

## SUPPORTIVE HOUSING SERVICES QUARTERLY REPORT

SUBMITTED BY (COUNTY): Washington County

FISCAL YEAR: 2024-25

QUARTER: Q3

### SUPPORTIVE HOUSING SERVICES QUARTERLY REPORT

*The following information should be submitted 45 calendar days after the end of each quarter, per IGA requirements. When that day falls on a weekend, reports are due the following Monday.*

	Q1	Q2	Q3	Q4
<i>Report Due</i>	Nov 15	Feb 15	May 15	Aug 15
<i>Reporting Period</i>	Jul 1 – Sep 30	Oct 1 – Dec 31	Jan 1 – Mar 31	Apr 1 – Jun 30

*Please do not change the formatting of margins, fonts, alignment, or section titles.*

	Permanent Supportive Housing	Rapid Re-Housing	Prevention	Shelter Units
<b>YTD Progress</b>	387	176 RRH + 46 Move In	1,001	(450 reducing to 385)
<b>Goal</b>	450	200 RRH + 100 Move In	1,000	385
<b>SHS Year 1 to Current Date</b>	1727	699	3,000	450

### Section 1. Progress narrative

*In no more than 3-5 pages, please provide an executive summary and additional narrative to include:*

- A high-level snapshot of your quarterly outcomes that tells us if you are on track or not on track with your Annual Work Plan goals. Which can include overall challenges and barriers to implementation, opportunities in this quarter, success in this quarter, emerging challenges and opportunities with service providers.*
- A focus on **one** of the following: regional coordination and behavioral health, new investments, leverage, service systems coordination or any other topic connected to your local implementation plan.*
- A focus on **one** out of the three categories associated with your annual work plan. At least one or two highlights or progress updates in one of the following qualitative goals: racial equity, capacity building: lead agency/ systems infrastructure, or capacity building: provider capacity.*
- A reflection on your progress for the quarter that includes your investments and programming during the reporting period.*
- Please also connect any of the above narratives to your data tables, as applicable.*

*Note that one of each category/work plan goal must be covered in at least one quarterly report during the year. Metro will assist each county by tracking accordingly to ensure each category is covered throughout the year.*

### **Quarter 3 Summary**

Quarter three of this fiscal year represented both the results of long-term efforts and the challenges of the shifting landscape of homeless services with reductions to SHS resources, federal uncertainty, and rollbacks of important protections shelters and other safe havens once relied on.

At the same time, core functions of our role as a Continuum of Care continued. Washington County mobilized lifesaving severe weather shelters on four separate occasions, serving as many as 116 people per night, and demonstrating the need for access centers which will serve as dedicated severe weather shelters once open. The hard work required by our partners to open severe weather shelters was compounded by the Point in Time (PIT) count which was also completed in January and required coordination regionally with counties and Portland State University's Homeless Research and Action Collaborative, with our city partners, with our shelter providers, and with our outreach providers who led the street count.

### **Program Successes**

Washington County was proud to celebrate several milestones, particularly around capital projects in quarter 3. To start, we **broke ground on the future year-round shelter in Hillsboro** in March. This shelter embraces a unique design that combines congregate and non-congregate shelter options in one facility to meet the multifaceted needs of people experiencing homelessness. With construction steadily underway, our next step will be to select the shelter operator in partnership with the City of Hillsboro, complete community engagement with nearby neighbors, and conduct a grand opening this winter.

That same month, we celebrated with Just Compassion of East Washington County who opened their new site, a year-round shelter and access center. This site allows Just Compassion to dramatically expand their shelter located in Tigard with 60 beds, a commercial kitchen, laundry and showers onsite. The **opening of the Just Compassion Shelter & Resource Center** also represents the first SHS-funded access center to finish construction in the county, with three more planned. The access center will formally open as of July 1, serving as the front door to our system of care, a much needed resource hub for people experiencing homelessness, and a dedicated severe weather shelter in the event of inclement weather.

Staff are also making progress on the two transitional housing sites awarded funding last quarter. The first project is in partnership with Transcending Hope and located in Hillsboro. Since then, Central City Concern (our second awardee) determined that with capacity constraints they were not able to acquire the hotel they originally planned to convert to transitional housing. In their stead, the **Housing Authority of Washington County purchased a hotel** in March and plans to move forward with the renovations needed and a 24/7 site operator to provide 80 to 90 units of transitional housing. The County is designing a Request for Proposals to identify a new site operator, with the release anticipated this summer.

### **System Improvements**

The Homeless Services Division took important steps to codify our values in County operations and advanced two key work plan goals this quarter. First, the long-awaited **Culturally Specific Organization**

**(CSO) Cohort met for the first time** after thoughtful one-on-one engagements with contracted CSOs to design the space. The Cohort reviewed a draft charter that will be finalized in a future meeting now that the bi-monthly group has launched. We are eager to have this dedicated space for CSOs to provide feedback on our system, policies, and processes.

In addition, the county has **adopted a regional racial equity lens tool (RELT) and is putting it to use.** After many conversations among equity staff, the Multnomah County RELT was adopted regionally. Multnomah County offered capacity building support to Clackamas and Washington Counties to train staff on the RELT. The Homeless Services Division had a near 100% participation rate for the trainings. Staff were then able to formally use the RELT for the first time when reviewing the Independent Regional Long Term Rental Assistance (RLRA only) policies. The County is now **creating Racial Equity Lens Advisors** in each branch of the Homeless Services Division that will support RELT usage through a “train the trainer” model.

In addition to these improvements, the county **engaged the Lived Experience Advisory Committee to guide program and site design for supportive housing**, both permanent and transitional. Members of that committee engaged in deep conversations related to on-site services, building design and characteristics that increase a sense of belonging, referral pathways, privacy needs, and more. The group meets quarterly and will next meet to support the Tri-County Planning Body’s Landlord Recruitment and Retention Implementation Plan by providing feedback on mission-driven property management needs. SHS admin funds allow the county to compensate members for their time and expertise.

### **Challenges and Areas of Focus**

While we made important progress on the physical infrastructure and processes that support our homeless services system of care, we have also navigated challenging headwinds of reduced local revenue forecasts and changes at the federal level. Through the beginning of 2025, the **Homeless Services Division pivoted to support providers in adapting to the executive action** of the first 30 days of the Trump Administration. This included quickly sharing resources for providers in regard to changes in immigration enforcement, where shelters, schools, and other sensitive locations lost their long-standing exclusion from enforcement activities. Staff have also begun scenario planning for potential reductions across the department, including potential impacts to program participants served through public housing and with other public housing authority resources.

Along with the immediate challenges posed, **our system has been having hard conversation about how to reduce our services to align with ongoing revenue** given the new revenue forecast released in quarter two. In the January meeting, after values-based and system strategy conversations in previous meetings, the Homeless Solutions Advisory Council (Solutions Council) reviewed proposed cuts for next fiscal year and provided feedback to staff. The Population A/B split was part of these conversations, but public feedback raised concerns in how that split requires disproportionate reductions in eviction prevention and diversionary services. This is consistent feedback we heard from the Board of County Commissioners, City Councils, the Solutions Council, and other partners.

After the programmatic reductions were finalized, additional work was needed to apply those reductions to individual services providers. The Homeless Services Division drafted factors and considerations to support that decision and **sought feedback from the Solutions Council, the newly established Culturally Specific Organization Cohort, the Homeless Services Executive Roundtable**

**(contracted service providers), and more** to finalize those factors. Staff then worked in March to apply those factors and considerations to allocation decisions that were finalized at the end of quarter three.

While the work of reductions was being planned for next year, the **County had to enact some programmatic reductions in the current year**. This includes ramping down 65 scattered site hotel-based shelter options (program will officially close in May) and scaling down eviction prevention resources that had served to elongate federal COVID era eviction prevention resources. Navigating these reductions, and preparing for programmatic reductions for FY 25/26, will be the focus of the County's work for the remainder of this program year.

## Section 2. Data and data disaggregation

*Please use the following table to provide and disaggregate data on Population A, Population B housing placement outcomes and homelessness prevention outcomes. Please use your local methodologies for tracking and reporting on Populations A and B. You can provide context for the data you provided in the context narrative below.*

**Data disclaimer:** HUD Universal Data Elements data categories will be used in this template for gender identity and race/ethnicity until county data teams develop regionally approved data categories that more accurately reflect the individual identities.

### Section 2.A Housing Stability Outcomes: Placements & Preventions

#### *Housing Placements By Intervention Type: Permanent Supportive Housing*

Number of housing placements- Permanent Supportive Housing	This Quarter					Year to Date	
	Number	Subset - Population A placed into PSH	Percentage: Population A	Subset - Population B placed into PSH	Percentage: Population B	Number	Percentage of annual goal
<b>Total people</b>	4					14	N/A
<b>Total households</b>	3	3	100%	0	0%	11	N/A

Race & Ethnicity	This Quarter		Year to Date	
	#	%	#	%
American Indian, Alaska Native or Indigenous	0	0%	0	0%
Asian or Asian American	0	0%	0	0%
Black, African American or African	1	25%	4	29%
Hispanic/Latina/e/o	0	0%	0	0%
Middle Eastern or North African	0	0%	0	0%
Native Hawaiian or Pacific Islander	0	0%	1	7%
White	3	75%	10	71%
Non-Hispanic White (subset of White category)	3	75%	10	71%
Client doesn't know	0	0%	0	0%

Client prefers not to answer	0	0%	0	0%
Data Not Collected	0	0%	0	0%
Disability status				
	#	%	#	%
Persons with disabilities	4	100%	13	93%
Persons without disabilities	0	0%	1	7%
Disability unreported	0	0%	0	0%
Gender identity				
	#	%	#	%
Woman (Girl, if child)	3	75%	7	50%
Man (Boy, if child)	1	25%	6	43%
Culturally Specific Identity	0	0%	0	0%
Non-Binary	0	0%	1	7%
Transgender	0	0%	0	0%
Questioning	0	0%	0	0%
Different Identity	0	0%	0	0%
Client doesn't know	0	0%	0	0%
Client prefers not to answer	0	0%	0	0%
Data not collected	0	0%	0	0%

*(Only if Applicable) Housing Placements By Intervention Type: Housing with Services*

Number of housing placements- Housing with Services	This Quarter					Year to Date	
	Number	Subset - Population A placed into Housing with Services	Percentage: Population A	Subset - Population B placed into Housing with Services	Percentage: Population B	Number	Percentage of annual goal
<b>Total people</b>	154					574	
<b>Total households</b>	103	91	88%	13	13%	376	84%

Race & Ethnicity	This Quarter		Year to Date	
	#	%	#	%
American Indian, Alaska Native or Indigenous	8	5%	26	5%
Asian or Asian American	3	2%	6	1%
Black, African American or African	16	10%	62	11%
Hispanic/Latina/e/o	29	19%	114	20%
Middle Eastern or North African	1	1%	4	1%
Native Hawaiian or Pacific Islander	9	6%	18	3%

White	98	64%	386	67%
Non-Hispanic White (subset of White category)	88	90%	342	89%
Client doesn't know	0	0%	1	0%
Client prefers not to answer	4	3%	16	3%
Data Not Collected	3	2%	16	3%
Disability status				
	#	%	#	%
Persons with disabilities	104	68%	393	68%
Persons without disabilities	43	28%	151	26%
Disability unreported	7	5%	30	5%
Gender identity				
	#	%	#	%
Woman (Girl, if child)	65	42%	281	49%
Man (Boy, if child)	85	55%	282	49%
Culturally Specific Identity	0	0%	0	0%
Non-Binary	3	2%	5	1%
Transgender	2	1%	4	1%
Questioning	0	0%	0	0%
Different Identity	0	0%	0	0%
Client doesn't know	0	0%	0	0%
Client prefers not to answer	0	0%	1	0%
Data not collected	1	1%	4	1%

***Housing Placements By Intervention Type: Housing Only***

Number of housing placements- Housing Only	This Quarter					Year to Date	
	Number	Subset - Population A placed into Housing Only	Percentage: Population A	Subset - Population B placed into Housing Only	Percentage: Population B	Number	Percentage of annual goal
<b>Total people</b>	20					55	
<b>Total households</b>	16	7	46%	9	53%	42	42%

Race & Ethnicity	This Quarter		Year to Date	
	#	%	#	%
American Indian, Alaska Native or Indigenous	0	0%	1	2%
Asian or Asian American	1	5%	1	2%
Black, African American or African	1	5%	1	2%
Hispanic/Latina/e/o	0	0%	7	13%
Middle Eastern or North African	0	0%	0	0%

Native Hawaiian or Pacific Islander	0	0%	0	0%
White	16	80%	48	87%
Non-Hispanic White (subset of White category)	16	100%	41	85%
Client doesn't know	0	0%	0	0%
Client prefers not to answer	0	0%	1	2%
Data Not Collected	2	10%	3	5%
Disability status				
	#	%	#	%
Persons with disabilities	11	55%	36	65%
Persons without disabilities	5	25%	12	22%
Disability unreported	4	20%	7	13%
Gender identity				
	#	%	#	%
Woman (Girl, if child)	10	50%	33	60%
Man (Boy, if child)	10	50%	20	36%
Culturally Specific Identity	0	0%	0	0%
Non-Binary	0	0%	1	2%
Transgender	0	0%	1	2%
Questioning	0	0%	0	0%
Different Identity	0	0%	0	0%
Client doesn't know	0	0%	0	0%
Client prefers not to answer	0	0%	0	0%
Data not collected	0	0%	0	0%

***Housing Placements By Intervention Type: Rapid Re-Housing (all Rapid Re-Housing subtypes)***

Number of housing placements- Rapid Re-Housing	This Quarter					Year to Date	
	Number	Subset - Population A placed into Housing Only	Percentage: Population A	Subset - Population B placed into Housing Only	Percentage: Population B	Number	Percentage of annual goal
<b>Total people</b>	185					506	
<b>Total households</b>	88	39	44%	50	56%	222	74%

Race & Ethnicity	This Quarter		Year to Date	
	#	%	#	%
American Indian, Alaska Native or Indigenous	5	3%	20	4%
Asian or Asian American	6	3%	34	7%
Black, African American or African	26	14%	61	12%

Hispanic/Latina/e/o	82	44%	176	35%
Middle Eastern or North African	0	0%	1	0%
Native Hawaiian or Pacific Islander	7	4%	27	5%
White	70	38%	250	49%
Non-Hispanic White (subset of White category)	60	86%	209	84%
Client doesn't know	0	0%	0	0%
Client prefers not to answer	6	3%	12	2%
Data Not Collected	1	1%	10	2%
Disability status				
	#	%	#	%
Persons with disabilities	55	30%	175	35%
Persons without disabilities	124	67%	313	62%
Disability unreported	6	3%	18	4%
Gender identity				
	#	%	#	%
Woman (Girl, if child)	100	54%	272	54%
Man (Boy, if child)	79	43%	218	43%
Culturally Specific Identity	0	0%	1	0%
Non-Binary	2	1%	4	1%
Transgender	1	1%	3	1%
Questioning	1	1%	2	0%
Different Identity	0	0%	1	0%
Client doesn't know	0	0%	0	0%
Client prefers not to answer	2	1%	4	1%
Data not collected	0	0%	2	0%

***Housing Placements By Intervention Type: Eviction and Homelessness Prevention***

Number of preventions	This Quarter					Year to Date	
	Number	Subset - Population A placed into Prevention	Percentage: Population A	Subset - Population B placed into Prevention	Percentage: Population B	Number	Percentage of annual goal
<b>Total people</b>	1,033					2,914	
<b>Total households</b>	346	20	6%	326	94%	1,001	72%

Race & Ethnicity	This Quarter		Year to Date	
	#	%	#	%
American Indian, Alaska Native or Indigenous	8	1%	47	2%
Asian or Asian American	33	3%	94	3%



Black, African American or African	141	14%	411	14%
Hispanic/Latina/e/o	529	51%	1476	51%
Middle Eastern or North African	24	2%	46	2%
Native Hawaiian or Pacific Islander	59	6%	146	5%
White	489	47%	1522	52%
Non-Hispanic White (subset of White category)	268	55%	847	56%
Client doesn't know	4	0%	7	0%
Client prefers not to answer	3	0%	4	0%
Data Not Collected	24	2%	55	2%
Disability status				
	#	%	#	%
Persons with disabilities	136	13%	450	15%
Persons without disabilities	880	85%	2367	81%
Disability unreported	17	2%	97	3%
Gender identity				
	#	%	#	%
Woman (Girl, if child)	543	53%	1617	55%
Man (Boy, if child)	480	46%	1279	44%
Culturally Specific Identity	0	0%	1	0%
Non-Binary	1	0%	6	0%
Transgender	1	0%	3	0%
Questioning	0	0%	0	0%
Different Identity	0	0%	0	0%
Client doesn't know	0	0%	0	0%
Client prefers not to answer	0	0%	0	0%
Data not collected	9	1%	11	0%

## Section 2.B Regional Long-Term Rent Assistance Program

The following data represents a **subset** of the above Housing Placements data. The Regional Long-term Rent Assistance Program (RLRA) primarily provides permanent supportive housing to SHS priority Population A clients (though RLRA is not strictly limited to PSH or Population A).

RLRA data is not additive to the data above. Housing placements shown below are duplicates of the placements shown in the data above.

*Please disaggregate data for the **total number of people in housing using an RLRA voucher** during the quarter and year to date.*

Regional Long-term Rent Assistance Quarterly Program Data	This Quarter					Year to Date	
	Number	Subset - Population A in RLRA	Percentage: Population A	Subset Population B in RLRA	Percentage: Population B	Number	Percentage of total
Number of RLRA vouchers issued during reporting period	153	134	88%	19	12%	444	
Number of <b>people</b> newly leased up during reporting period	158	134	84%	24	16%	556	
Number of <b>households</b> newly leased up during reporting period	97	83	86%	14	14%	355	
Number of <b>people</b> in housing using an RLRA voucher during reporting period	2290	1742	76%	548	24%	2457	
Number of <b>households</b> in housing using an RLRA voucher during reporting period	1351	1071	79%	280	21%	1450	
Number of <b>people</b> in housing using an RLRA voucher since July 1, 2021	N/A	2217	78%	619	22%	2836	
Number of <b>households</b> in housing using an RLRA voucher since July 1, 2021	N/A	1373	81%	325	19%	1698	

Race & Ethnicity	This Quarter		Year to Date	
	#	%	#	%
American Indian, Alaska Native or Indigenous	157	6.9%	164	6.7%
Asian or Asian American	46	2.0%	48	2.0%
Black, African American or African	300	13.1%	325	13.2%

Hispanic/Latina/e/o	663	29.0%	704	28.7%
Middle Eastern or North African	7	0.3%	7	0.3%
Native Hawaiian or Pacific Islander	82	3.6%	89	3.6%
White	1776	77.6%	1907	77.6%
Non-Hispanic White (subset of White category)	1147	50.1%	1231	50.1%
Client doesn't know	4	0.2%	4	0.2%
Client prefers not to answer	22	1.0%	22	0.9%
Data Not Collected	30	1.3%	32	1.3%
Disability status				
	#	%	#	%
Persons with disabilities	1202	52.5%	1286	52.3%
Persons without disabilities	1088	47.5%	1171	47.7%
Disability unreported	0	0.0%	0	0.0%
Gender identity				
	#	%	#	%
Woman (Girl, if child)	1147	50.1%	1236	50.3%
Man (Boy, if child)	1102	48.1%	1177	47.9%
Culturally Specific Identity	0	0.0%	0	0.0%
Non-Binary	12	0.5%	15	0.6%
Transgender	30	1.3%	30	1.2%
Questioning	0	0.0%	0	0.0%
Different Identity	0	0.0%	0	0.0%
Client doesn't know	0	0.0%	0	0.0%
Client prefers not to answer	2	0.1%	2	0.1%
Data not collected	0	0.0%	1	0.0%

## Section 2.C Other Data: Non-Housing Numeric Goals

This section shows progress to quantitative goals set in county annual work plans. Housing placement and prevention progress are already included in the above tables. This section includes goals such as shelter units and outreach contacts and other quantitative goals that should be reported on a quarterly basis. This data in this section may differ county to county, and will differ year to year, as it aligns with goals set in county annual work plans.

**Instructions: Please complete the tables below, as applicable to your annual work plans in Quarter 2 and Quarter 4 Reports.**

Number of people in Shelter	This Quarter					Year to Date
	Number	Subset - Population A in Shelter	Percentage: Population A	Subset - Population B in Shelter	Percentage: Population B	Number
<b>Total people</b>	947					1494
<b>Total households</b>	645	468	73%	177	27%	1012

Race & Ethnicity	This Quarter		Year to Date	
	#	%	#	%
American Indian, Alaska Native or Indigenous	34	4%	58	4%
Asian or Asian American	19	2%	29	2%
Black, African American or African	110	12%	184	12%
Hispanic/Latina/e/o	223	24%	329	22%
Middle Eastern or North African	8	1%	15	1%
Native Hawaiian or Pacific Islander	64	7%	88	6%
White	531	56%	867	58%
Non-Hispanic White (subset of White category)	479	90%	796	92%
Client doesn't know	2	0%	6	0%
Client prefers not to answer	28	3%	49	3%
Data Not Collected	22	2%	24	2%
Disability status				
	#	%	#	%
Persons with disabilities	565	60%	881	59%
Persons without disabilities	356	38%	564	38%
Disability unreported	26	3%	49	3%
Gender identity				
	#	%	#	%
Woman (Girl, if child)	399	42%	644	43%
Man (Boy, if child)	517	55%	805	54%
Culturally Specific Identity	2	0%	2	0%
Non-Binary	11	1%	19	1%

Transgender	5	1%	9	1%
Questioning	1	0%	1	0%
Different Identity	0	0%	1	0%
Client doesn't know	0	0%	0	0%
Client prefers not to answer	6	1%	9	1%
Data not collected	8	1%	8	1%

Number of people in Outreach**	This Quarter					Year to Date
	Number	Subset - Population A Engaged	Percentage: Population A	Subset - Population B Engaged	Percentage: Population B	Number
<b>Total people</b>	711					1,153
<b>Total households</b>	571					951
<b>Sub-Set – Total people “Engaged” during reporting period</b>	265	185	70%	80	30%	400
<b>Sub-Set – Total households “Engaged” during reporting period</b>	258	182	71%	76	29%	392

\*The Following Section is only for participants that have a “Date of Engagement”

Race & Ethnicity	This Quarter		Year to Date	
	#	%	#	%
American Indian, Alaska Native or Indigenous	10	4%	10	3%
Asian or Asian American	6	2%	6	2%
Black, African American or African	28	11%	28	7%
Hispanic/Latina/e/o	57	22%	57	14%
Middle Eastern or North African	0	0%	0	0%
Native Hawaiian or Pacific Islander	9	3%	9	2%
White	164	62%	164	41%
Non-Hispanic White (subset of White category)	146	89%	146	89%
Client doesn't know	2	1%	2	1%
Client prefers not to answer	6	2%	6	2%
Data Not Collected	15	6%	15	4%
Disability status				

	#	%	#	%
Persons with disabilities	190	72%	190	48%
Persons without disabilities	66	25%	66	17%
Disability unreported	9	3%	9	2%
Gender identity				
	#	%	#	%
Woman (Girl, if child)	122	46%	122	31%
Man (Boy, if child)	134	51%	134	34%
Culturally Specific Identity	1	0%	1	0%
Non-Binary	3	1%	3	1%
Transgender	3	1%	3	1%
Questioning	0	0%	0	0%
Different Identity	0	0%	0	0%
Client doesn't know	0	0%	0	0%
Client prefers not to answer	1	0%	1	0%
Data not collected	3	1%	3	1%

### Section 3. Financial Reporting

*Please complete the quarterly financial report and include the completed financial report to this quarterly report, as an attachment.*

### Glossary:

**Supportive Housing Services:** All SHS funded housing interventions that include PSH, RRH, Housing Only, Housing with Services, Preventions, and RLRA Vouchers. This also includes shelter, outreach, navigation services, employment services or any other SHS funding to help households exit homelessness and transition into safe, stable housing.

**Supportive Housing:** SHS housing interventions that include PSH, Housing Only and Housing with Services.

**Regional Long Term Rent Assistance (RLRA):** provides a flexible and continued rent subsidy that will significantly expand access to housing for households with extremely and very low incomes across the region. RLRA subsidies will be available for as long as the household needs and remains eligible for the subsidy, with no pre-determined end date. Tenant-based RLRA subsidies will leverage existing private market and regulated housing, maximizing tenant choice, while project-based RLRA subsidies will increase the availability of units in new housing developments. RLRA program service partners will cover payments of move-in costs and provide supportive services as needed to ensure housing stability. A Regional Landlord Guarantee will cover potential damages to increase participation and mitigate risks for participating landlords.

**Shelter:** Overnight Emergency Shelter that consists of congregate shelter beds PLUS non/semi-congregate units. Shelter definition also includes Local Alternative Shelters that have flexibility around limited amenities compared to HUD defined overnight shelters.

**Day Shelter:** Provides indoor shelter during daytime hours, generally between 5am and 8pm. Day shelters primarily serve households experiencing homelessness. The facilities help connect people to a wide range of resources and services daily. Including on-site support services such as restrooms, showers, laundry, mail service, haircuts, clothing, nutrition resources, lockers, ID support, etc.

**Outreach:** activities are designed to meet the immediate needs of people experiencing homelessness in unsheltered locations by connecting them with emergency shelter, housing, or critical services, and providing them with urgent, non-facility-based care. *Metro is using the HUD ESG Street Outreach model. The initial contact should not be focused on data. Outreach workers collect and enter data as the client relationship evolves. Thus, data quality expectations for street outreach projects are limited to clients with a date of engagement.*

**Outreach Date of Engagement “Engaged”:** the date an individual becomes engaged in the development of a plan to address their situation.

**Population A:** Extremely low-income; AND have one or more disabling conditions; AND Are experiencing or at imminent risk\* of experiencing long-term or frequent episodes of literal homelessness.

**Imminent Risk:** Head of household who is at imminent risk of long-term homelessness within 14 days of the date of application for homeless assistance and/or has received an eviction. The head of household will still need to have a prior history of experiencing long-term homelessness or frequent episodes of literal homelessness.

**Population B:** Experiencing homelessness; OR have a substantial risk\* of experiencing homelessness.

**Substantial risk:** A circumstance that exists if a household is very low income and extremely rent burdened, or any other circumstance that would make it more likely than not that without supportive housing services the household will become literally homeless or involuntarily doubled-up.

*The following list are HUD HMIS approved Project Types. Metro recognizes SHS programs do not align with these project types exactly, and value that flexibility. However, to ensure the interpretations and findings are based upon correct interpretations of the data in quarterly reports and HMIS reports, we will reference these Project Types by the exact HUD name.*

*Here are the HUD Standards if needed, <https://files.hudexchange.info/resources/documents/HMIS-Data-Standards-Manual-2024.pdf>*

**Permanent Supportive Housing, “PH - Permanent Supportive Housing (disability required for entry)”:** A long-term intervention intended to serve the most vulnerable populations in need of housing and supportive services to attribute to their housing success, which can include PBV and TBV programs or properties. Provides housing to assist people experiencing homelessness with a disability (individuals with disabilities or families in which one adult or child has a disability) to live independently.

**Housing with Services, “PH - Housing with Services (no disability required for entry)”:**

A project that offers permanent housing and supportive services to assist people experiencing homelessness to live independently but does not limit eligibility to individuals with disabilities or families in which one adult or child has a disability.

**Housing Only, “PH - Housing Only”:**

A project that offers permanent housing for people experiencing homelessness but does not make supportive services available as part of the project. May include Recovery Oriented Transitional Housing, or any other type of housing, not associated with PSH/RRH, that does include supportive services.

**Rapid Re-Housing, “PH - Rapid Re-Housing” (Services Only and Housing with or without services):**

A permanent housing project that provides housing relocation and stabilization services and/or short and/or medium-term rental assistance as necessary to help an individual or family experiencing homelessness move as quickly as possible into permanent housing and achieve stability in that housing.

**Prevention, “Homelessness prevention”:**

A project that offers services and/or financial assistance necessary to prevent an individual or family from moving into an emergency shelter or living in a public or private place not meant for human habitation. Component services and assistance generally consist of short-term and medium-term tenant-based or project-based rental assistance and rental arrears. Additional circumstances include rental application fees, security deposits, advance payment of last month's rent, utility deposits and payments, moving costs, housing search and placement, housing stability case management, mediation, legal services, and credit repair. This term differs from retention in that it designed to assist nonsubsidized market rate landlord run units.



Financial Report (by Program Category)		COMPLETE THE SECTION BELOW EVERY QUARTER. UPDATE AS NEEDED FOR THE ANNUAL REPORT							
	Amended Budget #2 (Proforma)	Q1 Actuals	Q2 Actuals	Q3 Actuals	Q4 Actuals	Total YTD Actuals	Variance Under / (Over)	% of Budget	Comments
Metro SHS Resources									
Beginning Fund Balance	125,941,282	125,941,282	125,941,282	125,941,282		125,941,282	-	100%	Counties will provide details and context on any unbudgeted amounts in Beginning Fund Balance in the narrative of their report, including the current plan and timeline for budgeting and spending it.
Metro SHS Program Funds	98,700,000	3,187,824	17,549,368	22,246,032		42,983,224	55,716,776	44%	
Interest Earnings <sup>(1)</sup>	-	1,070,265	1,074,072	781,033		2,925,371	(2,925,371)	N/A	
Insert add'l lines as necessary	-	-	-	-	-	-	-	N/A	
Subtotal Program Revenue	98,700,000	4,258,089	18,623,440	23,027,065	-	45,908,595	52,791,405	47%	
Total Metro SHS Resources	224,641,282	130,199,371	144,564,722	148,968,347	-	171,849,877	52,791,405	76%	
Metro SHS Requirements									
Program Costs									
Individual Support Costs									
Permanent Supportive Housing (PSH)									
Support to individuals who have extremely low incomes and one or more disabling conditions, who are experiencing long-term or frequent episodes of literal homelessness or imminent risk of experiencing homelessness									
Support Services	17,739,729	2,704,690	2,845,053	3,732,664		9,282,407	8,457,322	52%	Administrative Costs for long-term rent assistance equals 1% of Partner's YTD expenses on long-term rent assistance.
Long-term Rent Assistance (RLRA)	41,494,231	6,655,800	7,220,665	7,264,399		21,140,864	20,353,367	51%	
Long-term Rent Assistance Admin	380,247	95,893	110,106	79,186		285,185	95,062	75%	
Subtotal PSH	59,614,207	9,456,383	10,175,824	11,076,249	-	30,708,456	28,905,751	52%	
Rapid Re-housing (RRH)									
Support to individuals experiencing a loss of housing									
Rapid Re-housing (RRH)	18,200,137	3,536,443	3,211,537	4,153,598		10,901,578	7,298,559	60%	60%
Subtotal RRH	18,200,137	3,536,443	3,211,537	4,153,598	-	10,901,578	7,298,559	60%	
Other Housing and Services Programs (not otherwise listed)									
Support to individuals who are experiencing homelessness or have substantial risk of homelessness									
Housing Only	-	-	-	-		-	-	N/A	9%
Housing with Services	3,066,261	474,924	431,557	(641,140)		265,341	2,800,920	9%	
Subtotal Other Housing and Services Programs	3,066,261	474,924	431,557	(641,140)	-	265,341	2,800,920	9%	
Eviction & Homelessness Prevention									
Support to individuals experiencing a potential loss of housing									
Eviction & Homelessness Prevention	12,420,000	2,139,092	416,597	3,041,602		5,597,291	6,822,709	45%	45%
Subtotal Eviction & Homelessness Prevention	12,420,000	2,139,092	416,597	3,041,602	-	5,597,291	6,822,709	45%	
Safety On/Off the Street									
Support to individuals unsheltered or in temporary housing									
Shelter	21,938,095	4,132,335	3,642,783	2,721,813		10,496,931	11,441,164	48%	48%
Access Programs	-	-	-	-		-	-	-	
Outreach	2,597,888	451,967	597,682	186,315		1,235,964	1,361,924	48%	
Subtotal Safety On/Off the Street	24,535,983	4,584,302	4,240,465	2,908,128	-	11,732,895	12,803,088	48%	
System Support Costs									
System Support Costs	2,050,102	260,415	475,096	128,648		864,159	1,185,943	42%	186%
Systems Infrastructure	14,715,539	23,880	16,870,868	17,330,001		34,224,749	(19,509,210)	233%	
Built Infrastructure	3,509,863	546,927	643,410	1,344,382		2,534,719	975,144	72%	
Other supportive services	20,275,504	831,222	17,989,374	18,803,031	-	37,623,627	(17,348,123)	186%	
Regional Strategy Implementation									
Regional Strategy Implementation									
Investments to support SHS program alignment, coordination and outcomes at a regional level									
Coordinated Entry	384,439	113,533	157,985	304,459		575,977	(191,538)	150%	72.15%
Regional Landlord Recruitment	769,861	17,821	55,903	545,498		619,222	150,639	80%	
Healthcare System Alignment	569,496	39,776	35,563	(14,543)		60,796	508,700	11%	
Training	807,860	11,400	4,200	1,462,104		1,477,704	(669,844)	183%	
Technical Assistance	2,093,944	51,592	375,045	387,585		814,222	1,239,722	40%	
Employee Recruitment and Retention	349,401	-	-	12,923		12,923	336,478	4%	
Subtotal Regional Strategy Implementation	4,935,000	234,122	628,696	2,698,026	-	3,560,844	1,374,156	72.15%	
County Administrative Costs									
County Administrative Costs	3,804,298	958,874	982,813	1,074,426		3,016,113	788,185	79%	79%
Subtotal County Administrative Costs	3,804,298	958,874	982,813	1,074,426	-	3,016,113	788,185	79%	
Subtotal Program Costs	146,851,390	22,215,362	38,076,863	43,113,920	-	103,406,145	43,445,245	70%	
Ending Fund Balance (incl. Contingency and Reserves)									
Ending Fund Balance (incl. Contingency and Reserves)	77,789,892					68,443,732			
Budgeted Contingency and Reserves									
Contingency <sup>(1)</sup>	4,935,000					4,935,000			Contingency equals 5% of Partner's budgeted annual Program Funds.
Regional Strategy Implementation Contingency	9,814,333					9,814,333			
Stabilization Reserve <sup>(6)</sup>	17,250,000					17,250,000			Stabilization Reserve equals 17% of Partner's budgeted annual Program Funds.
RLRA Reserves	-					-			
Other Programmatic Reserves	48,616,202					48,616,202			
Insert add'l lines as necessary	-					-			
Subtotal Contingency and Reserves	80,615,535					80,615,535			
Program Category Descriptions									
Support Services	case management, behavioral health, mental health and addiction services, peer support, other connections to healthcare programs								
Rapid Re-housing (RRH)	RRH services, short-term rent assistance, housing retention, case management								
Housing Only	rent assistance								
Housing with Services	support services and rent assistance								
Eviction & Homelessness Prevention	short-term rent assistance geared toward preventing evictions, diversion assistance, one-time stabilization assistance, other relevant services								
Shelter	congregate shelter, alternative shelter, motel shelter, transitional housing, recuperative centers								
Outreach	support and services other than overnight shelter, including case management, hygiene programs, survival gear, day centers, and navigation to other services								
Systems Infrastructure	service provider capacity building and organizational health, system development/management, technical assistance, community engagement, advisory body support, etc								
Built Infrastructure	property purchases, capital improvement projects, etc								
Other supportive services	broad services which cannot be allocated under individual support costs above, including: Systems Access and Navigation, Coordinated Access, Housing Navigation, employment, benefits, ancillary homeless services that support overall programmatic objectives, etc								
County Administrative Costs	Costs not specifically attributed to a particular SHS program or program delivery, including: senior management personnel, general facilities costs, general services such as HR, accounting, budget development, procurement, marketing, agency audit and agency insurance, etc.								