Professional Experience

Natural Resources Policy Advisor

Office of Governor Kate Brown, State of Oregon – Salem, OR July 2018 – Present

- Acts as liaison between the Governor's Office to state natural resource agencies, boards, and commissions
- Leads Natural Resources Legislative Coordination with various state agencies to ensure consistent executive branch positions regarding legislative and budget proposals
- Helps create and monitor the Governor's natural resource policy agenda and budget by informing the Governor on key policies, positions, and potential areas of concern within the wide range of national and state natural resource issues
- Works closely with government staff, stakeholders, and legislators on cross policy coordination, managing conflict, resolving disputes, and promoting collaboration on natural resource policy
- Convenes stakeholder workgroups and committees on behalf of the Governor in environmental justice and emergency preparedness

Policy Director

Office of Commissioner Nick Fish, City of Portland – Portland, OR May 2017 – July 2018

- Served as the Commissioner's lead on various policy issues, including the Portland Harbor Superfund, public arts and culture, housing, criminal justice, and community development
- Prepared briefing memos on legislative items that come before Council, report summaries, talking points, and constituent responses
- Conducted policy research and analysis on a variety of policy issues, both related to Commissioner Fish's portfolio and of a citywide nature
- Provided leadership as necessary as a representative of Commissioner Fish in promoting collaboration and partnership with other Council offices, city bureaus, and community stakeholders

Policy and Advocacy Director

The Urban League of Portland – Portland, OR September 2016 – May 2017

- Developed the Urban League's policy and advocacy initiatives to build civic engagement and capacity for the Black community of Oregon in education, employment, health, economic security, and overall quality of life
- Conducted community outreach and engagement through social media and events
- Cultivated relationships with agencies and elected officials at the city, county, state, and federal levels of government
- Wrote talking points, testimonials, letters of support, policy briefs, op-eds and appeared for radio interviews on behalf of the Urban League
- Tracked and reported the Urban League's legislative priorities in state, county, and city government
- Managed the Advocacy and Civic Engagement department's budget by writing grants and fundraising

Associate Consultant and Regulatory Specialist

Environmental Resources Management, Inc. – Portland, OR September 2015 – September 2016

- Served as project manager assistant, convening and facilitating project meetings, identifying and accomplishing key milestones to deliver projects on time and within budget
- Prepared National Environmental Protection Act (NEPA) permit applications required by federal, state,

and local regulatory authorities for energy facility development, specializing in land management and environmental justice

- Assisted and supported the preparation of technical documents required as part of environmental impact statements and environmental assessments
- Coordinated public affairs events; developed press releases, talking points and conducted media outreach
- Reviewed environmental compliance relating to Federal Energy Regulatory Commission (FERC) regulated energy projects

Engagement Coordinator

Equitable Contracting & Purchasing Commission City of Portland – Portland, OR July 2015 – September 2015

- Supported the City's initiative to expand contracting opportunities for women and minority owned businesses
- Coordinated meetings and events for the Equitable Contracting and Purchasing Commission as a liaison between the City and Commissioners
- Researched and analyzed existing data on women and minority owned businesses in the Portland Metro region and presented findings and made recommendations before the Commission
- Worked within a politically charged and at times controversial public setting to bring about more equity and business opportunities for women and people of color

Policy Analyst and Legislative Assistant

Rep. Lew Frederick, Dist. 43 - Oregon House of Representatives – Salem, OR January 2015 – July 2015

- Supported Rep. Frederick and chief of staff in creating statewide policy while establishing and maintaining strong relationships with stakeholders, constituents, lobbyists, legislators, legislative staff, and government agencies
- Managed Rep. Frederick's schedule and served as constituent liaison for all scheduling requests for meetings, events, public outreach, and engagement
- Developed recommendations by conducting research and analyzing legislative and policy issues regarding agriculture, education, natural resources, and the environment
- Represented Rep. Frederick on statewide stakeholder workgroups on environmental issues, including agency budgets, forest preservation, and predator management

Education

J.D., Certificate in Environmental and Natural Resources Law

Lewis & Clark, Northwestern School of Law, Portland, OR – May 2013 Thesis: Sustainable Justice: Brownfields Redevelopment and Environmental Justice

Externships, Internships, and Fellowships:

Summer 2012 - Honors Law Clerk to the U.S. EPA, *Office of Site Remediation Enforcement* Fall 2012 - Judicial Clerk to the Honorable Judge Darleen Ortega, *Oregon Court of Appeals* Spring 2013 - Environmental Prosecution Clerk, *U.S. Attorney's Office, District of Oregon* Spring 2013 - Law Clerk, *Jordan Ramis PC*

B.S., major: Environmental Science, Dance; minor: Studio Art Skidmore College, Saratoga Springs, NY – May 2009

Awards and Former Affiliations	
Oregon Commission for Women - 2020 Women	
of Achievement Awardee	
City of Portland Charter Review Commissioner	
Rachel's Network Catalyst Award Finalist	

Emerge Oregon Class of 2021 Oregon Environmental Council: Board of Directors; Emerging Leaders Board Environmental Professionals of Color