades and steps.</p> <p>Certain departments were able to absorb the budget impacts that these compensation changes generated. However, departments that have a significant number of non-represented FTE need additional budget appropriation in the current year to pay for these changes. In HR every employee is non-represented. Office of Metro attorney and Council/COO have majority non-represented staff.</p>
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Expo Center

Capital Improvement Plan Update	<p>Shift \$400,00 to support Hall E HVAC project</p> <p>Shift project dollars of \$400,000 at Expo – Hall E HVAC project from two separate projects: \$250,000 from the UP2 North Walkway Cover project, and \$150,000 from the Hall C Roof Re-coat. No additional appropriation or contingency transfer needed. No increase to the CIP.</p>
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Oregon Convention Center

Capital Improvement Plan Update	<p>Shift \$990,000 to support 4 Projects</p> <p>Shift project dollars of \$990,000 from their Waterproofing Rain Garden project that is on hold, to cover the change in spend plan for four other projects. No additional appropriation or contingency transfer needed.</p> <p>Projects increased in the CIP:</p> <ol style="list-style-type: none"> 1) Waterproofing: Spires & Glazing Repairs: increasing by \$460,000 2) Food & Beverage: Combi Oven Replacement: increasing by \$50,000 3) OCC Waterproof: Load Dock & PPV: increasing by \$330,000 4) OCC WTR: RainGar Cost Over: increasing by \$150,000
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Oregon Zoo

Capital Improvement Plan Update	<p>Shifting \$2,500,000 in unallocated line-item funding to support 3 projects:</p> <p>Shift \$2,500,000 unallocated project funds to these projects: Admin Building Refresh (ZRW207) - \$2M Building Controls (ZOO138) - \$150K Campus Planning and Land Use (ZOO132) - \$350K</p>
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Parks and Nature

Parks & Nature Bond Fund	
FTE Request	<p>Increase one position by 0.5 FTE to provide support for Willamette Cove.</p> <p>The Office of the Chief Operating Officer has requested the Parks and Nature admin team to provide administrative support to the Willamette Cove program. The Office of the COO has been providing administrative support to this team but is no longer able to do so. The anticipated support needed is 12 hours per week with the potential to increase. The current Parks and Nature administrative team cannot take on this additional work without additional resources or sacrificing the support of other projects deemed priority by department leadership.</p> <p>The current year budget can absorb the increased costs without a budget increase.</p>
Smith & Bybee Wetlands Fund	
M&S Increase	<p>Increase Contracted Professional Services by \$17,500</p> <p>Requesting additional funds to Smith and Bybee for FY24 to aid in getting more work done at this site in FY24. Transferring from Contingency to Contracted Professional Services.</p>

Planning, Development & Research

FTE Request	<p>1.0 FTE for RTO program</p> <p>PD&R proposes a 1.0 FTE to provide additional capacity to the growing Regional Travel Options (RTO) program, and to support implementation of the recently completed RTO Equity Implementation Strategy. This position is funded by RTO grant funds.</p> <p>This position is an FY25 budget modification that is being requested in March to allow for earlier hiring. The current year budget can absorb the increased costs without a budget increase.</p>
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Waste Prevention and Environmental Services

Capital Improvement Plan Updates	Adjust and reprioritize 7 projects in the CIP to address health, safety, and deferred maintenance needs (one-time) No operating, appropriation, or FTE impact.
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