



METRO FY 2025-26 BUDGET

Summary of Proposed Budget
Amendments for the FY 2025-26 Budget

Discussion of Budget Amendments and Budget Notes:
June 3, 2025

Vote to Incorporate Budget Amendments: June 5, 2025

Vote to Adopt Budget: June 12, 2025

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Reading This Report

The **Report Summary** section provides a high-level overview of the report.

The **General Fund Summary** highlights changes to General Fund and other notable fund changes.

The **Budget Amendments and Capital Improvement Plan Changes** displays all of the proposed amendments and changes to the Capital Improvement Plan (CIP), a brief description of each amendment or change, and the financial impact to the budget.

The **Attachments** are the Capital Improvement Plan (CIP) changes in detail.

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Report Summary

This report includes proposed budget amendments. No capital improvement plan (CIP) changes, Councilor Budget Amendments or Councilor Budget Notes were received.

The different types of budget amendments are:

- Substantive Amendments that may change appropriations in a fund or alter FTE.
- Technical Amendments that include carry forwards for unspent FY 2024-25 funds. Others refine the budget to reflect anticipated activities in FY 2025-26, but do not change appropriations or FTE.

The proposed budget amendments increase **Total Appropriations** by \$1.9 million. Detail below:

- **General Fund** by \$1.8 million
- **MERC Fund** by \$0.1 million

The proposed budget amendment *increase* FTE by **1.0 FTE**:

- **Finance: 6.0 FTE Reduction**
 - -6.0 FTE - Transfer of Revenue and Analytics Division to Council Office
- **Council: 6.0 FTE Addition**
 - 6.0 FTE - Transfer of Revenue and Analytics Division from Finance
- **Parks: -1.0 FTE Reduction**
 - -1.0 FTE - Reduction of vacant Program Coordinator II in Bond Fund
- **Planning Development & Research**
 - 1.0 FTE - Addition of Program Coordinator II
- **Venues: Portland'5**
 - 1.0 FTE - Reinstated filled LD Community Engagement Coordinator for 1-year
- **Venues: Expo**
 - -1.0 FTE - Reduction of filled Director of Expo
 - 1.0 FTE - Reinstated filled Event Manager

General Fund Summary

The following are the proposed amendments that would adjust appropriations within the General Fund:

- \$195,000 increase to Capital Asset Management (#701)
- \$45,400 increase to Communications (#702)
- \$2,332,951 increase to Council (includes COO/DCOO/GAPD) (#679, #685, #695, #696, #697, #698, #699, #704)
- \$450,000 increase to Diversity, Equity and Inclusion (#705)
- -\$1,480,788 reduction to Finance and Regulatory Services (#679)
- \$2,375 increase to Human Resources (#704)
- \$445,000 increase to Information Technology (#703)
- \$175,236 increase to Planning, Development and Research (#714)
- -\$394,236 reduction to Contingency (#679, #697, #715)
- \$15,000 increase to interfund transfers (#706)

The **Budget Amendments and Capital Improvement Plan Changes** section of this report describes all the proposed amendments in detail.

Notable Changes in Other Funds:

- MERC Fund
 - Carryforward \$15,000 for Performing Arts Grants
 - Increase of \$55,240 for reinstated FTE offset by increases in revenues
- Parks and Nature Bond Fund
 - Reduction of 1.0 FTE

Budget Amendments Changes

Below is a list, by department, of each proposed budget amendment.

Central Services

<ul style="list-style-type: none"> • Amendment #679 (Substantive) Office of the Chief Operating Officer 	<p>The Office of COO will be undergoing a minor structural reorganization to better align resources with strategic priorities and evolving agency needs. The first change includes a transfer of 6.0 FTE from FRS to strengthen the alignment of business intelligence resources and policy decision-making.</p> <p>The second change is to support the development of structural and systems enhancements in response to a recent organization-wide assessment of Metro's approach to risk and safety structures. This change will require the reclassification of a new FTE from Policy Advisor III (limited duration) to Program Director (regular), an increase of \$50,000, who will be responsible for leading these efforts. This will reduce General Fund Contingency.</p>
<ul style="list-style-type: none"> • Amendment #685 (Technical) Office of the Chief Operating Officer 	<p>Office of the Chief Operation Officer is requesting carryforward the unspent \$160,020 balance of Expo Futures project budget.</p>
<ul style="list-style-type: none"> • Amendment #628 (Technical) Government Affairs and Policy Development 	<p>GAPD is requesting carryover of unspent funds due to timing considerations of work being performed.</p> <ol style="list-style-type: none"> 1) Carryover of \$200,000 to support printing, mail services and postage for an informational postcard, should the Metro Council refer a Supportive Housing Services reform measure in FY 2025-26. 2) Carryover of \$173,750 Public Opinion and Research to support Future Vision work.
<ul style="list-style-type: none"> • Amendment #697 (Substantive) Office of the Deputy Chief Operating Officer 	<p>DCOO is requesting \$94,000 ongoing, funded by General Fund contingency, to support employee engagement analysis conducted from the Gallup poll to inform management of employee engagement at Metro.</p>
<ul style="list-style-type: none"> • Amendment #698 (Technical) Council 	<p>Council Office is requesting carryforward Social Innovation Fund from FY 2024-25. A contract with Seeding Justice has obligated \$25,000 based on performance of the contract.</p>

<ul style="list-style-type: none"> • Amendment #695 (Technical) Council 	<p>Council office is requesting carryforward of \$25,000 to complete the contract for the Council Economic Development Subcommittee.</p>
<ul style="list-style-type: none"> • Amendment #699 (Technical) Council 	<p>Council Office is requesting the following carryover of unspent funds to FY 2024-25 due to timing considerations of work being performed for the following:</p> <ol style="list-style-type: none"> 1) \$14,768 for Washington Park Train Task Force contractual obligations to produce a report that clarifies the cost to bring a whole loop train back to Washington Park, explore the train as a tourist attraction and make recommendations regarding future feasibility and funding scenarios as identified by Councilor Lewis Budget Amendment in FY 2024-25
<ul style="list-style-type: none"> • Amendment #701 (Substantive) Capital Asset Management 	<p>Capital Asset Management is requesting the carryover of unspent funds from FY 2024-25 to FY 2025-26 for the following:</p> <ol style="list-style-type: none"> 1) \$30,000 to procure fleet software for agency-wide use. The project team needs additional time to implement. 2) \$165,000 to finalize Sustainability Plan. Council approved funding in November 2025. Sustainability has been refining the project management plan and developing the stakeholder engagement plan in consultation with communications and DEI staff. Contracting services to support development of the Sustainability Plan have been engaged. <p>Approved as part of the November 2025 amendment; the project team needs additional time to implement.</p>

<ul style="list-style-type: none"> • Amendment #702 (Technical) Communications 	<p>Communications is requesting the carryover of unspent funds due to timing considerations of work being performed for the following:</p> <ol style="list-style-type: none"> 1) Carryover of \$40,000 for translation services. Communications and IT are midway through a major website replacement project involving translation of hundreds of pages. While originally scheduled for completion this fiscal year, content creation is taking longer than expected. Translation is now expected in July–August 2025. 2) Carryover of \$5,400 for contracted support related to improving system processes. This work has started but will continue through July 2025, resulting in optimized workflow for Communications team to better meet agency-wide service requests.
<ul style="list-style-type: none"> • Amendment #703 (Technical) Information Technology 	<p>Information Technology (IT) requests carryover of unspent funds due to project timing for the following:</p> <ol style="list-style-type: none"> 1) \$25,000 for contracted support to develop a high-level policy and governance framework for the use of Artificial Intelligence (AI). The work focuses on data privacy, transparency, standardization, bias, and ethical use. 2) \$20,000 for contracted support to help develop a three-year IT Strategic Plan. The timeline has been extended through December 2025 to align with department needs. The plan will guide technology planning, procurement, implementation, and resource management. 3) \$400,000 will be used towards critical IT needs, including enhancements to IT security.
<ul style="list-style-type: none"> • Amendment #704 (Technical) Human Resources 	<p>Human Resources (HR) is requesting carryover of \$21,500 of unspent contracted funds to provide consultant support as Metro finalizes negotiations on the pay equity analysis for represented employees.</p>

<ul style="list-style-type: none"> • Amendment #705 (Technical) Diversity, Equity and Inclusion 	<p>Diversity, Equity, and Inclusion requests carryover of unspent funds for the following:</p> <ol style="list-style-type: none"> 1) \$425,000 for Civic Engagement grants (\$85,000 each for 5 grantees). While a new grant cycle will launch in FY 2025–26, staff request carryover to support one-year extensions for current grantees from July 1, 2025, to June 30, 2026. 2) \$25,000 for a contract with LatinoBuilt to expand opportunities for BIPOC contractors, including training, capacity building, and professional development. Work is expected to conclude in September 2025.
<ul style="list-style-type: none"> • Amendment #714 (Substantive) Planning, Development and Research 	<p>Planning, Development and Research is adding 1.0 FTE Program Coordinator II (PCII). The additional role would support the expanding 2040 and Placemaking Grant programs funded by the Construction Excise Tax (CET).</p> <p>No new funds are needed for FY 2025-26, as existing CET and Contingency resources are sufficient. This arrangement will be reassessed during FY 2026-27 budget development to determine if continued funding is available.</p>

Venues

<ul style="list-style-type: none"> • Amendment #706 (Technical) Portland'5 	<p>In FY 2023-24 Council adopted \$125,000 for Portland'5 Performing Arts Grants. Of that, \$75,000 has been disbursed. While \$35,000 is already budgeted to carry forward into FY 2024-25, an additional \$15,000 is needed to cover the remaining \$50,000 in grants.</p>
<ul style="list-style-type: none"> • Amendment #709 (Technical) • Portland'5 	<p>Portland'5 proposes a one-year extension of the 1.0 limited duration Youth Arts & Culture Manager position through June 2026. Originally reduced from the FY 2025-26 Proposed budget for stabilization, this amendment reflects the Portland'5 Foundation's decision to adjust support to fund this position.</p> <p>Through a reallocation of budget from the Culture & Community department and Youth Arts budget realignments the Youth Arts program can continue the Youth Council and youth masterclasses. The amendment also includes an increase of \$70,000 in</p>

	<p>sponsorships to fund youth matinees - this programming will only happen if that sponsorship funding can be secured.</p>
<ul style="list-style-type: none"> • Amendment #708 (Substantive) Expo Center 	<p>Upon re-evaluation the Venue's Expo Center staffing model the center has made the following changes for FY 2025-26.</p> <ol style="list-style-type: none"> 1) 1.0 FTE Director of Expo position is eliminated 2) 1.0 FTE Event Manager is re-instated 3) Security Contractor hours need to be increased back to FY 2024-25 levels. They had been lowered to 12 hours in Q1 and Q2, this will return them to 24-hour coverage all year long <p>These changes resulted in additional savings in ongoing costs and as such, \$119,531 was added to contingency.</p>

Parks & Nature

<ul style="list-style-type: none"> • Amendment #711 (Substantive) Reduce 1.0 FTE in Parks Bond Fund 	<p>Eliminating an unfilled 1.0 FTE Program Coordinator II position created during bond preparation in FY 2021-22. The position was never staffed and is no longer needed.</p> <p>This moves \$180,000 to Contingency ongoing.</p>
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Councilor Budget Amendments

Budget Amendment Summaries:

No Budget Amendments were submitted for FY 2025-26

Councilor Budget Notes

Budget Note Summaries:

No Budget Notes were submitted for FY 2025-26

Capital Improvement Plan (CIP) Changes

There are no proposed changes to the CIP for FY 2025-26.