

METRO FY 2022-23 BUDGET

Summary of Proposed Supplemental Budget Amendments for the FY 2022-23 Budget

Public Hearing and Supplemental Budget Vote Date: November 17, 2022

Prepared by Patrick Dennis, Budget Coordinator

Reading This Report

The **Report Summary** section provides a high-level overview of the report.

The **Budget Amendments and Capital Improvement Plan Changes** displays all the proposed amendments and changes to the Capital Improvement Plan (CIP), a brief description of each amendment or change, and the financial impact to the budget.

The **Attachments** are the Capital Improvement Plan (CIP) changes in detail.

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Report Summary

This report includes the proposed Supplemental Budget amendments and changes to the capital improvement plan (CIP) for consideration at the November 17, 2022, Metro Council meeting.

The different types of budget amendments are:

- Substantive Amendments that may change appropriation in a fund or alter FTE.
- <u>Technical Amendments</u> that include carry forwards for unspent FY 2021-22 funds. Others refine the budget to best reflect anticipated activities in FY 2022-23, but do not change appropriations or FTE.

The following proposed supplemental budget amendment would *increase* appropriations as follows:

- **TOTAL APPROPRIATION** increase: \$2,509,284
 - General Fund increase by \$1,123,032
 - **General Asset Management Fund** increase by \$160,000
 - Oregon Zoo Asset Management Fund increase by \$870,000
 - Parks and Nature Operating Fund increase by \$356,252

The following proposed supplemental budget amendment requests an *additional* **17.0 FTE**:

- Capital Asset Management:
 - 1.0 FTE Program Coordinator I
- Communications:
 - 1.0 FTE Senior Public Affairs Specialist
 - 1.0 FTE Program Supervisor II
 - 1.0 FTE Principle Public Affairs Specialist
- Office of the COO:
 - 1.0 FTE Administrative Assistant III
- Finance and Regulatory Services:
 - 1.0 FTE Accounting Technician II
 - 1.0 FTE Assistant Management Analyst
 - 1.0 FTE Program Analyst
- Human Resources:
 - 1.0 FTE Program Analyst (18-month limited duration position)
- Parks & Nature:
 - 1.0 FTE Maintenance Worker II
 - 1.0 FTE Program Analyst
 - 1.0 FTE Associate Public Affairs Specialist (24-month limited duration position)
 - 0.6 FTE Education Specialist I
 - 0.6 FTE Education Specialist I
 - 0.6 FTE Education Specialist I
- Planning, Development & Research
 - 1.0 FTE Manager II
 - 1.0 FTE Associate Transportation Planner
 - 1.0 FTE Program Assistant II

0.2 FTE – Senior Researcher & Modeler (currently 0.8 FTE)

The following proposed changes to the Capital Improvement Plan (CIP) are:

- **Capital Asset Management** increase of \$208,396 (Attachment 1)
- **Information Technology and Records Management** increase of \$160,000 (Attachment 2)
- **Parks and Nature** *decrease* of \$2,762,899 (Attachment 3)
- **Oregon Zoo** increase of \$1,720,000 (Attachment 4)

The following two Appropriation Categories will be created to better align organizational efficiencies:

• Diversity, Equity & Inclusion Department

 Appropriation authority transfer from "Council" to new "Diversity, Equity & Inclusion" Department

• Housing Department

- Supportive Housing Services Appropriation authority transfer from "Planning, Development & Research" to new "Housing Department"
- Affordable Housing Bond Appropriation authority transfer from "Planning, Development & Research" to new "Housing Department"

The following positions will also be affected by the proposed Supplemental Budget amendments:

Office of the COO

- General Manager of Major Projects
 - Reclass from Limited Duration to Regular Status

• Human Resources

- Program Specialist
 - Reclass from Limited Duration to Regular Status

• Office of the COO & Finance and Regulatory Services

- o Systems Business Manager
 - Move from Finance and Regulatory Services to the Office of the DCOO

Additional information for all the above changes can be found in the following pages.

Budget Amendments and Capital Improvement Plan Changes

Below is a list, by department, of each proposed budget amendment. Associated CIP changes can be found as attachments.

Central Services

•	#538 Substantive
Cap	oital Asset Management

Capital Asset Management has changes to the 5-year CIP and an operating request:

There were 2 projects at MRC that were not completed during FY21-22 due to supply chain constraint, MRC Lighting upgrades, and MRC Underground Garage Entrance, and the remaining project budgets need to be carried forward to FY22-23 CIP to be able to finalize this work. There were 4 projects: MRC Plaza and Drainage, MRC Office Suites, MRC Wayfinding, and MRC Interior and Exterior Coating that carried forward too much project budget to FY22-23 CIP; the CIP will be reduced to correct for remaining project budgets. There is 1 project, MRC Window Coverings that is adding \$12,000 to the project budget to replace all exterior facing blinds at the MRC. No additional appropriation is being requested as there is sufficient appropriation to manage the adjustments made to timing of project spending. (Attachment 1)

Additionally, Capital Asset Management is requesting **1.0 FTE Program Coordinator**. CAM leadership has evaluated the departmental and agency gaps and has determined that an additional FTE is necessary to support the agency-wide needs around Asset Management and Emergency Management and Resilience strategy. Partial year costs of \$82,039 (annualized cost of \$122,865).

This request requires a transfer from General Fund contingency for \$82,039 to increase appropriations.

• #539 Substantive Communications

The Communications Department is requesting the following FTE and materials & services for computer technology equipment and on-going professional development to support added staff:

- 1.0 FTE Senior Public Affairs Specialist (PD&R and community engagement supervisor) to support Planning, Development and Research Department communications. This position will add capacity for day-to-day direction and support of PDR communications team and work, including coordination with staff resources shared between the PDR and Housing (SHS and AHB) teams. Additional support is needed to coordinate engagement approaches and standards with Planning and Housing engagement leads, consult on contracted engagement strategies and approaches, primarily for non-MPO funded work (Investment Areas, Land Use).

Partial year cost: \$78,198 Full year cost: \$133,750

- 1.0 FTE Program Supervisor II (Housing, media and strategic communications supervisor) to support Housing Department communications. This position will add capacity for day-to-day direction and support of Housing communications team and work, including coordination with staff resources shared between the PDR and Housing (SHS and AHB) teams. Additional support is needed to support, coach and manage staff, and additional capacity is needed to meet media relations (relationships, response and proactive earned media pitches) and strategic communications (lead coordinated messaging, guide editorial efforts, voice and values) for both Housing and PDR high-profile efforts.

Partial year cost: \$94,474 Full year cost: \$161,580

- **1.0 FTE Principal Public Affairs Specialist** (Content Strategist) to lead the creation and implementation of a Metro-wide multichannel content strategy and provide editorial oversight for priority content that helps raise awareness and build trust with key audiences.

Partial year cost: \$88,926 Full year cost: \$152,092

Total FTE partial year cost: \$261,598 Total FTE full year costs: \$447,422

Materials & Services (on-going) of \$9,000 made up of:

3 computers at \$2,000 each = \$6,000

Staff development for 3 employees at \$1,000 each = \$3,000

This request requires a transfer **from General Fund contingency for \$270,598 to increase Communications appropriations.**

• **#541 Substantive**Office of the Chief Operating Officer

Currently the **General Manager of Major Projects** is a limited duration position with an end date of June 30, 2023. Office of the COO is requesting that this position be **converted to regular status**. Office of the COO is requesting that this position be converted to regular status with the intention of reclassifying it into a DCOO position. This will ensure that there is sufficient leadership capacity to support critical initiatives across the organization.

Office of the COO is requesting the transfer of a **1.0 FTE Business Systems Manager from FRS**. This position will move to report to the DCOO and will be part of the Enterprise Resource Planning (ERP) system enhancement program.

Additionally, Office of the COO is requesting to add **1.0 FTE for a Project Administrator (Admin Assistant III classification).** The project administrator will provide administrative, coordination and tracking support to project managers and other senior-level

	staff in the Office of the COO. Partial year costs of \$81,668
	(annualized costs of \$108,780).
	This request requires a transfer from Conoral Fund
	This request requires a transfer from General Fund contingency for \$244,435 to increase Council/COO
	appropriations.
• #540 Substantive	Diversity Equity and Inclusion (DEI) will become its own
Diversity, Equity and	Metro department and will no longer roll up under COO office
Inclusion	(within Council appropriation category). This will create a legal
Illerusion	appropriation category for DEI within the General Fund.
	appropriation category for BBI within the deficial rand.
	Additionally, DEI is requesting \$50,000 to support contractors,
	particularly BIPOC and women owned firms, in participating
	in capital projects covered by the Construction Career
	Pathways and the Regional Workforce Equity Agreement. As
	Metro implements Construction Careers and its first workforce
	agreement, resources dedicated to ensuring that contractors have
	the needed resources to participate and satisfy the requirements
	of the program. These funds would be utilized to contract with a
	technical assistance provider that assist contractors in meeting the
	healthcare provisions of the RWEA in addition to the broader
	Construction Career Pathways requirements that support
	diversify the construction industry.
	This request moves \$2,520,251 out of Council/COO budget and
	into a separate DEI department. Additionally, this amendment
	requires a transfer of \$50,000 from General Fund contingency
	to increase appropriations for construction careers pathways
#F42 Cubstanting	support. Finance and Regulatory Services is requesting the following:
• #542 Substantive	Finance and Regulatory Services is requesting the following:
Finance and Regulatory Services	CFO Office:
Services	-1.0 FTE Tax Analyst (program analyst classification) to assist
	in resolving questions around the tax collections from taxpayers,
	while providing support on SHS research and data management.
	The position would also allow for more regular economic/revenue
	reporting and assist in research as necessary, such as future ballot
	measures/programs. Finally, this would allow FRS to expand its
	efforts to standardize best practices around data management and
	presentations, providing greater service to leadership and the
	public. Partial year costs of \$76,868 (annualized costs of
	\$153,240).
	Accounting:
	-add back 1.0 FTE Accounting Technician II that was previously
	cut during budget reductions. This position is integral in the
	accounts payable and receivable processes. This position will
	ensure Metro's ability to issue payments to suppliers and
	community members, record revenue, and issue invoices in a

	timely manner. Partial year costs of \$66,630 (annualized costs of
	\$89,000).
	Financial Planning:
	-add 1.0 Assistant Management Analyst to support financial
	activity and reporting. This position will add capacity for work
	related to standard contracting in PD&R, SHS and AHB. The PD&R
	finance team supporting these programs did not grow with the addition of AHB or SHS, primarily because as those housing
	programs were ramping up the pandemic caused other PD&R
	programs to slow down. Now that PD&R programs are picking
	back up and new federal grants are coming available, an additional
	FTE is needed to provide consistent support to those areas.
	Partial year costs of \$81,067 (annualized cost of \$108,000).
	To transfer 1.0 FTE Business Systems Manager into the DCOO
	office , which reduces FRS FTE count and appropriations for this
	position by \$162,767.
	FRS is requesting \$19,000 to support new FTE with computer
	equipment and continuing professional development.
	This request requires a transfer from General Fund
	contingency for \$81,000 to increase FRS appropriations.
• #543 Substantive	Human Resources is requesting that a limited duration recruiter
Human Resources	(Program Specialist classification) be converted to regular
	status. This position is considered necessary as part of HR's ongoing operations to address service capacity around recruitment
	and hiring.
	Additionally, Human Resources is requesting to add 1.0 FTE for a
	limited duration Program Analyst. This position will work
	within the Class/Comp team to perform analysis related to our on-
	going Pay Equity compliance. Key tasks will be to analyze which
	current classifications may need individual market studies and separate classifications, and to make recommendations for
	potential changes to the current non-represented tiered system.
	This is expected to be an 18-month assignment with and end date
	of June 30, 2024. Partial year costs of \$77,600 (annualized costs of
	\$155,200).
	This request requires a transfer from General Fund
	contingency for \$77,600 to increase appropriations.
• #544 Substantive	Information Technology R&R is requesting funding for Council
Information Technology	Chamber Technology Upgrades for Public Meetings.
and Records Management	In 2022, the Metro Information Technology department updated
	the broadcast equipment in the council chambers. This project
	was done as part of the regular renewal and replacement of
	technology in the room. The timing of this project fit well with

new regulations requiring public meetings to include a hybrid component. What was not included in the budget was some ancillary equipment, such as the projection system as well as the ability to conduct smaller, less formal public meetings that could be performed without the aid of an external broadcasting contractor.

Information Technology proposes an amendment of \$160,000 to repair and update the projection system and add the ability for other types of hybrid meetings to be done in the council chambers without the use of a contracted service. (Attachment 2)

This request would require a **transfer from General Fund contingency to the IT R&R fund for \$160,000**.

Parks & Nature

• #546 Substantive Parks and Nature Operating Fund and Parks and Nature Bond Fund

Justification for amendments:

Parks and Nature is continuing the process of land use approval for the Burlington Creek Forest Nature Park with Multnomah County. This effort requires resources to cover costs of working with the county and consultant. The long-term project outlook will depend upon the land use process.

Farmington Paddle Launch continues to experience some erosion issues at the bank. The funds are necessary to determine a long-term solution.

River Island wildlife fencing is a new capital project for FY23. Fencing to support wildlife will be installed at the River Island natural area

North Fork Deep Creek stream restoration project design is beginning in FY23. Construction anticipated to begin sometime in calendar year 2024.

\$356,252 in appropriation increase to the Parks & Nature Operating Fund to account for new grant revenue and associated expenses and to cover new FTE.

It was determined during FY22 that separating the Blue Lake Building demolition project from the Blue Lake Pier demolition and rehabilitation better supported the projects and management of assets. The change results in a reduction to the building demolition project budget and a significant increase to allocate appropriate funds for the pier demolition and rehabilitation work.

Renovating approximately 6,000 SF is the most cost-efficient approach and provides more permanent access for fishing.

The Blue Lake infrastructure projects are further along in their design so updated cost estimates and schedules provide for more accurate budget allocations for FY23 and beyond.

Projects at Oxbow Park are finishing up and required carry forward funds from FY22, due to reductions of budget allocations the current budget can absorb the increase for the Oxbow generator, ADA parking, and road/water analysis work.

The Protect & Restore Land program acquired the Meyers property and is implementing the stabilization plan. Additionally, the program is investing in EV infrastructure at the Borland facility where new staff will report, and the current fleet will transition to an Electric fleet.

The % for Art program has allocated funds to specific projects to support elements of art early in design. The Cultural Heritage and Healing Garden is a project that was identified to receive a significant art investment. The allocation is being tracked separate from the project and is identified in the five-year forecast.

The Oxbow Bridge replacement/maintenance project was budgeted in FY22 but was not completed. A contract is now in place and the project is expected to be completed during FY23.

No appropriation change to the Parks and Nature Bond Fund, Expenditures reduced by \$2,534,899, transferred to Contingency.

Justification for FTE Needs:

An additional Maintenance Worker II is needed to perform maintenance, construction, water system operation, plumbing, mechanical repair and the operation of equipment for the Park Operations team. Creating warm and welcoming spaces is a priority for Metro Parks and Nature and there has been an increased emphasis on hiring park rangers based on soft skills to assist Park Operations work towards diversity, equity, and inclusion goals. Having the park rangers, the public facing staff, reflect the communities Metro serves and have an understanding and skills to support Metro's foundational values is a key initiative for Park Operations. Increasing the capacity of the maintenance team is needed to supply advanced technical skills for preventative and reactive maintenance and help ensure park facilities and equipment are maintained and retain their fit for purpose.

Park Operations has a demonstrated need for a professional to be dedicated to emergency response, training, and safety for staff. As the first responders to incidents in Metro developed parks and cemeteries, Park Operations staff needs a dedicated employee who ensures needed training and equipment is identified and available. Training opportunities developed will be shared as a resource for other P+N staff with similar training needs. Coordinated training requirements will reduce the number of accidents and prioritize employee safety. Having a professional responsible for updates and training for emergency response plans will improve relationships with Metro region public safety agencies. The Nature Education and Volunteer Service team's merge creates a business need for year-round support. Nature Education programming historically happens from mid-Spring through Fall, while Stewardship programs occur from Fall through late Spring.

FTE Changes:

- **1.0 FTE for a Maintenance Worker II** needed to support vital maintenance and prevention work at various sites, partial year cost of \$55,582
- **1.0 FTE for a Program Analyst** to support the development of safety and training programs and procedures, partial year cost of \$83,572
- **1.0 FTE for an Associate Public Affairs Specialist** to lead community education, stewardship and way finding work, partial year cost of \$66,849. This is a 24-month limited duration position.
- **1.8 FTE for three (0.6 FTE) Education Specialists** to support education and stewardship programming, total partial year cost of \$95,190

Twelve CIP Changes to better align with project cost and completion estimates can be seen in **Attachment 3**.

Planning, Development & Research

• #536 Substantive Planning, Development & Research, Affordable Housing Bond and The PD&R department is requesting three new FTE, an increase of an existing FTE, and budget changes due to restructuring within the department and AHB/SHS becoming a separate department. These changes are funded by an increase in MPO funds due to the Infrastructure Investment and Jobs Act (IIJA), discretionary

Supportive Housing Services

grants, and one-time grant carryover. No additional General Fund allocation is requested.

Budget changes:

- 1.0 Manager II: This position will oversee the Investment Areas team of 13 staff. This team manages corridor projects, economic investments, and equitable investments such as community placemaking grants and the brownfields program. This new position fills a gap resulting from a department restructuring. FY23 increase: \$102,515
- 1.0 Assoc Transportation Planner: This request provides staffing capacity needed to meet new state and federal planning mandates set forth by the U.S. Department of Transportation and the State of Oregon. This includes incorporating new federal emphasis areas in our transportation planning, such as climate resiliency, transition to new energy sources, racial equity and environmental justice in our decision making, promoting complete streets at the regional level and enhancing our public engagement practices. The new position will also help Metro to implement the recently adopted Climate Friendly and Equitable Rulemaking by the state that expands Metro's transportation planning responsibilities and will require Metro to update its Transportation Functional Plan. FY23 increase: \$69,409
- 1.0 Program Assistant: This position will support the Investment Areas team on major projects such 82nd Avenue and TV Highway. This team has received new grants and brought on new staff, and this additional administrative support will ensure the projects are supported. FY23 cost: \$52,772
- **Increase position from 0.8 to 1.0 FTE:** Additional capacity is needed on the Modeling team due to large projects like RTP Update, Interstate Bridge and TV Highway. FY23 increase: \$13,802
- Restructuring changes: The Affordable Housing and Supportive Housing Services programs will be separated from PD&R into a new department (appropriation category) called "Housing Department." PD&R leadership currently funded partially by those programs will shift entirely into PD&R. In addition, PD&R has restructured its leadership team to provide more management to the Investment Areas and Urban Policy and Development teams. FY23 increase: \$169,212 PD&R; (\$76,929) SHS; (\$48,772) AHB
- **Contingency:** PD&R's contingency can be used for budget amendments later in FY23, and also contains a set-aside amount for a projected overhead rate over-collection. **FY23 increase:** \$715,324

Oregon Zoo

• #545 Substantive Oregon Zoo Operating Fund and Oregon Zoo Asset Management Fund Transfer of additional reserve funds from the Oregon Zoo Operating Fund to the Oregon Zoo Asset Management Fund to continue funding capital projects on the zoo campus in FY23. **Total of \$870K transfer.** Update FY23 appropriations in capital funding from general exhibits improvements to these specific CIP projects. **(Attachment 4)**

Increase CIP Projects due to adjustments to scope and increase in expected costs.

- \$250K increase to Black Bear Improvements project
- \$1.07M increase to Zoo Admin Building Refresh

project

Add new CIP facilities project

- \$600K Building Controls project

Mid-Year Budget Amendment for FY2022-23 Capital Improvement Plan (CIP) Detail Changes Capital Asset Management

Financial Planning Use

Attachment 1

Resolution 22-5288

							FY 2022-23		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	
New?	Project			Fund	Dept		Change						Notes (i.e delay/cancel other
Y/N	ID	Project Title	GL Acct	ID	ID	CIP	Request*	CIP Amended	projects, contingency)				
N	MRC018	MRC Plaza Drainage	579000	618	00434	2,720,000	(31,978)	2,688,022	-	-	-	-	project timing changes
N	MRC017	MRC Office Suites	579000	618	00434	375,000	(86,347)	288,653	-	-	-	-	project timing changes
N	MRC025	MRC Window Coverings	579000	618	00434	150,000	12,000	162,000	-	-	-		Add \$12k to project budget
N	MRC020	MRC Wayfinding	579000	618	00434	100,000	(48,075)	51,925	-	-	-		project timing changes
N	MRC015	MRC Interior and Exterior Coatings	579000	618	00434	200,000	(158,271)	41,729	-	-	-		project timing changes
N	MRC014	MRC Lighting Upgrades	579000	618	00434	-	411,357	411,357	-	-	-		project timing changes
N	MRC013	MRC Underground Garage Entrance	579000	618	00434	-	109,710	109,710	-	-	-		project timing changes
								-	-	-	-		

Mid-Year Budget Amendment for FY2022-23 Capital Improvement Plan (CIP) Detail Changes

Information Technology and Records Management

Financial Planning Use

Attachment 2

Resolution 22-5288

							FY 2022-23		FY 2023-24	FY 2024-25	FY 2025-26	FY 2026-27	Notes (i.e delay/cancel
New?	Project			Fund	Dept		Change						other projects,
Y/N	ID	Project Title	GL Acct	ID	ID	CIP	Request*	CIP Amended	contingency)				
Υ	180041	Council Chamber Technology Upgrade for Public Meetings	526040	616	441	-	160,000	160,000	-	-	-	-	GF Contingency Transfer
								-	-	-	-	-	

Attachment 3 Resolution 22-5288

							FY 2022-23		FY 2023-24 FY 2024-25					FY 2025-2	6	FY 2026-27	Notes (i.e delay/cancel		
New?	Project			Fund	Dept		Change			Change			Change	CIP		Change	CIP	CIP	other projects,
Y/N	ID	Project Title	GL Acct	ID	ID	CIP	Request*	CIP Amended	CIP	Request	CIP Amended	CIP	Request	Amended	CIP	Request	Amended	Amended	contingency)
Y	LR040	River Island Wildlife Fencing	525000	165	03210		125,000	125,000			-			-		•	-		New project
Y	LR652	North Fork Deep Creek Restoration	525000	165	03210		20,000	20,000		55,000	55,000		150,000	150,000		5,000	5,000		New project
N	PBL009	Blue Lake Curry Bldg Replacement	579000	352	03450	3,500,000	(1,850,000)	1,650,000	4,400,000	1,600,000	6,000,000	358,000	167,000	525,000			-		Project delays require allocation adjustment
N	PBL015	Blue Lake Sanitary System	579000	352	03450	2,210,000	(1,210,000)	1,000,000	1,000,000	172,000	1,172,000			-			-	-	Higher confidence cost estimate
N	PBL014	Blue Lake Water Phase 2	579000	352	03450	1,870,000	(850,000)	1,020,000	92,000	2,408,000	2,500,000			-			-	-	Higher confidence cost estimate
N	PBL012	Blue Lake Building Demolition	526100	352	03450	899,534	(319,534)	580,000			-			-			-		Higher confidence cost estimate
N	PBL010	Blue Lake Water Phase 1	579000	352	03450	860,000	(130,000)	730,000			-						-		Higher confidence cost estimate
N	POX017	Oxbow Generator	579000	352	03450	50,000	25,135	75,135			-			-			-		Carry forward additional funds
Y	CEM015	Cultural Heritage & Healing Garden % for Art	579000	352	03450		30,000	30,000		50,000	50,000		150,000	150,000		10,000	10,000		% for art programmatic funds
Y	G18015	Meyers Stabilization	579000	352	02740		66,500	66,500		50,000	50,000		375,000	375,000		8,500	8,500		New project
N	POX020	Oxbow Water/Road Analysis	579000	352	03450	250,000	100,000	350,000			-			ı			-		Additional funds required for project completion
Y	PBL016	Blue Lake Pier Demolition/Rehab	579000	352	03450		1,230,000	1,230,000		552,000	552,000			-			-		Project broken out from the building demolition work as there will be a rehabiliation of the pier structure.
								-			-			-		,	-		

Mid-Year Budget Amendment for FY2022-23 Capital Improvement Plan (CIP) Detail Changes Visitor Venue - Oregon Zoo

Financial Planning Use

Attachment 4

Resolution	22-5288

							FY 2022-23			FY 2023-24	ļ	FY 2024-25	FY 2025-26	FY 2026-27	
New?	Project			Fund	Dept		Change			Change					Notes (i.e delay/cancel other projects,
Y/N	ID	Project Title	GL Acct	ID	ID	CIP	Request*	CIP Amended	CIP	Request	CIP Amended	CIP Amended	CIP Amended	CIP Amended	contingency)
N	ZBE12	Black Bear Improvements	573000	325	20000	350,000	250,000	600,000			-	-	-	-	Increase in scope and costs
N	ZRW207	Admin Building Refresh	526100	326	20000	1,000,000	1,070,000	2,070,000	150,000		150,000	-	-	-	Increase in scope and costs
Υ	ZOOTBD23-8	Building Controls	526100	326	20000	-	400,000	400,000	-	200,000	200,000	-	-	-	New project determined high priority
								-			-	-	-	-	