

STAFF REPORT

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Department: Finance

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BACKGROUND

The Metro Local Contract Review Board has adopted contracting and procurement administrative rules that direct the process by which Metro contracts for goods and services, personal services and construction services. The most recent substantial amendments to these rules were adopted in December 2023. Since that time, staff has monitored the rules' effectiveness across Metro procurements and has identified several areas where minor revisions are warranted. Of particular note, staff is recommending updating the Equity in Contracting Rules for compliance with the federal requirements.

The proposed changes to Metro's contracting and procurement administrative rules reflect revisions that have been made to the Oregon Contracting Code (ORS 279A, B and C) over the past two years. The updates will also prioritize efficiency in Metro procurements while ensuring compliance with law.

ANALYSIS/INFORMATION

1. **Known Opposition.** None known.
2. **Legal Antecedents.** Oregon Revised Statutes Chapter 279A, B, C. . Metro Local Contract Review Board Rules; Metro Personal Services Contracting Rules; Metro Equity in Contracting Rules
3. **Anticipated Effects.** Revises Metro's contracting and procurement administrative rules to be consistent with recent changes in law as well as increasing efficiencies.
4. **Budget Impacts.** None.

RECOMMENDED ACTION

Staff recommends adoption of the revised contracting and procurement administrative rules by the Metro Local Contract Review Board.