

IN CONSIDERATION OF RESOLUTION NO. 26-5601, FOR THE PURPOSE OF  
ADOPTING THE SUPPORTIVE HOUSING SERVICES REGIONAL POLICY AND  
OVERSIGHT COMMITTEE BYLAWS

---

Date: April 23, 2026  
Department: Housing  
Meeting Date: April 30, 2026

Presenter: Liam Frost (he/him), *Housing  
Director*

Prepared by: Cole Merkel, *Housing  
Manager*, [Cole.Merkel@oregonmetro.gov](mailto:Cole.Merkel@oregonmetro.gov)  
Alice Hodge (she/her), *Council Liaison*,  
[Alice.Hodge@oregonmetro.gov](mailto:Alice.Hodge@oregonmetro.gov)

---

Length: Consent

## **ISSUE STATEMENT**

Resolution No. 26-5601, if adopted, would establish bylaws for the Supportive Housing Services Regional Policy and Oversight Committee (SHS RPOC). Metro Council has the authority to establish bylaws by resolution as set forth in Metro Code Section 2.19.280.

## **ACTION REQUESTED**

Adopt Resolution No. 26-5601 to approve the SHS RPOC bylaws.

## **IDENTIFIED POLICY OUTCOMES**

Council adoption of Resolution No. 26-5601 will establish SHS RPOC bylaws in accordance with Metro Code Section 2.19.280.

## **STRATEGIC CONTEXT & FRAMING COUNCIL DISCUSSION**

### **Legal antecedents**

This resolution is based on Ordinance No. 25-1539, adopted by Metro Council on December 16, 2025, which establishes the SHS RPOC effective April 1, 2026.

Metro Code Subsection 2.19.280(j) states: “Metro Council may by resolution establish bylaws governing the Committee’s meeting conduct, officers and duties, impartiality and conflict of interest rules, and other procedures.”

### **Overview of bylaws**

The SHS RPOC bylaws establish a procedural framework for SHS RPOC meetings. The bylaws outline the governance structure of the SHS RPOC and affirm that the Committee is

advisory to the Metro Council. For clarity and to have information in one document for committee member reference, some bylaw sections repeat language found in the Metro Code. However, Metro Code and state law supersede the bylaws if either are in conflict.

The following sections of the bylaws repeat Metro Code for clarity:

- Article II Section 3. Purpose and authority. This section outlines the purpose and authority of RPOC as outlined in Metro code 2.19.280 (b)
- Article III: Membership and Appointment. This section repeats the following information from information from Metro code 2.19.280
  - C: Membership
  - F: Appointments
- Article V Section 2 outlines quorum requirements (Which is repeated in the bylaws under Article V, Section 2)

## **SHS RPOC COMMITTEE DISCUSSION**

Members offered the following feedback during the SHS RPOC's April 15 bylaws discussion:

- Multnomah County Commissioner Shannon Singleton requested a clear timeline for receiving materials; Metro committed to sending meeting packets at least seven days in advance and added this to the bylaws.
- Commissioner Singleton also asked for clarity on procedures to “call the question”; Metro staff said committee operations guidelines are in development and will address this at the May 2026 meeting.
- Lake Oswego Mayor Joe Buck requested clearer expectations for the Committee's role in evaluating KPIs; Metro staff reiterated evaluation work is foundational to the Committee's oversight function.
- Angela Martin asked about alternates for non-elected committee positions; staff noted Metro Council will review the Committee's role and effectiveness by April 2027.

## **BACKGROUND**

Upon passage of Ordinance No. 25-1539 in December 2025, Housing Department staff worked closely with the Office of the Metro Attorney to develop draft SHS RPOC bylaws for Metro Council adoption. As noted above, the bylaws primarily govern meeting procedures.

Housing Department staff also finalized meeting conduct and expectations specifically for SHS RPOC identifying best practices used across the agency by other advisory committees. This bylaw section outlines that the Committee will establish community agreements to, “set forth shared expectations for respectful conduct, participation, and collaboration.” And

that, "The Committee may establish other rules of procedure as deemed necessary for the conduct of business."

Metro Council has sole authority to establish the bylaws through resolution, and any Metro Councilor may suggest amendments. An SHS RPOC member also propose amendments, but they must submit the proposal in writing 30 days in advance and receive a two-thirds majority vote of the committee. Metro Council may then approve, reject or modify the amendment.