

DATE: December 1, 2025
TO: Ally Holmqvist, Metro
FROM: Ryan Farncomb
SUBJECT: Community Connector Transit Final Report Outline
PROJECT NAME: Community Connector Transit Study

This brief memo documents the proposed outline for the Community Connector Transit final report. Call-outs weaving in information on best practices, community feedback, and approaches to service will be incorporated throughout.

Executive Summary. Graphic-heavy summary that will communicate key study outcomes and approaches to policymakers and the public (approximately 5 pages long).

Volume 1: Final Report

- **Introduction.** Provides context for how this work fits with regional goals, why the study was conducted.
- **Study process.** Discuss the overall process including development of the opportunity areas, mobility hubs, and parks access work.
- **Engagement overview** (details in appendix).
- **Setting the stage**
 - **What is “community connector” transit (CCT)?** Document the various types of services, including the updated Transit Spectrum. Discuss role of CCT in the broader regional transit system.
 - **Existing service snapshot**
 - **Existing Services.** Services offered are constantly changing. Will provide a snapshot of service in ~2025. Map of service areas and narrative on types of services.
 - **Funding and Governance.** Discuss the various operators of these services and current funding sources.
 - **Successful CCT service.** Factors that contribute toward a useful and successful service. Also discuss system performance considerations (e.g., ridership is not necessarily the #1 consideration).
- **Policy framework.** Regional transportation policy background and prior work on this subject. Include the regional transit hierarchy graphic and explain how CCT opportunities align with regional goals.
- **Opportunity Areas**
 - **Opportunity Areas.** Displayed in a map and by level of need/readiness (aka “priority level”). Will include a cut sheet for each area.
 - **Parks access improvement opportunities.** Maps and narrative, including discussion of how needs were assessed. Summarize the groupings identified in the Parks Access memo.
 - **Mobility hubs.** Summarize the hubs typology and present regional hubs maps. Note how mobility hubs tie to CCT services, but also how they have broader roles in the regional transit system.
- **Implementation**



- **Challenges and opportunities.** Funding, costs, land use, expanding reach of fixed route transit...
- **Implementation Approach.** Summarize fundings from Governance work and other strategies to support successful implementation. Existing and new models for moving these projects forward. Identify recommendations.
- **Areas for further refinement.** Discuss elements that need further study prior to implementation generally for opportunity areas.
- **Conclusion/Next Steps.** Key messages will include: supporting a “one system” approach to transit, staying coordinated, advancing CCT opportunities, and recapitulate the vision for CCT and how it fits in the regional transit system.

Volume 2: Appendices

- Engagement Plan and Feedback Summary
- Mobility Hub Toolkit (Task 7)
- Subarea Strategies/Opportunity Areas Refinement Memo (Task 7)
- Mobility Hub Implementation Guidance (Task 7)
- Governance and Funding Strategies (Task 7)
- Additional resources (will include other background memoranda)

