

## STAFF REPORT

### COUNCIL DISCUSSION OF PROPOSED BUDGET AMENDMENTS AND BUDGET NOTES FOR THE FY 2024-25 BUDGET

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Date: May 31, 2024

Prepared by:  
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Department: Finance and Regulatory Services

Presented by:  
Marissa Madrigal, Chief Operating Officer  
Brian Kennedy, Chief Financial Officer

Meeting date: June 04, 2024

Length: 45 minutes

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#### ISSUE STATEMENT

This work session will provide Council the opportunity to discuss department and Council proposed requests for amendments to the FY 2024-25 budget.

#### ACTION REQUESTED

Determine, on June 4, 2024, if Council will vote on proposed budget amendments and budget notes, en bloc (all together) *or* individually, at the June 6, 2024, Council meeting. Final consideration and vote on the proposed budget amendments and budget notes will occur at the June 6, 2024, Council meeting. The vote to adopt the budget will occur on June 13, 2024.

#### IDENTIFIED POLICY OUTCOMES

Compliance with Oregon Budget Law

#### POLICY QUESTION

- Does Council require any additional information related to the proposed amendments?
- Does Council want to add or alter proposed budget notes, after discussion?
- Does Council want to vote for budget amendments and budget notes, en bloc (all together) *or* individually, at the June 6, 2024, Council meeting?

#### POLICY OPTIONS FOR COUNCIL TO CONSIDER

Council consideration of the budget amendments and budget notes should occur prior to the adoption of the FY 2024-25 budget.

#### STAFF RECOMMENDATIONS

Discussion and consideration of department and Council proposed budget amendments that align with Council priorities. Discussion and consideration of proposed budget notes.

#### STRATEGIC CONTEXT & FRAMING COUNCIL DISCUSSION

The budget amendments and budget notes discussed will be voted on by Council on June 6, 2024. Financial Planning staff have reviewed the amendments brought forth and have determined that they fall within the limitation defined by Oregon Budget Law, which states that the increases to expenditures, after approval of the budget, are limited to no more than 10 percent of any fund's expenditures.

Amendments adopted on June 6, 2024, will be incorporated into the FY 2024-25 Adopted budget. Consideration of Resolution 24-5405 with the purpose of adopting the FY 2024-25 budget is scheduled for June 13, 2024.

Consideration of Resolution 24-5406, adopting the Five Year Capital Asset Plan (CIP) is also scheduled for the June 13, 2024 Council meeting. The CIP details five years of planned projects with the first year of the plan appropriated in the FY 2024-25 budget. Amendments that impact the FY 2024-25 CIP will be incorporated into Resolution 24-5406, and the CIP plan, prior to the vote for adoption on June 13, 2024.

The annual re-adoption of the agency's financial policies is also included in Resolution 24-5406.

**Relationship to Metro's Strategic Plan, racial equity, and climate action goals**

Staff scheduled time for Council to thoroughly discuss the budget amendments and budget notes for the FY 2024-25 budget to help finalize the development of an adopted budget that will focus on programming related to Metro's guiding principles of racial justice, climate justice and resiliency, and shared prosperity.

**Known Opposition:** None known.

**Legal Antecedents:** Oregon Budget Law requires adoption of the FY 2024-25 budget no later than June 30, 2024, to have legal authority to spend money beginning on July 1, 2024.

**Anticipated Effects:** Amending the FY 2024-25 budget, if needed, prior to the vote for adoption on June 13, 2024, provides Metro legal authority to fully fund agency programs and functions beginning July 1, 2024.

**Budget Impacts:** Budget amendments and budget notes considered on June 4, 2024, and approved on June 6, 2024, will be incorporated into the FY 2024-25 budget, scheduled for adoption on June 13, 2024.

**BACKGROUND**

Oregon Budget Law requires local governments to prepare their annual budgets in three legislatively defined stages: Proposed, Approved, and Adopted. The agency's current processes and calendar allow the agency to meet this requirement.

**ATTACHMENTS**

- Summary of Proposed Budget Amendments and Budget Notes for the FY 2024-25 Budget